

**Board of Directors  
Regular Meeting, April 16, 2024  
Minutes**

**A. Board of Directors Regular Meeting - April 16, 2024 - Opening Items (3 Mins. Allotted)**

**1. Call to Order/Roll Call (Vincent T. Tomasulo, Board President)**

District Administration Office/Board meeting room; President Vincent T. Tomasulo called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 5:00 p.m.

Keith Gronewoller - Present  
Samuel W. Stewart - Present  
Vincent T. Tomasulo - Present  
Kimberly S. Whelan - Present

**Staff Present:**

Dr. Jennifer A. Baugh, Superintendent  
Chelsey Gerard, Chief Financial Officer  
Nathan A. Humphrey, Director of Technology  
Marilyn A. Mondragon, Executive Assistant to the Superintendent & BOE

**2. Pledge of Allegiance (Vincent T. Tomasulo, Board President)**

The pledge of allegiance was recited.

**3. Approval of Agenda - April 16, 2024 (Vincent T. Tomasulo, Board President)**

**M/S Whelan/Gronewoller:**

Motion was made to approve the agenda as presented.

**Roll Call Vote:**

Gronewoller-aye, Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

**B. Board Business (5 Mins. Allotted)**

**1. Swearing-In Ceremony – Certificate of Appointment, Oath of Office, and Confidentiality Affidavit (Marilyn Mondragon, Executive Assistant to the Superintendent/BOE) - (5 Mins. Allotted)**

Mr. Brent Baker was sworn into office as a newly appointed Board of Director member. As this is an appointed position, Mr. Baker will serve until the next regular school election in November 2025.

**C. Work Session (20 Mins. Allotted)**

**1. School Resource Officers Presentation (Officer James Miller and Officer William Van Teylingen) - (10 Mins. Allotted)**

**2. Proposed Draft Employee Salary Schedules and Benefits Presentation (Chelsey Gerard) - (10 Mins. Allotted)**

**D. Consent Agenda/Blanket Motion for Items (3 Mins. Allotted)**

1. Board of Education Meeting Minutes - March 13, 2024 (Marilyn Mondragon, Secretary to the Board)
2. Personnel Matters - Contracted Certified/Classified Employees (Dr. Jennifer Baugh, Superintendent)
3. Financial Matters (Chelsey Gerard, Chief Financial Officer)
4. Approval of Consent Agenda

**M/S Gronewoller/Baker:**

Motion was made to approve the Consent Agenda/Blanket Motion for Items as presented.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye, Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.****E. Audience Members Who May Wish to Address the Board (3 Mins. Allotted Per Person)**

1. Rules of Order

**F. Unfinished Business - Information Items - Discussion**

There being no other unfinished business, this matter was passed.

**G. Unfinished Business - Action Items (5 Mins. Allotted)**

1. Board of Education Policies - GCD-Professional Staff Vacation and Holidays - GDD Support Staff Vacation and Holidays - 1st Reading/1st Vote (Dr. Jennifer Baugh, Superintendent) - (5 Mins. Allotted)

**M/S Baker/Whelan:**

Motion was made to approve Board policies GCD-Professional Staff Vacation and Holidays and GDD Support Staff Vacation and Holidays for 1st Reading/1st Vote as presented.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye, Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.****H. New Business - Information Items - Discussion (10 Mins. Allotted)**

1. Board of Education Policies, Regulations, and Exhibits - Information Only (Dr. Jennifer Baugh, Superintendent) - (5 Mins. Allotted)

Dr. Jennifer Baugh presented the following policies, regulations, and exhibits for information only:

GBA Open Hiring/Equal Employment Opportunity



GBI Criminal History Record Information  
GCE/GCF Professional Staff Recruiting/Hiring  
GDE/GDF Support Staff Recruiting/Hiring  
JLDAC Screening/Testing of Students  
JLDAC-E Notification of Right Under the Protection of Pupil Rights

2. Consideration to Reinstate Board Policy GCIE Professional Staff Continuing Education - (Dr. Jennifer Baugh, Superintendent) - (5 Mins. Allotted)

A discussion was held regarding the reinstatement of Board policy GCIE Professional Staff Continuing Education. There were proposed revisions to the policy that includes an extension to the deadline for application submission and the certified employee can apply after one year of employment with Garfield 16.

#### I. New Business - Action Items (15 Mins. Allotted)

1. Authorization of Electrical Power to the Camera Poles - (Dr. Jennifer Baugh, Superintendent) - (5 Mins. Allotted)

**M/S: Gronewoller/Stewart:**

Motion was made to approve the quote for electrical power to the camera poles as presented.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye, Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

2. Authorization of Audio Visual Replacements at Bea Underwood Elementary - (Dr. Jennifer Baugh, Superintendent) - (5 Mins. Allotted)

**M/S Whelan/Baker:**

Motion was made to approve the AV replacements at Bea Underwood Elementary as presented.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye, Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

3. Determination/Input for Future Work Session(s)/Meeting(s) (Vincent T. Tomasulo, Board President) - (5 Mins. Allotted)

**M/S Whelan/Baker:**

Motion was made to approve a retreat of the Board of Directors scheduled on June 1, 2024, from 9 a.m. to 4:00 p.m. at the Hotel Colorado, Glenwood Springs as presented.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye, Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

#### J. New Business - Reports (25 Mins. Allotted)

1. Chief Financial Officer's Report (Chelsey Gerard) - (10 Mins. Allotted)

- Garfield 16 has received \$26,000.00 from Verizon Wireless for the tower, which was \$4,000 short. Monthly installments will be made.
- Ms. Gerard will be attending the CFO meeting hosted by BOCES on Tuesday of next week.

2. Superintendent's Report (Dr. Jennifer Baugh) - (10 Mins. Allotted)

- Students are currently taking the CMAS assessments
- Grand Valley High School Prom will be held on April 20, 2024
- Bea Underwood Elementary will host a Bike Derby on May 4, 2024
- Grand Valley High School spring musical will be held May 14, 2024

3. Board of Education Reports - (5 Mins. Allotted)

K. Audience Members Who May Wish to Address the Board (3 Mins. Per Person)

1. Rules of Order

L. Adjournment (1 Min. Allotted)

1. Adjourn the April 16, 2024, Regular Meeting of the Board of Directors for Garfield County School District 16

**M/S Baker/Gronewoller:**

Motion was made to adjourn the April 16, 2024, regular meeting of the Board at 6:03 p.m.

**Roll Call Vote:**

Baker-aye, Gronewoller-aye, Stewart-aye, Tomasulo-aye, Whelan-aye.

**Motion Carried.**

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:03 p.m.

**Submitted by:**

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**Marilyn A. Mondragon**  
**Secretary to the Board of Directors**

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**Vincent T. Tomasulo, Board President**

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**Keith Gronewoller, Board Secretary/Treasurer**

NOTE: All documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.