

**Suffield Board of Education  
Policy Subcommittee Meeting Minutes  
Friday, October 25, 2024  
12:30 p.m.  
Central Office Conference Room**

**MINUTES**

Attendees: James Mol (via Zoom), Maureen Sattan, Gregory Sparzo, Superintendent Matthew Dunbar, Business Manager Eric Remington, Director of Facilities Larry Plano, Suffield High School Principal Anthony Hibbert

Absent: Josh Barrows and Brian Fry

A. Call to Order - Board Chair Sattan called the meeting to order at 12:31 p.m.

B. Policies for Review and Discussion

a. Policy 6141.322 Bring Your Own Technology was discussed. The subcommittee approved the addition of the Suffield High School language. As recommended by Administration, the policy will specify that the use of personal technology during passing time is allowable. Policy was moved to 30-day read.

b. A newly proposed Policy/Regulation regarding Artificial Intelligence was discussed. A reference to a related current BOE policy will be edited. The accompanying Regulation was discussed and language added that specifies that the use of Artificial Intelligence will be bound by our plagiarism policy. Policy was moved to 30-day read.

Principal Hibbert left the meeting at 1:00 p.m.

c. Policy/Regulation #1330 Use of School Facilities was discussed. Administration proposed edits giving the Director of Athletics and Student Activities the largest role in administering the Field Use policy. They discussed the high cost of maintaining the fields, the impact of overuse and possible limitations for non-priority groups. Business Manager Remington and Director of Facilities Plano will do further research and will make additional recommendations at a future Policy Subcommittee meeting.

C. Adjournment - The subcommittee meeting adjourned at 1:27 p.m.