

Certified: December 12, 2023
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
December 12, 2023

Marilyn A. Mondragon, Secretary to the Board

**Garfield County School District No. 16
Board of Directors
Regular Meeting, October 17, 2023 (Reconvene) &
Regular Meeting, November 14, 2023
Minutes**

A. BOARD OF DIRECTORS RECESSED REGULAR MEETING - OCTOBER 17, 2023 - OPENING ITEM (2 MINS. ALLOTTED)

1. CALL TO ORDER AND ROLL CALL (Lynn J. Shore, Incumbent Board President)

District Administration Office/Board meeting room; Incumbent President, Lynn J. Shore, reconvened the October 17, 2023, meeting of the Board of Directors for Garfield County School District No. 16 at 5:00 p.m. on November 14, 2023.

Board Directors:

Keith Gronewoller - Present
Staci R. McGruder- Absent
Lynn J. Shore - Present
Vincent T. Tomasulo - Present
Kimberly S. Whelan - Present

Staff Present:

Dr. Jennifer A. Baugh, Superintendent
Chelsey Gerard, Chief Financial Officer
Nathan A. Humphrey, Director of Technology
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

B. ADJOURNMENT

1. Adjourn the Recessed Regular Meeting of the Board of Directors for Garfield County School District 16

M/S Tomasulo/Whelan:

Motion was made to adjourn the recessed October 17, 2023, regular meeting of the Board at 5:03 p.m. as presented.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

C. BOARD OF DIRECTORS REGULAR MEETING - NOVEMBER 14, 2023 - OPENING ITEMS (3MINS. ALLOTTED)

1. CALL TO ORDER AND ROLL CALL (Lynn J. Shore, Incumbent Board President)

District Administration Office/Board meeting room; President Lynn J. Shore called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 5:03 p.m.

Board Directors:

Keith Gronewoller - Present

Staci R. McGruder- Absent
 Lynn J. Shore - Present
 Vincent T. Tomasulo - Present
 Kimberly S. Whelan - Present

Staff Present:

Dr. Jennifer A. Baugh, Superintendent
 Chelsey Gerard, Chief Financial Officer
 Nathan A. Humphrey, Director of Technology
 Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

2. PLEDGE OF ALLEGIANCE (Lynn J. Shore, Incumbent Board President)

3. APPROVAL OF AGENDA - November 14, 2023 (Lynn J. Shore, Incumbent Board President)

M/S Tomasulo/Whelan:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Gronewoller-aye, McGruder-absent, Shore-aye, Tomasulo-aye, Whelan-aye.

Motion Carried.

D. BOARD OF DIRECTOR ELECTION BY ACCLAMATION 2023 (10 MINS. ALLOTTED)

1. SWEARING-IN CEREMONY - CERTIFICATE OF ELECTION - OATH OF OFFICE (Marilyn Mondragon, Designated Election Official)

Marilyn Mondragon, Designated Election Official, indicated that on September 3, 2023, the Board of Directors for Garfield County School District 16 held a special meeting to cancel participation in the 2023 Regular School Biennial Election on November 7, 2023, for 3 persons to fill 3 offices of school director. Garfield 16 had 2 individuals who filed nomination petitions with sufficient signatures to qualify as candidates and 1 individual who filed an affidavit of intent to be a write-in candidate. By state law at Colo. Rev. Stat. § 1-5-208(1.5) authorizes the Board of Education by resolution to cancel the election if at the close of business on September 5, 2023, there are not more candidates than offices to be filled at the election, including candidates filing affidavits of intent to be write-in candidates, and do not have any other matters before the electors.

All necessary and appropriate steps to cancel the election were taken, and Ms. Mondragon hereby declared elected by acclamation: Keith Gronewoller, Lindsey Latham, and Vincent Tomasulo.

A Certificate of Election was presented to each individual, and Ms. Mondragon officially swore in Keith Gronewoller, Lindsey Latham, and Vincent Tomasulo into office as newly elected Board of Directors.

2. BOARD OF DIRECTORS ORGANIZATION - CONFIDENTIALITY AFFIDAVIT (Lynn J. Shore, Incumbent Board President, and Marilyn Mondragon, Designated Election Official)

Incumbent Board President Shore presided and opened the nominations for the office of President.

Kimberly S. Whelan nominated Vincent T. Tomasulo as President of the Board of Directors.
 Keith Gronewoller nominated Kimberly S. Whelan as President of the Board of Directors.

Election by role call was held for Vincent T. Tomasulo as President of the Board of Directors:

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Shore-aye, Tomasulo-abstain, Whelan-aye.

Motion Carried.

Election by role call was not held for Kimberly S. Whelan as President of the Board of Directors as the quorum of the Board elected Vincent T. Tomasulo.

Board President Tomasulo presided and opened the nominations for the office of Vice-President.

Keith Gronewoller nominated Kimberly S. Whelan as Vice-President of the Board of Directors.

Election by role call was held for Kimberly S. Whelan as Vice-President of the Board of Directors:

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

Board President Tomasulo presided and opened the nominations for the office of Secretary/Treasurer.

Vincent T. Tomasulo nominated Keith Gronewoller as Secretary/Treasurer of the Board of Directors.

Election by role call was held for Keith Gronewoller as Secretary/Treasure of the Board of Directors:

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

M/S Whelan/Gronewoller:

Motion was made to approve Marilyn Mondragon as the Assistant Secretary to the Board of Directors as presented.

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

M/S Gronewoller/Whelan:

Motion was made to approve Chelsey Gerard as the Assistant Treasurer to the Board of Directors as presented.

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

3. BOARD OF DIRECTOR RECOGNITION & FARWELL (Board President)

A plaque was presented to Lynn J. Shore in honor of his service for nine plus years of dedication and loyal service to the students and staff of Garfield County School District 16.

The Board of Directors, under oath, affirmed their compliance with the confidentiality confidentiality requirements and restrictions applicable to executive sessions of the Board, as described in C.R.S. § 24-6-402 and executive sessions pertaining to attendance in person or electronically in accordance with board policy adopted pursuant to C.R.S. § 22-32-108 (7).

E. WORK SESSION (30 MINS. ALLOTTED)

A work session of the Board of Directors was held regarding the following:

1. Grand Valley Center for Family learning Presentation (*Kim Frees, Principal*)

F. CONSENT AGENDA/BLANKET MOTION FOR ITEMS (2 MINS. ALLOTTED)

M/S Gronewoller/Whelan:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented **(Appendix A 1-3)**:

1. Board of Education Meeting Minutes – October 17, 2023 (*Marilyn Mondragon, Executive Assistant to the Superintendent & BOE*)
2. Personnel Matters – Contracted Certified/Classified Employees (*Dr. Jennifer Baugh, Superintendent*)
3. Financial Matters (*Chelsey Gerard, Chief Financial Officer*)

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

G. AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD (3 MINS. ALLOTTED PER PERSON)

1. Rules of Order

There being no audience members signed up to address the Board, this matter was passed.

H. UNFINISHED BUSINESS - INFORMATION ITEMS - DISCUSSION

There being no "Unfinished Business - Information Items" to discuss, this matter was passed.

I. UNFINISHED BUSINESS - ACTION ITEMS

1. Board of Education Policies, Regulations, and Exhibits - 1st Reading/1st Vote (Dr. Jennifer Baugh, Superintendent)

M/S Whelan/Gronewoller:

Motion was made to approve the policies, regulations and exhibits for 1st reading/1st vote as amended **(Appendix A 1-7)**:

1. The recommended language will be included.
2. LBD*-R - option 2 was selected to be included.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

J. NEW BUSINESS - INFORMATION ITEMS - DISCUSSION

The following was presented for information only:

1. Board of Education Policy - GBGG Paid Time Off Leave - Information Only (Dr. Jennifer Baugh, Superintendent)
2. Proposed Draft Garfield County School District 16 School Calendars for the 2024-2025 and 2025-2026 School Years (Dr. Jennifer Baugh, Superintendent)

K. NEW BUSINESS - ACTION ITEMS

1. Authorization of a Playground RFPQ for Bea Underwood Elementary (Dr. Jennifer Baugh, Superintendent)

M/S Whelan/Gronewoller:

Motion was made to approve the playground RFPQ for Bea Underwood Elementary and authorize Dr. Jennifer Baugh to execute the contract with Norris Design contingent upon the school district's attorney contract review as presented:

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

2. Authorization of the Aspen Community Foundation 2023 Grant Agreement for the 2023 Community Grantmaking Program Benefiting the School Based Family Resource Center (Dr. Jennifer Baugh, Superintendent

M/S Gronewoller/Whelan:

Motion was made to approve the Aspen Community Foundation 2023 Grant Agreement for the 2023 Community Grantmaking Program for \$18,000.00 as presented:

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

3. Authorization of District Bond Payments (Chelsey Gerard, Chief Financial Officer)

M/S Whelan/Latham:

Motion was made to approve the Bond payment as presented):

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

4. Determination/Input for Future Work Session(s)/Meeting(s) (Board President)

The next regular meeting of the Board is scheduled on Tuesday, December 12, 2023. It will be held at the District Administration Office/Board meeting room commencing at 5:00 p.m. A work session will be held during this regular meeting of the Board pertaining to the Master Facility Plan and athletics.

L. NEW BUSINESS - REPORTS

1. Chief Financial Officer's Report (Chelsey Gerard)

The following matters will be presented to the Board in December:

- Auditor's Report for Fiscal Year 2023
- Certification of the Mill Levy
- October 1 Student Count

2. Superintendent's Report (Dr. Jennifer Baugh)

- Personnel Matters – Certified/Classified "At Will" Employees Report

3. Board of Education Reports

M/S Whelan/Gronewoller:

Motion was made to appoint Vincent Tomasulo as the Colorado Association of School Boards voting delegate representative and Kimberly Whelan and the alternate as presented:

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

M/S Gronewoller/Whelan:

Motion was made to appoint Vincent Tomasulo as the Colorado River Board of Cooperative Services representative and Keith Gronewoller as the alternate as presented:

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

M. AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD (3 MINS. ALLOTTED PER PERSON)

1. Rules of Order

There being no audience members signed up to address the Board, this matter was passed.

N. ADJOURNMENT

The November 14, 2023, regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:37 p.m.

M/S Gronewoller/Whelan:

Motion was made to adjourn the November 14, 2023, regular meeting of the Board as presented:

Roll Call Vote:

Gronewoller-aye, Latham-aye, McGruder-absent, Tomasulo-aye, Whelan-aye.

Motion Carried.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Vincent T. Tomasulo, Board President

Keith Gronewoller, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District