

**Garfield County School District 16  
PO Box 68, 0460 Stone Quarry Road  
Parachute, CO 81635  
Telephone: 970.285.5701**

**Board of Education - Regular Meeting  
Tuesday, August 15, 2023**

**A. Opening Items**

**1. Call to Order/Roll Call (Lynn J. Shore, Board President)**

District Administration Office/Board meeting room; President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 5:00 p.m.

Keith Gronewoller - Absent  
Staci R. McGruder - Present  
Lynn J. Shore - Present  
Vincent T. Tomasulo - Present  
Kimberly S. Whelan - Present

**Staff Present:**

Dr. Jennifer A. Baugh, Superintendent  
Chelsey Gerard, Chief Financial Officer  
Nathan A. Humphrey, Director of Technology  
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

**2. Pledge of Allegiance (Lynn J. Shore, Board President)**

**3. Approval of Agenda - August 15, 2023 (Lynn J. Shore, Board President)**

**M/S: Whelan/Tomasulo**

Motion was made to approve the agenda as presented.

**Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**B. Work Session (30 Mins. Allotted)**

**1. Restoring Certified and Classified Salary Frozen Steps for Eligible Employees Consideration (Dr. Jennifer Baugh, Superintendent, and Chelsey Gerard, Chief Financial Officer)**

**2. Personal Time Off (PTO) Daily Rate Payout Potential Revision for Qualified Termed Employees Consideration (Dr. Jennifer Baugh, Superintendent, and Chelsey Gerard, Chief Financial Officer)**

**C. Consent Agenda/Blanket Motion for Items (2 Mins. Allotted)**

1. Board of Education Meeting Minutes - June 20, 2023
2. Personnel Matters - Contracted Certified/Classified Employees
3. Financial Matters
4. Approval of Consent Agenda

**M/S: Tomasulo/Whelan**

Motion was made to approve the Consent Agenda/Blanket Motion for Items as presented.

**Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**D. Audience Members Who May Wish to Address the Board (3 Mins. Allotted Per Person)**

The following individual addressed the Board:

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631 Gage Road  
Rifle, CO 81650  
GVHS Student

Issue: The number of Advanced Placement (AP) courses at Grand Valley High School. Negativity of staff toward AP courses.

#### **E. Unfinished Business - Information Items - Discussion**

There being no "Unfinished Business" for discussion, this matter was passed.

#### **F. Unfinished Business - Action Items**

##### **1. Authorization of Curriculum for Social and Emotional Learning for the K-5 School Counseling Program - The Incredible Years for Parents Grades K-1 and Lions Quest Grades 2-5 (Dr. Jennifer Baugh, Superintendent)**

###### **M/S: Whelan/Tomasulo**

Motion was made to approve the School Counselor Curriculum grades K-5 for \$5,845.00 as presented.

###### **Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

##### **2. Authorization of the Intergovernmental Agreement by and between Garfield County Clerk and Recorder and Garfield County School District 16 Concerning Election Services for the November 7, 2023, Coordinated Election (Marilyn Mondragon, Designated Election Official)**

###### **M/S: Whelan/McGruder**

Motion was made to approve the Intergovernmental Agreement by and between Garfield County Clerk and Recorder and Garfield County School District 16 Concerning Election Services for the November 7, 2023, Coordinated Election as presented.

###### **Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

#### **G. New Business - Information Items - Discussion**

There being no "New Business" for discussion, this matter was passed.

#### **H. New Business - Action Items**

##### **1. Authorization of the Revised 2023-2024 School Calendar (Dr. Jennifer Baugh, Superintendent)**

###### **M/S: Whelan/Tomasulo**

Motion was made to approve the revised 2023-2024 School Calendar as presented.

###### **Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

##### **2. Authorization of the Grand Valley Center for Family Learning and Bea Underwood Elementary Cardinal Club Tuition Rates (Dr. Jennifer Baugh, Superintendent)**

###### **M/S: Tomasulo/Whelan**

Motion was made to approve the CFL and BUE Cardinal Club tuition rates as presented.

###### **Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

##### **3. Authorization of the Purchase of Advanced Placement Statistics Textbooks for the Grand Valley High School (Dr. Jennifer Baugh, Superintendent)**

**M/S: McGruder/Whelan**

Motion was made to approve the purchase of the updated AP Statistics textbooks at a cost of \$6,429.78 for Grand Valley High School as presented.

**Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**4. Authorization of the Service Agreement by and between Garfield 16 and Environmental Marketing Services for Chemical Disposal at Grand Valley High School (Dr. Jennifer Baugh, Superintendent)**

**M/S: Tomasulo/Whelan**

Motion was made to approve the Service Agreement by and between Garfield 16 and Environmental Marketing Services for \$16,505.00 for chemical disposal at Grand Valley High School as presented.

**Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**5. Authorization of the Expenditure to Skyline Contracting, Inc. for the Diamond Ditch Head Gate Repair (Dr. Jennifer Baugh, Superintendent)**

**M/S: Whelan/Tomasulo**

Motion was made to approve the expenditure to Skyline Contracting, Inc. for \$11,155.00, retroactively, for the Diamond Ditch head gate repair as presented.

**Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**6. Authorization of the Expenditure for Carpet Replacement at the Annex Building Located at 281 N Parachute Avenue (Dr. Jennifer Baugh, Superintendent)**

**M/S: Tomasulo/Whelan**

Motion was made to approve the quotes from Handcrafted Floors for full carpet replacement at the annex building located at 281 N Parachute for a grand total of \$11,079.50 as presented.

**Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**7. Authorization of the Purchase of the AERCO Heat Exchanger Kit (Dr. Jennifer Baugh, Superintendent)**

**M/S: Whelan/McGruder**

Motion was made to approve the purchase of the AERCO Heat Exchanger Kit retroactively for \$23,865.65 at Grand Valley Center for Family Learning as presented.

**Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**8. Authorization of Fiscal Year 2024 Supplemental Budget Appropriation Resolution (Chelsey Gerard, Chief Financial Officer)**

**M/S: Tomasulo/Whelan**

Motion was made to approve the Fiscal Year 2024 supplemental budget appropriation resolution as presented.

**Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

#### **9. Authorization of a Resolution to Approve a Board Member's Absence**

**M/S: Whelan/McGruder**

Motion was made to the resolution excusing Keith Gronewoller's absence as presented.

**Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

#### **10. Determination/Input for Future Work Session(s)/Meeting(s) (Lynn J. Shore, Board President)**

- President Shore recommended that the Board consider scheduling a retreat in January 2024 once the new Board is seated.
- President Shore reminded the Board that once his term has expired, the Board will need to select a representative to serve on the Colorado River BOCES Board and a representative to serve as the CASB Delegate
- The regular meeting of the Board scheduled on September 19, 2023, will be held at the District Administration Office/Board Meeting Room. The work session will pertain to the exit survey sent to resigning/retiring staff members. The Board requested the previous results presented by Former Superintendent Brad Ray.

#### **I. New Business - Reports**

##### **1. Chief Financial Officer's Report (Chelsey Gerard)**

The financial auditor will be in the district the last week of October. A preliminary audit report will be presented to the Board in December.

##### **2. Superintendent's Report (Dr. Jennifer Baugh)**

- Today is the first day of school for students.
- Back to School events were held in each building.
- The roofing projects at Grand Valley Middle School and Grand Valley High School are in the final stages. Weekly meetings are still being held. Both roofs have passed inspections. The projects have come in under budget.
- The hiring of staff for the 2023-2024 school year is being finalized.
- A brief update on the Facility Master Plan was provided.

##### **3. Board of Education Reports**

There being no Board of Education Reports, this matter was passed.

#### **J. Audience Members Who May Wish to Address the Board (3 Mins. Per Person)**

There being no audience members requesting to address the Board, this matter was passed.

#### **K. Adjournment**

##### **1. Adjourn the Regular Meeting of the Board of Directors for Garfield County School District 16**

**M/S: Whelan/McGruder**

Motion was made to adjourn the regular meeting of the Board at 6:37 p.m. as presented.

**Roll Call Vote:**

Gronewoller-absent, McGruder-aye, Shore-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:37 p.m.**

**Submitted by:**

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**Marilyn A. Mondragon**  
**Secretary to the Board of Directors**

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**Lynn J. Shore, Board President**

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**Vincent T. Tomasulo, Board Secretary/Treasurer**

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.