

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

HOMESCHOOL TRANSFER OUT PROCEDURES

1st - The parent/guardian must notify the school that they will be Homeschooling their child and must specify when the last day of in-school attendance will be as well as checking on any possible overdue books/fines that are on the child's account.

2nd -The parent/guardian must complete the [Transfer Out Form](#)

3rd - The parent/guardian must submit a letter addressed to the Superintendent of Schools stating that they will be homeschooling their child and their last day of in- school attendance. The signed letter must be submitted to the child's school via email or hard copy.

4th - The school will print a **Transfer Card** and provide it to the parent/guardian on the child's LAST DAY at the school.

5th -Upon approval by the Superintendent of Schools, the parent/guardian will receive a homeschool confirmation letter along with a copy of District Policy 9270- HOMESCHOOLING AND EQUIVALENT EDUCATION OUTSIDE THE SCHOOLS.