

**Board of Directors
Regular Meeting, December 12, 2023
Minutes**

**A. BOARD OF DIRECTORS REGULAR MEETING - DECEMBER 12, 2023 - OPENING ITEMS
(3MINS. ALLOTTED)**

1. Call to Order/Roll Call (Vincent T. Tomasulo, Board President)

District Administration Office/Board meeting room; President Vincent T. Tomasulo called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 5:02 p.m.

Keith Gronewoller - Present
Lindsey Latham - Absent
Staci R. McGruder - Present
Vincent T. Tomasulo - Present
Kimberly S. Whelan - Absent

Staff Present:

Dr. Jennifer A. Baugh, Superintendent
Chelsey Gerard, Chief Financial Officer
Nathan A. Humphrey, Director of Technology
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

2. Pledge of Allegiance (Vincent T. Tomasulo, Board President)
3. Approval of Agenda - December 12, 2023 (Vincent T. Tomasulo, Board President)

In an effort to accommodate Mr. Paul Backes' schedule, agenda item "1. Authorization of the Preliminary District Audit Report for Fiscal Year 2023 (Paul J. Backes, C.P.A., CGMA, McMahan and Associates, L.L.C. and Chelsey Gerard, Chief Financial Officer)" was moved to the beginning of the regular meeting.

M/S Gronewoller/McGruder:

Motion was made to approve the agenda as amended.

Roll Call Vote:

Gronewoller-aye, Latham-absent, McGruder-present, Tomasulo-aye, Whelan-absent.

Motion Carried.

H. New Business - Action Items

1. Authorization of the Preliminary District Audit Report for Fiscal Year 2023 (Paul J. Backes, C.P.A., CGMA, McMahan and Associates, L.L.C. and Chelsey Gerard, Chief Financial Officer)

M/S Gronewoller/McGruder:

Motion was made to accept the Preliminary District Audit Report for Fiscal Year 2023 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-absent, McGruder-present, Tomasulo-aye, Whelan-absent.

Motion Carried.**B. WORK SESSION (30 MINS. ALLOTTED)**

1. Master Facility Plan - Final (Dr. Jennifer Baugh, Superintendent)

C. CONSENT AGENDA/BLANKET MOTION FOR ITEMS (2 MINS. ALLOTTED)

1. Board of Education Meeting Minutes - November 14, 2023 (Marilyn Mondragon, Secretary to the Board)
2. Personnel Matters - Contracted Certified/Classified Employees (Dr. Jennifer Baugh, Superintendent)
3. Financial Matters (Chelsey Gerard, Chief Financial Officer)
4. Approval of Consent Agenda

M/S Gronewoller/McGruder:

Motion was made to approve the Consent Agenda/Blanket Motion for Items as presented.

Roll Call Vote:

Gronewoller-aye, Latham-absent, McGruder-present, Tomasulo-aye, Whelan-absent.

Motion Carried.**D. Audience Members Who May Wish to Address the Board (3 Mins. Allotted Per Person)**

There being no audience members present to address the Board, this matter was passed.

E. Unfinished Business - Information Items - Discussion

The following was presented for information only:

1. Board of Education Policy - GBGG Paid Time Off Leave - Information Only (Dr. Jennifer Baugh, Superintendent)
2. Proposed Draft Garfield County School District 16 School Calendars for the 2024-2025 and 2025-2026 School Years (Dr. Jennifer Baugh, Superintendent)

F. Unfinished Business - Action Items

1. Board of Education Policies, Regulations, and Exhibits - 2nd Reading/Final Vote (Dr. Jennifer Baugh, Superintendent)

M/S Gronewoller/McGruder:

Motion was made to approve the policies, regulations and exhibits for 2nd reading/final vote as amended.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-absent, McGruder-present, Tomasulo-aye, Whelan-absent.

Motion Carried.**G. New Business - Information Items - Discussion**

There being no other "New Business - Information Items" to discuss, this matter was passed.

H. New Business - Action Items - Continue...

2. Authorization of the Colorado Department of Education Assurances for Financial Accreditation for Fiscal Year 2023 (Chelsey Gerard, Chief Financial Officer)

M/S McGruder/Gronewoller:

Motion was made to approve the Colorado Department of Education Assurances for Financial Accreditation for Fiscal Year 2023 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-absent, McGruder-present, Tomasulo-aye, Whelan-absent.

Motion Carried.

3. Authorization for the Certification of Mill Levies – Property Tax Year 2023 in Accordance with Law (Chelsey Gerard, Chief Financial Officer)

M/S Gronewoller/McGruder:

Motion was made to approve the Certification of Mill Levies – Property Tax Year 2023 in Accordance with Law as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-absent, McGruder-present, Tomasulo-aye, Whelan-absent.

Motion Carried.

4. Authorization of the Colorado Department of Education 2023-2024 District Summary of Pupil Counts (Chelsey Gerard, Chief Financial Officer)

M/S McGruder/Gronewoller:

Motion was made to approve the Colorado Department of Education 2023-2024 District Summary of Pupil Counts and authorize the Board Secretary to execute accordingly as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-absent, McGruder-present, Tomasulo-aye, Whelan-absent.

Motion Carried.

5. Authorization of the Time Clocks Purchase (Chelsey Gerard, Chief Financial Officer)

M/S Gronewoller/McGruder:

Motion was made to approve the purchase of 6 time clocks (1 time clock free), including service and support, for \$21,561.60, one time implementation fee for \$3,450.00, and the Frontline software for \$2,955.00 for a total of \$27,966.60 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-absent, McGruder-present, Tomasulo-aye, Whelan-absent.

Motion Carried.

6. Authorization of the Supplemental Budget Appropriations Resolution for Fiscal Year 2023 (Chelsey Gerard, Chief Financial Officer)

M/S Gronewoller/McGruder:

Motion was made to approve the Supplemental Budget Appropriations Resolution for Fiscal Year 2023 as presented.

A brief discussion was held with questions being addressed.

Roll Call Vote:

Gronewoller-aye, Latham-absent, McGruder-present, Tomasulo-aye, Whelan-absent.

Motion Carried.

7. Determination/Input for Future Work Session(s)/Meeting(s) (Vincent T. Tomasulo, Board President)

- Director McGruder recommended that the Board re-visit the information provided regarding the frozen salary steps.
- President Tomasulo requested that Colorado Mountain College attend a future meeting of the Board and present relevant information on the various services provided to Garfield 16 students.

I. New Business - Reports

1. Chief Financial Officer's Report (Chelsey Gerard)

There being no other financial matters to report, this matter was passed.

2. Superintendent's Report (Dr. Jennifer Baugh)

3. Board of Education Reports

There being no Board of Education reports, this matter was passed.

J. Audience Members Who May Wish to Address the Board (3 Mins. Per Person)

There being no audience members present to address the Board, this matter was passed.

K. Adjournment

1. Adjourn the December 12, 2023, Regular Meeting of the Board of Directors for Garfield County School District 16

M/S McGruder/Gronewoller:

Motion was made to adjourn the December 12, 2023, regular meeting of the Board at (TIME) p.m.

Roll Call Vote:

Gronewoller-aye, Latham-absent, McGruder-present, Tomasulo-aye, Whelan-absent.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:52 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Vincent T. Tomasulo, Board President

Keith Gronewoller, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.