

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, October 24, 2023, in the High School Audion. Present were Directors Susan Baxter, John Conte, Cedric Dettmar, Bryan Eichfeld, Dr. Laurel Erickson-Parsons, Michael Karabin, Tracy Magnotta-online, Dr. Shamim Pakzad, and Shawn Welch. Also present were Judith Riegel, Board Secretary, Mark Fitzgerald, District Solicitor, and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:03 p.m. - Susan Baxter, *President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Secretary*  
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Erickson-Parsons, seconded by Director Conte, moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Personnel, SVEA
- VI. **Approval of Minutes** – Director Karabin, seconded by Director Conte, moved to approve the minutes of October 10, 2023. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* Mrs. Vlasaty, reported on the Fall Fest; over 500 people attended, she thanked all who helped and participated. She also reported that the sign-ups for Parent Square will be sent out next week.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$366,833.48
  - B. Cafeteria Expenditures – \$3,152.00
  - C. Health Benefits – \$220,666.51
  - D. Capital Projects – None
    1. Approve the above presentation of bills.

Director Dettmar, seconded by Director Welch, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer’s Report** – *Cedric Dettmar/David Bonenberger*
  - A. Cash Investment and Bond Activity
  - B. Condensed Board Summary Report
  - C. Capital Project Finance Report - None
  - D. Budget Transfers – None
  - E. Middle School Activity Report – None
  - F. High School Activity Report – None

1. Approve the above Treasurer's Report

Director Welch, seconded by Director Conte, moved to approve the Treasurer's Report.

Vote: 9-yes, 0-no

### **XIII. AGENDA ITEMS**

#### **A. Education**

1. Approve the second and final reading of the following policy:

Policy 701.2 - District Facilities Advertising

Director Karabin, seconded by Director Welch, moved to approve Education Item #1.

Vote: 9-yes, 0-no

2. Approve the first reading of the following policies:

Policy 105 – Curriculum Development

Policy 106 – Guide for Planned Instruction

Director Dettmar, seconded by Director Welch, moved to approve Education Item #2.

Vote: 9-yes, 0-no

#### **B. Personnel**

1. Approve Jeffrey Bean as a Full-Time Floating Custodian with salary and benefits per the SV Educational Support Professionals Contract, effective upon completion of employment paperwork.
2. Approve Kali Steingall as an elementary long-term substitute for the remainder of the 2023-2024 school year. The base salary is \$57,182 (B, Step 1), prorated.
3. Approve the following additional people for the ACE Program:
  - Erin Ruyak for an Academic Discovery position (in addition to Tamara Humphries, Gail Isbell, and Elizabeth Ravier, who were previously approved for the program), prorated per number of days, the total stipend will be \$5,250.00
  - Andy Koch for a Scholar Athlete Support Monitor position (in addition to Michelle Geipel, David Houck, Natisha Jones, Cathy Leibensperger, Keith Riefenstahl, and Greg Trexler) who were previously approved for the program), prorated per number of days, the total stipend will be \$3,750.00.

Director Karabin, seconded by Director Dettmar, moved to approve Personnel Items #1-3.

Vote: 9-yes, 0-no

4. Approve a stipend of \$2,000 for David Houck for additional duties.
5. Approve the following co-curricular positions for the 2023-2024 school year:
  - Megan Bath – Freshman Advisor – Volunteer
  - Joanna Suriel - Big Panther/Little Panther Advisor- Volunteer
  - Megan Bath - Big Panther/Little Panther Advisor- Volunteer
  - Samantha Faulkner - Big Panther/Little Panther Advisor- Volunteer
  - Kaitlyn Dennington - Big Panther/Little Panther Advisor- Volunteer

6. Approve the following mentors for the 2023-2024 school year. Salary is per the current professional agreement, which may be prorated if not a full year of mentorship.

**Mentor**

Dana Russo  
Kaitlyn Dennington

**Inductee**

Sydney Derr  
David Michaylira

7. Approve the following 2022-23 winter athletic coaches:

**Boys Basketball**

Brett Snyder – Varsity Head Coach  
Anthony Brinkley – JV/Var Assistant Coach  
Alex Parker – JV/Var Assistant Coach  
Mark Quinn – JV/Var Assistant Coach  
Andrew Brett – Jr. High Head Coach  
Cody Velez – Jr. High Assist. Coach  
Mike Snyder – MS Head Coach  
Gunnar Pattison – MS Assistant Coach  
Chris Casciotti - JV/Var Statistician  
John Snead – Volunteer

**Wrestling**

Chad Shirk – Varsity Head Coach  
Donald Rohn – Varsity Assist. Coach  
Andrew Koch – Jr. High Head Coach  
Bryan Israel – Jr. High Assist. Coach  
Cathy Leibensperger – Statistician  
Ben Chunko – Volunteer  
Jason Grim – Volunteer

**Swimming**

Sean Fenoff – Varsity Head Coach

Director Karabin, seconded by Director Erickson-Parson, moved to approve Personnel Items #4 – 7.  
Vote: 9-yes, 0-no

8. Approve the rescinding of an Educational Sabbatical for Kasandra Diehl, 2023-2024, second semester.

Director Dettmar, seconded by Director Welch, moved to approve Personnel Item #8. Vote: 9-yes, 0-no

9. Approve an unpaid FMLA medical leave for Suzanne Becker, middle school paraprofessional, from September 15, 2023, to approximately December 7, 2023.

Director Karabin, seconded by Director Erickson-Parsons, moved to approve Personnel Item #8.  
Vote: 9-yes, 0-no

**C. Facilities**

- A. Facilities Committee Summary – October 11, 2023

**No Recommendations**

**D. Finance**

A. Finance Committee Summary – October 18, 2023

- 1. Approve the purchase and installation of 3M film on classroom windows at a cost of \$94,025.00.
- 2. Approve the repair of the campus chiller by Trane for \$14,372.00.

Director Erickson-Parsons, seconded by Director Eichfeld, moved to approve Finance Items #1&2.  
Vote: 9-yes, 0-no

- 3. Approve the attached contract with MTI Productions for a license, rental, and royalty fees for the production of Willy Wonka, Jr.

Director Dettmar, seconded by Director Conte, moved to approve Finance Item #3.  
Vote: 9-yes, 0-no

- 4. Approve the attached contract with MTI Productions for a license, rental, and royalty fees for the production of Frozen Kids.

Director Karabin, seconded by Director Dettmar, moved to approve Finance Item #4.  
Vote: 9-yes, 0-no

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

**F. Northampton Community College** – *Susan Baxter*

**G. Bethlehem Area Vo-Tech School** – *Cedric Dettmar and Bryan Eichfeld*

**H. Colonial Intermediate Unit** – *Dr. Shamim Pakzad*

**I. New Business** – Congratulations to the Marching Band that came in 1<sup>st</sup> place at the Cavalcade of Bands Competition.

**J. Old Business** – None

**K. Citizens’ Inquiries and Comments** – *Visitors should state their name and address.*

**L. Announcements**

**Future Meetings** ~ November 14, 2023  
December 5, 2023 – Reorganization & Business Meeting

**M. Motion to Adjourn Meeting**

Director Welch, seconded by Director Erickson-Parsons, moved to adjourn the meeting.  
Vote: 9-yes, 0-no 7:44 p.m.

ATTEST \_\_\_\_\_

Secretary

President