

Rainier High School



“Home of the Mountaineers”

This handbook belongs to:

Name: _____

Rainier High School

PO BOX 98
308 2nd St West
Rainier, WA. 98576
Phone: (360)446-2205
Fax: (360)446-2208
www.rainier.wednet.edu

We developed this handbook to inform you of rules and procedures at our school. Knowing our procedures and expectations will help you succeed at Rainier High School. Please review this handbook. If you have questions, please ask your teachers, counselor or principals.

Administration

Principal	John Beckman beckmanj@rainier.wednet.edu
Assistant Principal	Kristin Robinson robinsonk@rainier.wednet.edu
Athletic Director	Rob Henry henryr@rainier.wednet.edu
CTE Director/ASB Advisor	Sandra Rosismaier rossmaiers@rainier.wednet.edu
Counselor	Mike McGuire m McGuirem@rainier.wednet.edu
Registrar	Kasey Yanusevich yanusevichk@rainier.wednet.edu
Attendance/Athletic Secretary	Beth Greenwood greenwoodb@rainier.wednet.edu
ASB Secretary	Katie Bartell bartellk@rainier.wednet.edu

Rainier High School Staff

Teacher	Department	Email
Michele Baker	Health/Foods	bakerm@
Karissa Beckman	Math/Dual Credit	beckmank@
Ashley Caldwell	English	caldwella@
Bridget Chatman	Spanish	chatmanb@
Adam Cornwall	Band	cornwalla@
Sam Dickerson	Back on Track	dickersons@
Brandon Eygabroad	Math	eygabroadb@
Josh Frunz	Biology/P.E.	frunzj@
Kelli Garner	Art	garnerk@
Eric Grizzle	English/Dual Credit	grizzlee@
Rob Henry	History/Dual Credit	henryr@
Kelly Hill	Special Education	hillk@
Angie Karnes	Agriculture	karnesa@
Kyle Johnson	Agriculture Shop	johnsonky@
Alyx Millward	Special Education	millwarda@
Michelle Mays	History	maysm@
Anecia Olson	Science	olsona@
Sandra Rossmailer	Business Education	rossmailers@
Jessica Von Wendel	Teacher Librarian	vonwendelj@

*All email addresses end with **rainier.wednet.edu** after the teacher's name as listed above

Goals and Mission

- ✓ Assisting students to reach their full potential
- ✓ Preparing students for life-long learning
- ✓ Producing active, contributing members to society
- ✓ Providing high standards for achieving academic excellence

2024-2025 Rainier High School ASB Officers

President	Bryn Beckman
Vice President	Zaylee Bravo
Secretary	Ryleigh Cruse
Treasurer	Dorien Cano
Asst. Treasurer	Marian Jackson
Sgt. of Arms	Karyssa Cano
Student Representative	Jazzlyn Shumate
Advisor	Sandra Rossmaier

Class Advisors

Senior Class	Mr. Henry-Meets in room #447
Junior Class	Mr. Eygabroad-Meets in room #449
Sophomore Class	Mr. Johnson-Meets in the Commons
Freshman Class	Mrs. Baker-Meets in the Old Gym

Rainier High School ASB Activities/Clubs

You are encouraged to take part in the Activity Program at Rainier High School. It is a great way to meet new friends and have fun!

Cheerleaders – Any boy or girl in grades 9-12 can try out for the cheer squad. This group supports our athletic teams and builds school spirit and pride. Tryouts take place in the spring for the upcoming school year. Advisor is Coach Frost.

Chemistry Club – Participate in fun activities related to Chemistry. Advisor is Mrs. Olson

Creative Writing Club – This is designed for students who enjoy writing. Advisor is Mr. Grizzle

DJ Club –Our primary goal is to organize, promote and provide music for out school dances and activities by creating a strong music culture. Advisor Mr. Cornwall

FBLA (Future Business Leaders of America) – This is a co-curricular club with business and marketing ties. It is required for

Entrepreneurship. Advisor is Mrs. Rosσμαier – meetings second Tuesday of the month at lunch

FCA (Fellowship of Christian Athletes) – Group Christian athletes who meet to learn and share. Meetings on Wednesdays before school at 7:30am.

FFA (Future Farmers of America) – Members are offered a variety of leadership and fun activities throughout the school year. Open to students enrolled in an Agriculture course. Advisor is Ms. Karnes – meetings on Tuesdays at lunch

Interact Club – Show your generosity by participating in community service orientated activities. This organization is sponsored by Rotary Club. Advisor is Mrs. Baker – meetings on Wednesdays at lunch.

Knowledge Bowl – Members compete in an academic competition against other schools.

National Honor Society – This organization is nationally chartered. It is a community service organization that recognizes students who have achieved a high GPA and demonstrated good citizenship. Students must apply for admission in the spring. Advisor is Ms. Dickerson – meetings on first Friday of the month at lunch

Pep Band – Support your teams by participating in Pep Band at football and basketball games. Students are encouraged to take part in this program. Advisor is Mr. Cornwall

Robotics Club – Participate in Robotics competition each year. Our season is September to January and our meets are on Tuesday and Thursday from 3-5pm. Come and be the next great innovator with the RHS Robotics Team! Advisor is Mr. Cornwall

Skills USA – A technology based club with ties to Industrial Technology.

Spanish Club – Come learn about different cultures and have fun getting to know other students in many different activities. Open to students who have taken a Spanish course. Advisor is Mrs. Chatman – meetings on Thursdays at lunch.

Weight Lifting Club – Focus on physical and mental toughness of members through intense training, family like environment and grueling competition. Advisor is Coach Bartell

Athletics

Rainier High School offers a diverse athletic program open to all students. Students are encouraged to become involved. Rainier is a member of the Southwest Washington 2B Athletic Conference.

Fall Sports

Football	Coach Andy Bartell
Volleyball	Coach Carrie Ooms
Cross Country (Boys)	Coach Rob Henry
Cross Country (Girls)	Coach Karissa Beckman

Winter Sports

Boys Basketball	Coach Ben Sheaffer
Girls Basketball	Coach Brandon Eygabroad
Boys Wrestling	Coach Chris Holterman
Girls Wrestling	Coach Kelli Garner

Spring Sports

Fastpitch	Coach Katie Qualls
Baseball	Coach Justin Gurnsey
Track (Boys)	Coach Rob Henry
Track (Girls)	Coach Josh Frunz

Fees – Activity cards are sold annually by the ASB in order to assist in financing the student activities. These cards admit the holder to all athletic events and activities at free or reduced costs; excluding post-season play. ASB cards are required for all athletes, activity club members and ASB officers. In order to vote in all class elections, students must hold an ASB card.

ASB card cost	\$50
Combination lock cost	\$10
Course fee	Per Teacher

Section 1 – General Information

ACADEMICS

Students are expected to manage their homework responsibilities and stay organized with tasks and due dates. Students and teachers can utilize a variety of tools such as Google Calendar, Google Classroom, email, and teacher websites.

Policy No. 2422

The board believes that homework is a constructive tool in the teaching/learning process when geared to the needs and abilities of students. Purposeful assignments not only enhance student achievement but also develop self-discipline and associated good working habits. As an extension of the classroom, homework must be planned and organized; must be viewed as purposeful to the students; and must be evaluated and returned to students in a timely manner.

Homework may be assigned for one or more of the following purposes:

- A. Practice – to help students to master specific skills which have been presented in class;
- B. Preparation – to help students gain the maximum benefits from future lessons;
- C. Extension – to provide students with opportunities to transfer specific skills or concepts to new situations; and
- D. Creativity – to require students to integrate many skills and concepts in order to produce original responses.

The purpose of homework assignments, the basis for evaluating the work performed and the guidelines and/or rules should be made clear to the student at the time of the assignment.

Late Work:

Students are expected to turn in assignments and homework on time. The acceptance of late work will be at the discretion of the classroom teacher. Expectations and classroom policy will be communicated to students during the first week of class.

Make-up Work:

- The student shall be permitted to make up missed assignments due to excused absences outside of class under reasonable conditions and time limits established by the appropriate teacher. There may be in-class participation activities that students cannot make-up. In these extenuating situations, the student's grade may be affected because of the inability to make-up in-class activities. Students will communicate with teachers about a plan for completing missed work.
- A student is allowed two make-up days for each day of excused absences. It is the student's responsibility to contact the teacher during an appropriate time to ask for make-up assignments and to discuss a plan for completion of missed assignments.
- Parents may request homework for extended absences of three or more days through the pre-arranged absences process.

BUS BEHAVIOR

Students at Rainier High School will follow all bus behavior expectations. Bus drivers will annually review those expectations. Failure to abide by the expectations will result in progressive discipline that may include removal from the bus.

BACKPACKS

Backpacks are allowed at school for the purpose of carrying academic or athletic materials. Backpacks can be searched at any time by a school administrator.

BIKES & BOARDS

Bicycles may not be ridden on school grounds. Students must secure them in the bike rack during school hours. The school assumes no responsibility for loss or damage to bicycles. The law requires that bicycle helmets be worn at all times. Skateboards, longboards, rollerblades and roller-skates are not to be used on school grounds; if brought to school, they need to be stored in a designated area.

CHEATING/PLAGIARISM

High school students are expected to maintain a high level of academic honesty. Cheating and plagiarism are not acceptable as they interfere with the students' academic and personal growth.

- **Fabricating** is fake quotations, faking "facts," reporting things that did not happen is not only reprehensible; it could be actionable in court. All work must be your own original work. Understand that you must credit the source if you use the ideas, words or information.
- **Plagiarizing**, as defined by Webster, is "to steal and pass off as one's own the ideas or words of another." It is unethical and – in cases involving creative work – usually illegal. One of the worst mistakes a student may commit is to plagiarize from a creative professional – to steal his words, thoughts or story outline and print it as his own.
- **Cheating** is using resources prohibited by the teacher on assignments or testes. Providing answers to someone during a test or allowing someone to copy your work is also considered cheating. Any student caught cheating by giving or receiving prohibited information on an assignment or examination may be given no credit for the work and may face further discipline.

DANCES

Dances will take place periodically throughout the year. Dances will end at 10:00pm. The doors will be closed an hour after the doors open. Any student leaving the dance will not be allowed to return. There will be 1 guest allowed per student. Guests must be a high school student in good standings at their high school. **Guests who do not attend high school will not be allowed without prior approval. Guest passes must be submitted one week prior to the dance.** Homeschooled or online school students living in Rainier High School Boundaries must be approved by Rainier High School before attending the event.

DISPLAY OF AFFECTION

Students are to display appropriate conduct at school and school-sponsored events at all times. Excessive displays of affect are not permitted. Excessive display of affection may include kissing, hugging, and other close bodily contact.

DRESS CODE

Students dress must not disrupt the functioning of the school or classroom environment. Students shall not wear clothing or accessories that pose a risk of safety to the students or others. Therefore, students will wear appropriate clothing at school and school-sponsored activities. Please review the guidelines below:

Your head:

- ✓ No face paint or costume masks allowed.
- ✓ Bandana must be removed while in building.
- ✓ Sunglasses are not permitted.
- ✓ Hoods must be removed while in the school building.
Hats must be removed while in the school building.

Your torso:

- ✓ No strapless tank tops or tops with straps less than one-inch in width.
- ✓ No bare midriff clothing. This includes crop tops, cutouts and holes.
- ✓ Cut shirts are prohibited.

Your legs:

- ✓ Pants must be secured at the waist. Pants are not to be exposing shorts, boxers or underwear.
- ✓ Shorts, skirts, and dresses must be an appropriate length. No shorter than 5" above the knee.

Your feet:

- ✓ For safety reasons all students must wear shoes at all times. No slippers.

IMPORTANT DRESS CODE GUIDELINES:

- Clothing that has a vulgar, unsafe or offensive messaging, sexual connotation, references that use weapons, alcohol, tobacco, drugs or gang affiliation will not be permitted.
- Accessories that cause any disruption or pose a safety risk are not permitted. Such as dog collars, chokers and sharp objects.
- No undergarments should be showing at any time.
- Blankets are not to be at school.
- Hoods are not to be worn at any time while in school facilities.
- Costumes are only allowed on specific dates.

ELECTRONIC EQUIPMENT & VALUABLES

RSD takes no responsibility for damage or theft to electronic equipment brought to school. Students shall leave these items at home unless previous arrangements have been made for educational purposes. The school is not liable for the loss or theft of valuables. Students are encouraged not to bring valuables or large sums of money to school at any time. Valuables should not be stored in hall lockers or PE lockers.

FINES

Fines will be charged when a student loses or damages school equipment, property or materials. Unpaid fines and fees can result in limited access to educational records such as transcripts, report cards and diplomas. Please pay your fines and fees in a timely manner by working with the front office of your school.

SCHOOL COUNSELING SERVICES

The school counselor assists students via various methods including classroom instruction, group work and individual meetings. School counselors can help students with a variety of concerns such as academic course planning, post high school planning, on time graduation, schedule changes, social and emotional concerns, college planning, career planning and scholarship applications. The counseling office is located downstairs in the high school across the hall from the staff room and is open during school hours. Classroom teachers must give students permission to go to the counseling center during class time unless called by the counselor.

GRADUATION REQUIREMENTS

All RHS classes and other graduation requirements required for graduation must be completed by the last day of senior finals in order to participate in graduation ceremonies. Courses taken outside of RHS must be completed and documentation must be provided by the student to the registrar's office by June 1st. Verification of passing grades for running start and skills center must be provided to the registrar's office by the last day of senior finals. Seniors must be in good standings to participate in the senior trip and all fines must be paid prior to the trip.

HALLWAYS & OUTDOOR SPACES

Hallways and all outdoor spaces on school property are an extension of the learning environment and all school rules and expectations apply to these spaces.

CELL PHONES

The use of a cell phone is a great responsibility. Cell phones are allowed at school as long as they are silenced and put away while in classroom. Use of cellphones while in a classroom will be determined by each teacher. Students failing to comply with a classroom policy regarding cell phones will be subject to classroom discipline. Repeated offenses will be referred to administration for further disciplinary action.

IMPORTANT CELL PHONE GUIDELINES:

- **Using phones or other recording devices to take pictures or videos in a classroom is absolutely prohibited without prior approval from that classroom teacher.**
- **Using cell phones or other recording devices to take pictures or videos without permission of school staff is prohibited.**
- **Using cell phones or other recording devices to take pictures or videos of students while at school or school events is prohibited.**
- **Students may use phones during lunch, but must refrain from taking photos or videos at all times.**

PHOTOGRAPHY & VIDEOING

For the safety and privacy of RHS students and staff, videoing, photography, and voice capturing is prohibited while at school, school events or on school property. This includes audio, video, digital recordings, or photographic images. Participating will result in disciplinary actions. This includes videoing, photographing or voice capturing of students or staff with permission. In extreme cases, referral to law enforcement may be necessary. More information please reference WAC 478-121-165.

CLOSED CAMPUS AND SCHOOL HOURS

School hours are from 8:25am to 3:00pm. The building is open to students from 8:00am to 3:15pm unless the student is involved in a supervised before or after school activity.

RHS is a closed campus. Once students come on campus by walking, being dropped off by parent or riding the bus, they must stay on campus until the end of the school day unless excused through the office. **Students will not be excused to leave campus at lunch to get food from a store or food establishment. Parents must be present to check out their students at lunchtime. Students leaving campus without being excused from the office will receive a disciplinary infraction per school policy. If a school activity starts after school, students must leave campus and come back at the starting time of the activity unless supervised by an adult. RHS will not allow school-aged visitors or students from other schools during school hours.**

INJURY & ILLNESS AT SCHOOL

If you become injured or ill while at school, ask your teacher to report to the office. The office staff will evaluate your condition and determine appropriate action. All accidents or injuries should be reported to the teacher in charge immediately.

LOCKER

Lockers are open to students at the discretion of school administration. Lockers are the property of RSD and may be inspected at any time by designated personnel. Students are expected to treat lockers with care. They are to be kept clean and free of materials that can cause damage. No decorations should be placed on the walls around lockers unless approved by ASB (see "POSTERS" section). **No trash or expired food is to be stored in lockers.** All student belongings must be stored inside your locker, not on the hallway floor. All lockers will be assigned a lock by the school office. If you lose the lock, there is a \$10 replacement fee. PE locks can be purchased in the office for \$10. **All locks used in the building must be purchased from Rainier High School.** Lockers can be searched by school administration at any time.

MEDICATION AT SCHOOL

Every effort should be made to schedule the administration of medication outside of school hours.

- The school office, under Washington State Law, cannot dispense any medication without prior physician **and** parent/guardian approval.
- Students may not carry any medications with them while at school or on a bus, unless they have prior permission to carry in place, through doctor/parent/school orders.
- A form for administering medication at the school is available in the office.

All medication to be administered requires:

- Proper label with the student's name, name of medication, dosage & time to be administered.
- Written orders (on the school form) from a licensed prescriber detailing the name of medication, dosage, time to be given, the expected duration of administration and parent signature and date.
- Medication must be brought to school by the parent/guardian in the original container appropriately labeled by the licensed prescriber for the prescription drugs or by manufacturer for non-prescription drugs.

PARKING LOT

In keeping with the school board policy governing the use of cars by students during school hours, the following regulations have been adopted.

1. Students must possess a valid driver's license and proof of insurance in order to drive a motorized vehicle on any RSD campus.
2. If cars are parked in a fire or handicap zone, they will be towed at owner's expense. Students are not to block the entrances or exits of the parking lots, driveways or loading zones.
3. There is to be no student parking in reserved parking areas or visitor parking spaces. There will be no warnings for students parking in reserved areas.
4. In cooperation with the City of Rainier there is to be **NO STUDENT PARKING** along the streets bordering Rainier High School.

5. When parking in designated student parking areas, students are to follow proper parking procedures. These include parking between lines, pulling into parking spaces and occupying only one parking space. The owner of the vehicle will be responsible for all charges that may be incurred in the towing and impounding process.
6. Speed limits are 20 mph in a school zone and 10 mph in parking lots.
7. Students are not permitted to ride in the back of trucks while on school property for safety reasons.
8. Students may not go to the parking lot during the school day, during lunch or at passing time. If it is necessary to go to your car during these times, you must have permission from the office.
9. School rules, including dress code, weapons, harassment/intimidation/bullying apply while on school grounds.

POSTERS & HALLWAY DÉCOR

All posters need to be cleared with the ASB advisor prior to hanging in the school building. Use of paint and/or glitter is prohibited. This includes the exterior of lockers and the space around lockers.

SNOW DAYS

Consult the District website, radio or television after 6am for school cancellations or delays. Parents are highly encouraged to sign up for district alerts and follow school district social media pages for the most up to date information. School information will be reported via the School Messenger system and the local media outlets.

STUDENT AWARDS & RECOGNITION

At RHS, we believe students should be recognized for outstanding behavior, excellent grades, student growth, regular attendance and participation in school athletics and activities.

Honor Roll: Students who earn a grade point average of 3.0 GPA on their semester report cards will be members of the honor roll and will receive recognition. Students who earn a 4.0 GPA will earn assignment of the “Principal’s list”.

Awards Assembly: At the completion of each semester, each teacher will give classroom and subject achievement awards.

TELEPHONE USE

In case of emergency, students may use the phone in the office. Message for students will be taken from guardians or emergency contacts only and will be delivered to students during the next passing time.

VENDING MACHINES

Students should not be using the vending machine during class time. Students can access the vending machine before or after school and during lunch. Using a vending machine during passing time does not excuse a student being tardy for their next class.

VISITORS

Guardians are welcome to visit school. Please check in the office to sign in and receive a visitor pass. All others must make an appointment prior to arrivals, with the office. RHS will not allow school-aged visitors during school hours.

WITHDRAWAL FROM COURSE

Withdrawal fail (a failing grade) grades will be recorded on a student's transcript if a student withdraws from a course nine (9) days after the semester begins. Students may change classes with guardian and teacher permission during the first 4 days of the semester.

Withdrawal from school

If you are withdrawing from RHS, please follow the steps listed below:

1. Request a withdrawal form from RHS registrar.
2. Return all classroom materials and get each teacher to sign off on the withdrawal form.
3. Pay all fines and class fees, clean out locker and received sign off from the front office.
4. Return library books and library will sign off.
5. Bring the completed withdrawal form to the RHS registrar.

Section 2 – Code of Conduct

ASSEMBLY CONDUCT

Students must follow all school rules and expectations during assemblies. School discipline policy will apply to students not able to fulfill these expectations.

Students shall also:

- Show a positive attitude at all times.
- Sit in your assigned area.
- Give your full attention to the speaker or presenter.
- Enter and exit in a safe and orderly way, as directed.
- Cell phones must be put away for assemblies.
- Photographs and/or recordings of assemblies are prohibited.
- All visitors/guests must have prior Principal approval to attend assembly.

COMMONS & LUNCHTIME CONDUCT

- Show a positive attitude at all times.
- Report to designated lunch areas.
- Socialize quietly with those sitting near you.
- Clean up the table and floor when you are finished.
- Cooperate with staff and food service workers.
- Use your manners.

OUTSIDE CONDUCT

- Show a positive attitude at all times.
- Think safety – walk, don't run.
- Keep hands and feet to yourself – NO wrestling, tag or other inappropriate behavior.
- Use the garbage can for your trash.
- Cooperate with any staff member instructions.

HALLWAY CONDUCT

- Show a positive attitude at all times.
- Think safety – walk, don't run.
- Use inside voice, no screaming.
- Keep your hands and feet to yourself.
- Keep the hallway free of litter and personal belongings.

COMPUTER LAB RULES & USE PRIVILEGES

As outlined in Rainier School District Board Policy No. 2022 regarding digital network usage, prohibited practices include, but are not limited to, the following:

- Sending or displaying offensive messages or pictures.
- Using obscene language, including hate mail, cyber-bullying, harassment or discriminatory remarks.
- Using network resources for illegal activity, including gaining unauthorized access to resources or entities.
- Attempting to damage equipment or harm data on any network, including creating, uploading or propagating viruses or other malware.
- Violating copyright and other intellectual property laws.

When accessing the Rainier School District network please remember:

Cyber safety and security is the responsibility of the entire school community.

Remember:

- Access is provided for educational/professional purposes only.
- No student or staff user should have any expectation of privacy when using the district's network. The district reserves the right to disclose any electronic message to law enforcement officials or third parties as appropriate. All documents are subject to the public records disclosure laws of the State of Washington.
- Student email accounts (commercial or district) may be used for educational purposes ONLY.
- Account IDs and passwords are to be used by the account owner only. The account holder is held responsible for all account activity.
- Students shall not provide personal information or utilize social networking tools without explicit teacher permission and oversight.
- Use resources efficiently: only print as much (or as little) as is absolutely necessary for educational purposes.
- Treat district equipment (and the privilege of its use) with respect.

- If you need help or run into something unexpected, please ask for assistance.
- Don't forget to log off!

Rainier High School student email accounts

- All student Electronic Mail (email) accounts are property of the Rainier School District. The user accepts all responsibility to understand to understand these guidelines and the existing network use policy.
- Students are highly encouraged to check their school email daily.
- Running Start & New Market students shall check the online school bulletin and email daily.
- The student will be removed from the system after graduation or leaving the school district.
- The primary purpose of the Google Apps for Education service is for students to communicate with school staff and classmates, utilize resources related to school assignments and collaborate with fellow students on school activities.
- Use of Google Apps for Education service will align with the school's code of conduct and the code will be used as needed for discipline purposes. Communication through this service will exhibit common sense and civility. Students are responsible for message sent from their accounts. Students should not share their passwords.
- Messages via the district email cannot cause disruption to the school environment or normal and acceptable school operations. Occasional and reasonable personal use of the district's email is permitted, providing that this does not interfere with the performance of the electronic mail system or disrupt the operation of the schools.
- Student will report any unusual activities such as "spam" communications, obscene email, attempts by adults to lure them into dangerous behaviors and any other concerns to the school's technology contact. Students should not forward chain letters or jokes.
- **Electronic mail sent or received within the Rainier School District system is not confidential (see above).**
- Administration reserves the right to retrieve the contents of user mailboxes for legitimate reasons, such as to find lost

messages, to conduct internal investigations, to comply with investigations of wrongful acts or to recover from system failure.

- When issues arise, the school administration will deal directly with the student and/or guardians. Improper use of the system will result in discipline and possible revocation of the student's email account. Illegal activities on the system will be referred to law enforcement authorities for appropriate legal action.
- Again, it is very important that students keep his/her username and password private and do not share either with other students. **The assigned user name is graduation year followed by last name followed but first initial@rainier.wednet.edu**
(Example: 10.doe.j@rainier.wednet.edu)
- Because Google Apps services are web based, students and parents can also access student email accounts from home and public library computers.
- Any user who violates these guidelines may be denied network access, depending on the severity of the infraction. School district and/or legal sanctions may be imposed over and above any revocation of network access.

Section 3 – Discipline Procedures

It is imperative that a safe environment exists to promote an orderly learning environment at Rainier High School. A general set of rules exists by which students are expected to follow. Students are expected to follow all reasonable requests made by adults working within Rainier High School. In all discipline cases, a student and their guardians are entitled to their due process rights as outlined in school board policy and state law.

CLASSROOM DISCIPLINE POLICY

Each teacher will have a progressive discipline policy used in their classroom. The rules and consequences will be posted in the room and each teacher will go over the procedures with the students on the first day of school and re-visit these as necessary. Students who have exhausted the steps in the classroom discipline plan will be referred to the office. Violations of classroom expectations will be communicated to guardians.

SCHOOL WIDE DISCIPLINE

The Levels of Misconduct are designed to handle more severe infractions and out of class improper behavior; offenses are cumulative throughout a student's school career.

Level One Misconduct – Warning, redirection, guardian conference, and/or detention;

- Non-compliance with classroom policies and discipline including use of cell phone.
- Disruptive conduct outside the classroom
- Spitting
- Using profanity
- Littering
- Inappropriate computer use
- Parking lot infraction
- Forging notes
- Violating dress code
- Public display of affection
- Excessive tardies
- Failure to serve detention
- Failure to follow staff instructions

- Cheating or plagiarism – 1st offense
- Lying or other dishonesty when communicating with school staff
- Other weapons violations: glorifying violence, violent video games, clothing, or weapon like items.

Level Two Misconduct – Guardian conference, detention, ISS or OSS:

- Second offense of Level One Misconduct
- Lewd gestures or inappropriate language
- Teasing of others/intimidation/bullying/harassment
- Theft or property damage (misdemeanor)
- Violation of closed campus
- Excessive failure to serve detention
- Displays of drug/alcohol/tobacco use
- Use of cell phone or electronic device to capture photograph or video while at school

Level Three Misconduct – ISS, OSS or Emergency Removal, Student/Guardian conference prior to returning:

- Second offense of Level Two Misconduct
- Repetitive level one/level two misconduct
- Cheating or plagiarism – 2nd offense
- Possession, use or glorification of tobacco, vape device or other electronic cigarette
- Physical Altercation/Fighting/Assault
- Disrespectful or defiance towards teachers or other school staff
- Sexual Harassment
- Theft – Police Referral
- Vandalism – Police Referral
- Lewd Conduct/Indecent Exposure
- Possession of Weapon – Emergency Removal & Police Referral
- Under the influence of drugs or alcohol while on school property
- Other Criminal Activity – Emergency Removal & Police Referral

- Disruptive conduct that causes substantial or material disruption or obstruction to any school function or operation
- Refusal to comply with a staff person's directive

If the safety of students and staff is in question at any time, students will be placed on emergency removal pending a full investigation. During an emergency removal, a decision will be made to suspend, expel or reinstate within 10 days. **In some situations, depending on severity, school administrators obtain full discretion in regards to disciplinary procedure.**

FIREARMS AND DANGEROUS WEAPONS ON SCHOOL PREMISES:

Possession of a weapon, explosive or other item capable of causing bodily harm is prohibited on school grounds. Students who possess firearms or any item resembling a weapon on district property or at school activities will be expelled. Students in possession of any object that looks like a weapon, such as a toy or "dummy" gun, air gun, knife or grenade, or any item that acts as a laser pointer, will be subject to discipline, disciplinary transfer, suspension or removal, as well as reporting to law enforcement. **"Possession of firearms on school property will result in a one-year mandatory expulsion, subject to appeal with notification to parents and law enforcement (RCW 28A.600.420)"**

Any offense: will result in an Emergency Removal, Investigation of incident and decision for removal or long-term suspension. Students and guardians are required to participate in any requirements for the students to return to school which may include a school conference or risk assessment.

DRUG & ALCOHOL DISCIPLINE POLICY

Students suspected to be under the influence or in possession of drugs or alcohol on school grounds or at school activities may be referred to law enforcement at any time and will be subject to the following disciplinary action:

First Offense - Student/guardian conference, intervention activities, ISS or OSS

Disciplinary action may be reduced if the student:

- Receives a drug/alcohol/mental health assessment and
- Fully follows the recommendations of the assessment.

Second Offense – Student/guardian conference, intervention activities, ISS, OSS or removal.

The disciplinary action may be reduced if the student:

- Participates in drug/alcohol assessment, mental health assessment and
- Fully follows the recommendations of the assessment

Additional Offenses

- Removal

Exception: If the student is in possession of a substance with intent to sell or distribute, the student may be removed and referred to police on first offense.

***Students refusing to cooperate with administrators will be considered to be under the influence or in possession of drugs/alcohol.**

Section 4 – Attendance Procedures

Washington State Law mandates that students attend school. Attendance records become part of a student's permanent record. It is the philosophy of Rainier School District that regular attendance is essential for academic success. When a student is absent, it is impossible to gain the same degree of learning that a student would experience through group involvement in the regular class. Regular attendance also has value in the sense that it teaches personal responsibility and commitment to one's work, which establishes habits and patterns that prepare the student to become a successful adult.

Any student who misses 50% or more of their school day is considered absent. All absences are considered unexcused unless it meets one of the criteria in the RSD policy for an excused absence.

Excused Absences Include:

1. Temporary illness or injury
2. Mental Health related absences
3. School related program, field trip or athletic event under the supervision of the school
4. Approved absence by school principal
5. An absence due to student being in the custody of the court or other law enforcement agency
6. Emergency, serious illness or death in the family
7. Medical and dental appointment or extended absence due to health. Documentation shall be provided to the school from a medical provider.
8. Inclement weather related absences
9. Extenuating circumstance approved by a school administrator
10. Participation in religious observations
11. School suspensions
12. College visits or job shadows approved by the school administrator
13. Any pre-arranged absence previously filed with the school (see below).

Pre-Arranged Absences:

Prearranged absences include such things as interviews with college admissions officials, interviews with employers, job shadows, special family activities, and extenuating circumstances. Students must complete the pre-arranged absence form prior to the absence for this process. See the main office for more information.

To excuse an absence:

- A guardian must call the attendance office at 360.446.2205 on the day of the absence.
- Failure to call and excuse the absence will result in an unexcused absence.
- At the time of the call the parent must state the reason for the absence.
- Please contact the attendance office regarding all absences including those that are unexcused or pre-arranged.

Make-up work for absenteeism:

See “Academics” in section 1. It is vital that students attend school to achieve the maximum amount of academic growth. It is highly recommended that students who are absent submit classwork and homework to their teachers in advance, on the original due date, or immediately upon return from any absence when possible. This helps ensure that the student is prepared to learn new material.

Truancy will result in a zero on all classwork and homework during the truancy period unless otherwise arranged with the classroom teacher.

Possible interventions for chronic absenteeism and truancy:

- Attendance letters or phone calls
- Parent meetings with school administration
- Mandatory meeting with school administrators or counselor
- Community Truancy Board
- Family court involvement
- Additional assessment requirements such as WARNS
- A truancy court petition filed with Thurston County Courts
- The possibility of delayed academic progression or graduation

PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES RELATED TO ABSENTEEISM/TRUANCY

A student **must be in attendance all day** on the day of practice/competition/activity to participate. Students who have medical appointments must clear those appointments with the principal or athletic director prior to the absence in order to participate that day.

Students who are excused from a physical education class for medical reasons by a physician or guardian are not allowed to participate in athletic practices or competitions for that day or time period.

Section 5 – Harassment, Intimidation, and Bullying (HIB)

Prohibition of Harassment, Intimidation, and Bullying (Policy 3207 & 3207P)

Schools are meant to be safe and inclusive environments where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, on the school bus, in school sports, and during other school activities. This section defines HIB, explains what to do when you see or experience it, and our school's process for responding to it.

What is HIB?

HIB is any intentional electronic, written, verbal, or physical act of a student that:

- Physically harms another student or damages their property;
- Has the effect of greatly interfering with another student's education; or,
- Is so severe, persistent, or significant that it creates an intimidating or threatening education environment for other students.

HIB generally involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.

HIB is not allowed, by law, in our schools.

How can I make a report or complaint about HIB?

Talk to any school staff member (consider starting with whoever you are most comfortable with!). You may use our district's reporting form to share concerns about HIB but reports about HIB can be made in writing or verbally. Your report can be made anonymously, if you are uncomfortable revealing your identity, or confidentially if you prefer it not be shared with other students involved with the report. No disciplinary action will be taken against another student based **solely** on an anonymous or confidential report.

For more detailed information about HIB, including district policies, procedures, and contact information, please visit District Policies and Procedures. Additional resources and contact

information are available at RSD Additional Resources and Information.

Nondiscrimination (Policy 3210 & 3210P) Sexual Harassment (Policy 3205 & 3205P)

Rainier School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Lack of English language proficiency will not be a barrier to admission and participation in career and technical education programs.

Rainier School District will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational programs.

Discrimination can happen when someone is treated differently or unfairly because they are part of a **protected class**, including their race, color, national origin, sex, gender identity, gender expression, sexual orientation, religion, creed, disability, use of a service animal, or veteran or military status.

What is discriminatory harassment?

Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other conduct that may be physically threatening, harmful, or humiliating. Discriminatory harassment happens when the conduct is based on a student's protected class and is serious enough to create a **hostile environment**. A hostile environment is created when conduct is so severe, pervasive, or persistent that it limits a student's ability to participate in, or benefit from, the school's services, activities, or opportunities.

For more detailed information, including district policies, procedures, and contact information, please visit District Policies and Procedures on District website. Additional resources and contact information are available at the following link [RSD Additional Resources and Information](#)

<https://highschool.rainier.education/fs/resource-manager/view/7632525d-e2e3-4e9e-b95b-c3f7f94ad3fb>

NOTES

