



LOTTERY EMPLOYEE VERIFICATION FORM 2025-26

Please complete one form for each student
On-time application window: November 1, 2024 to March 3, 2025

Employee must complete both steps for the School Choice Lottery.

1. Submit on-line Lottery application through the FWCS Parent Portal at <https://myfwcs.fortwayneschools.org/myfwcs>
2. This paper application must be signed by Building Principal/Director and sent electronically to FACEStudentServicesMailbox@fwcs.k12.in.us. Confirmation of receipt will be emailed to parent.

STUDENT / PARENT	<p>Student Name: (Last) _____ (First) _____ (M) _____</p> <p>Birth Date: ___/___/_____ Male: ___ Female: ___ Entering Grade (2025-26 School year): ___</p> <p>Parent/Guardian Name: _____</p> <p>Parent/Guardian School or Building Assignment: _____</p> <p>Relationship to Student: Mother: ___ Father: ___ Guardian: ___</p> <p>Current Address: _____ City: _____ Zip Code: _____</p> <p>Home Phone: _____ Cell Phone: _____ Email: _____</p>
CURRENT SCHOOL	<p>Student's Current School: _____ Phone/Fax #: _____</p> <p>Has the student been enrolled in Fort Wayne Community Schools before? Yes: ___ No: ___</p> <p>Does your child receive any Special Education Services? Yes: ___ No: ___</p>
SCHOOL CHOICE	<p>School Choice: _____</p> <p style="text-align: center;">*If applying for Kindergarten, child must be 5 years old on or before August 1.</p> <p>Do you have another child currently attending this school? If yes, please fill in:</p> <p>Sibling Name: _____ Entering Grade (2025-26 School year): ___</p> <p>Sibling Name: _____ Entering Grade (2025-26 School year): ___</p> <p>Do you have another child currently applying for this school? If yes, please fill in:</p> <p>Sibling Name: _____ Entering Grade (2025-26 School year): ___</p> <p>Sibling Name: _____ Entering Grade (2025-26 School year): ___</p> <p>AGREEMENTS:</p> <ul style="list-style-type: none"> Student will be automatically assigned to the school building where the parent is assigned – or the student will be given preference in the School Choice Lottery if parent is assigned to another school/department within FWCS. The employee is the student's parent or legal guardian. (Third Party, Custodial Agreements and Foster Placements are not eligible for employee preference). Students can only be placed on one school lottery waiting list. If a second application is submitted, the previous application will be voided. Once a school choice is accepted or declined the student's name is removed from the waiting list. Transportation will not be provided for students choosing a school outside of their attendance area. Students who are accepted through the lottery process, who live outside the no transportation zone for the specific school, and within FWCS boundaries, will be provided bus transportation for magnet schools and high school programs of study. Students who live outside FWCS boundaries may attend FWCS schools, based on school's space availability. A tuition payment is required for all Pre-K students that reside outside of FWCS boundaries. <p>Employee (Parent/Guardian) Signature: _____ Date: _____</p> <p>Building Principal/Director Signature: _____ Date: _____</p>
<p>SPECIAL EDUCATION USE ONLY:</p> <p>Approved: ___ Not Approved: ___ Notes: _____ Director Signature: _____ Date: _____</p>	