

**SPECIAL EDUCATION DISTRICT OF LAKE COUNTY**  
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**Valerie M. Donnan, Ed.D.**  
Superintendent

**FINANCE COMMITTEE MEETING**  
**MINUTES**  
**Thursday, February 1, 2024**

**Committee Members Present:** Dr. Donn Mendoza, Dr. Scott Schwartz

**Committee Members Absent:** Dr. Jason Lind, Ex Officio Member

**Additional Board Members Present:** Ms. Joanne Osmond

**Staff Members Present:** Dr. Laura Wojcik, Ms. Suzana Peterson, Ms. Traci Strieter, Mr. Matthew Crowley, and Ms. Sara Martinez

**1. CALL TO ORDER - ROLL CALL (Dr. Mendoza)**

Dr. Mendoza called the meeting to order at 1:30 p.m.

**2. ACCEPTANCE OF MINUTES - VOICE VOTE (Dr. Mendoza)**

Motion by Dr. Schwartz, second by Dr. Mendoza to approve the June 20, 2023 minutes.

Ayes: Dr. Scott Schwartz, Dr. Donn Mendoza

Nays: None

Motion passed.

[Finance Committee Minutes - Jun 20 2023 - Minutes - Members.pdf](#)

**3. Budget Update**

- 3.1 Staffing and Enrollment Update
- Projecting 495 students for FY25, currently at 622
  - Projected to be down 9 classrooms overall
  - District contract requests are due February 1st. This will also factor into staffing needs and placements.
- 3.2 Salary Increases
- Non-union
  - Nurses
  - Administrative Team
- 3.3 New Positions for FY25
- More details will be provided in March.
- 3.4 Direction for Tuition Increase
- Begin the process with 5% for FY25 to begin the budget process.
- 3.5 Insurance Update
- Dr. Donnan will provide an update at the March meeting.
- 3.6 ESY Rates
- Nurses
  - Teacher Subs
- 3.7 O & M Rates
- Per the Articles of Joint Agreement, Member Districts will be charged a pro-rated share of SEDOL's operations and maintenance (O&M) budgeted expenditures. Past practice has been a 5% increase.
- Capital Projects
  - Technology Projects
  - Safety Projects - Administration will look into a Federal grant that is available. Dr. Schwartz has a contact if we need help writing the grant.
  - Direction was given to build FY25 budget with 5% O&M increase.

#### **4. ADJOURNMENT (Dr. Mendoza)**

With no other items to discuss, the meeting was adjourned at 2:17 p.m.