

SPECIAL EDUCATION DISTRICT OF LAKE COUNTY

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Valerie M. Donnan, Ed.D.

Superintendent

Minutes

SEDOL EXECUTIVE BOARD MEETING

Thursday, June 27, 2024

Board Members Present:

Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, and Ms. Joanne Osmond

Board Members Late:

Ms. Odie Pahl

Board Members Absent:

Dr. Michael Karner and Ms. Carey McHugh

Staff Members Present:

Dr. Laura Wojcik, Mr. Matthew Crowley, and Ms. Sara Martinez

Staff Members Late:

Guest:

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1. CALL TO ORDER - ROLL CALL (Dr. Lind)

The regular meeting of the SEDOL Executive Board was called to order at 9:53 a.m. on June 27, 2024 at Cyd Lash Academy in Gages Lake, Illinois.

2. PLEDGE OF ALLEGIANCE (Dr. Lind)

3. ACCEPTANCE OF AGENDA - ACTION NEEDED (Dr. Lind)

Motion to Accept the Agenda - VOICE VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Dr. Lynn Glickman

Aye Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, and Ms. Joanne Osmond

Carried 5-0

4. CONSENT AGENDA - ACTION NEEDED (Dr.Lind)

Motion to Approve the Consent Agenda - ROLL CALL VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Dr. Lynn Glickman

Aye Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, and Ms. Joanne Osmond

Carried 5-0

4.1 Minutes # - #
Public hearing, public, and closed session minutes of the regular meeting of May 23, 2024

4.2 Financial Matters # - #

Paid Accounts Payables and Fund Balance Report:

[SEDOL Treasurer Report 5-31-24 on 6-21-24.pdf](#) 

[FY24 June Executive Board Meeting Summary.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 05-31-24.pdf](#) 

[Paid AP Check Register - Payroll Liabilities 06-14-24.pdf](#) 

[Paid AP Check Run 06-27-24.pdf](#) 

[Paid AP Check Run Over \\$8,000 06-27-24.pdf](#) 

[Paid AP Manual Checks 05-17,24,31-24.pdf](#) 

[Paid AP Manual Checks Over \\$8,000 05-17,24,31-24.pdf](#) 

4.3 Personnel Matters

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Recommend employment of the following applicants, with work assignment and start date as indicated, subject to completion of the physical examination and forms, as required by Section 24-6 of the School Code, successful completion of a criminal background investigation as required by Section 10-21.9 of the School Code, a Child Abuse Registry check, and submission of all forms, documents, and certifications as required by law and/or requested by SEDOL for the position.

[June 27, 2024 Personnel Recommendations & Vacancies.pdf](#)



[June 27, 2024 Addendum.pdf](#) 

5. RECOGNITION (Dr. Lind)
Superintendent Retirement

The Executive Board recognized Dr. Valerie Donnan, SEDOL Superintendent who is retiring June 30, 2024. Dr. Donnan has served SEDOL since July 2018 as Superintendent and from August, 2003 to June 2012 as a teacher, lead teacher, and Sector Supervisor.

6. PUBLIC COMMENT (Dr. Lind)

There was one person who spoke at Public Comment.

7. OLD BUSINESS

7.1 Final Budget for FY25 - ACTION NEEDED (Dr. Donnan)

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The Board approved the FY25 final budget and that it be presented for Governing Board approval at the meeting on August 7th.

1. The final budget be based on the accrual basis, which includes Evidence-Based Funding and tuition revenues being calculated accordingly;
2. For final budget purposes, total expenditures in the Education Fund for FY25 be set at \$44,610,282 and that those expenditures be offset by tuition, district contractual and grant revenue, leaving a fund balance of \$15,955,352;
3. Total expenditures in the Operations and Maintenance Fund be set at \$5,067,826; in the Debt Service Fund at \$278,350; in the Transportation Fund at \$688,812; in the IMRF Fund at \$922,732.

Motion to Accept and Present Final Budget - ROLL CALL VOTE

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Moved by: Ms. Joanne Osmond

Seconded by: Dr. Lynn Glickman

Aye Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, and Ms. Joanne Osmond

Carried 5-0

7.2 FY23 Audit Update - INFORMATIONAL (Dr. Donnan)

Dr. Donnan discussed the status of the FY23 audit.

7.3 SEDOL Fiscal Forecast Update - INFORMATION (Mr. Crowley)

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Mr. Matthew Crowley presented on the fiscal restructuring work that was completed by various stake holders. His presentation focused on two subcommittees, Shared Services and Tuition Reset. These committees have looked at current tuition costs and services and how they align to all or to some of our students. The committees focused on utilizing funds for all districts to benefit while reviewing actual costs (staff/program costs) to provide services. Mr. Crowley briefly

discussed four options that were presented at the Future Fiscal Tuition Discussion on June 13th at which Member District Superintendents, Special Education Directors, and Business Managers attended. SEDOL is not looking to change services provided to our students, but how these services are funded. This meeting allowed member district input into future funding for SEDOL. Twenty-six of our thirty-one member districts attended this meeting. .

- 7.4 Appointment of Authorized Agent - ACTION NEEDED (Dr. Donnan) # - #

The Board approved Dr. Tim Thomas, Interim Superintendent, as the IMRF agent and TRS representative for the 2024-25 fiscal year.

- Motion to Approve Authorized Agent - VOICE VOTE # - #

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, Ms. Joanne Osmond, and Ms. Odie Pahl

Carried 6-0

- 7.5 Policy Revisions 2nd Reading - ACTION NEEDED (Dr. Wojcik) # - #

The Board approved changes to the following policies:

[2230 Public Participation June 27 2024.pdf](#) 

[2270 Discrimination Jun 27 2024.pdf](#) 

[5120 Employee Ethics Jun 27 2024.pdf](#) 

- Motion to Approval Policy Revisions - VOICE VOTE # - #

Moved by: Dr. Lynn Glickman

Seconded by: Ms. Odie Pahl

Aye Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, Ms. Joanne Osmond, and Ms. Odie Pahl

Carried 6-0

8. NEW BUSINESS

8.1 Summer Project Updates - INFORMATIONAL (Dr. Donnan)

Dr. Donnan updated the Board on current summer projects:

1. The pond fence on the Gages Lake campus is complete.
2. The Administration Building geothermal HVAC project is well underway.
3. Ahead of the new gym floor being installed at Fairhaven School, staff volunteers will be painting the gym.

8.2 Regional Office of Education (ROE) Agreement - ACTION NEEDED (Dr. Donnan)

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The Board approved the annual renewal agreement stating SEDOL as one of the ROE fiscal agents.

Motion to Approve Agreement - ROLL CALL VOTE

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Moved by: Ms. Odie Pahl

Seconded by: Dr. Donn Mendoza

Aye Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, Ms. Joanne Osmond, and Ms. Odie Pahl

Carried 6-0

8.3 Planning for August Governing Board Meeting - INFORMATIONAL (Dr. Donnan)

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The Board reviewed the draft agenda for the August 7, 2024 Governing Board meeting.

[DRAFT Agenda GB Aug 7 2024.pdf](#) 

8.4 Daily Substitute for District Leadership Positions -
INFORMATIONAL (Dr. Donnan)

Dr. Donnan discussed the need to consider possible daily district leadership position substitutes.

9. CLOSED SESSION - ACTION NEEDED (Dr. Lind)

The Board entered into closed session at 10:52 a.m. to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
2. Collective bargaining matters, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
3. The placement of individual students in special education programs and other matters relating to individual students.

Moved by: Ms. Joanne Osmond

Seconded by: Dr. Donn Mendoza

Aye Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, Ms. Joanne Osmond, and Ms. Odie Pahl

Carried 6-0

Motion to Return to Public Session - VOICE VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, Ms. Joanne Osmond, and Ms. Odie Pahl

Carried 6-0

The Board returned to Public Session at 11:19 a.m.

10. OTHER BUSINESS

10.1 Request For Non-Member District Placements - ACTION NEEDED (Dr. Donnan)

The Board reviewed requests by Johnsburg D12, Lake Zurich D95, and Kildeer D96 to continue placement for students in SEDOL programs for the 2024-25 school year. The districts would be billed based on the non-member district tuition schedule and would continue to be responsible for transportation costs and for the costs associated with any additional support needed as a result of the placement.

1. Motion to Approve Request - VOICE VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, Ms. Joanne Osmond, and Ms. Odie Pahl

Carried 6-0

1. Johnsburg School District 12 requested continued placement for one student in the SEDOL ED program. The Board approved this request.

2. Motion to Approve Request - VOICE VOTE

Moved by: Dr. Lynn Glickman

Seconded by: Ms. Joanne Osmond

Aye

Nay Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, Ms. Joanne Osmond, and Ms. Odie Pahl

Denied 0-6

2. Lake Zurich School District 95 requested continued placement for one student in the SEDOL DHH Program. The Board did not approve this request.

3. Motion to Approve Request - VOICE VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Ms. Odie Pahl

Aye Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, Ms. Joanne Osmond, and Ms. Odie Pahl

Carried 6-0

3. Lake Zurich School District 95 requested continued placement for one student in the SEDOL ELP Program. The Board approved this request.

4. Motion to Approve Request - VOICE VOTE

Moved by: Ms. Joanne Osmond

Seconded by: Dr. Lynn Glickman

Aye
Nay Dr. Donn Mendoza, Dr. Jason Lind, Dr. Lynn Glickman, Dr. Scott Schwartz, Ms. Joanne Osmond, and Ms. Odie Pahl

Denied 0-6

4. Kildeer School District 96 requested continued placement for one student in the SEDOL DHH Program. The Board did not approve this request.

11. COMMITTEE REPORTS

There were no Committee Reports

12. PROGRAM/SCHOOL REPORTS - INFORMATIONAL (Dr. Donnan)

12.1 Evidence of Exceptional Service

1. ESY has begun and is being hosted at Cyd Lash Academy, Gages Lake School, Laremont School, and Fairhaven School.
2. SEDOL Leadership hosted strategic fiscal planning committees with member district administration to progress toward the goal of prioritizing financial stability and health.

13. EXECUTIVE BOARD MEMBER COMMENTS (Dr. Lind)

The Board thanked Dr. Donnan again for her service and dedication to SEDOL and wished her well in her future endeavors.

14. ADJOURNMENT (Dr. Lind)

The meeting was adjourned at 11:19 a.m.

Respectfully submitted by,

Sara Martinez
Recording Secretary

Approved by:

Dr. Jason Lind
Board President

Dr. Valerie M. Donnan
Board Secretary