



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

BOARD RETREAT MINUTES

LOCATION: YCSD BOARDROOM, 120 N LARCH PL, YAMHILL OR 97148

Thursday, August 18, 2022

Board Retreat: 5:30pm

Minutes

District and board members in attendance: S. Fitzgerald, J. Egland, K. Watson, E. Galyean, C. Raevers, and T. Vertner

I. Flag Salute

II. Call to Order

S. Fitzgerald called meeting to order @ 5:32pm.

The board does not generally come to final decisions or vote during special sessions. However, the law and board policy allow the board to vote in a special session, and the board plans to do so during this meeting. See board policy BD/BDA.

III. New Business

A. Approve updated school calendar. (Action Item)

E. Galyean moved to approve the updated school calendar as presented. J. Dumdi seconded. All in favor. Motion passes.

B. Discussion on Possible dates for the 18 hours of professional development for the 2022-2023 Diane Efseaff Memorial Scholarship Program

- *Will use work session dates to complete the 18 hours of professional development for the 2022-2023 Diane Efseaff Memorial Scholarship Program.*

C. The year in Review

- *Clint feels that over all the year was a success. Acknowledging a few of YC's achievements such as Rocketry club going to Alabama, FFA going to state and the multiple Athletic successes.*
- *Looking at ways for improving mental and emotional learning, safety protocols and suicide Prevention.*

D. 2021-2022 Data Review

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- *Rough year across the state. Covid proving to have caused a lot of learning loss.*
- *Math adoption will take place next year.*

E. Discussion of Communication Plan

- *Crisis Situations: Superintendent Clint will call board chair Susan first and then will either call the rest of the board members himself or will ask Susan to do it in his stead. If Clint is unable to make phone calls, he will delegate calling Board chair Susan to a member of his staff and Susan will then call the rest of the board. If warranted, Clint will send a follow up email to the entire board.*
- *Newsworthy Situation: Superintendent Clint will send an email to the entire board on any hot topics or state changes revolving around schools. If the situation is rapidly changing he will call the board chair Susan, together they will determine if the situation warrants calling the rest of the board or sending an email to everyone.*
- *Non-Crisis Situations: Superintendent Clint will send a weekly summary email to the board. Face to face individual meeting with board members will be as needed or requested.*
- *Drop in Visits: Board members can drop in to visit Clint at the district office anytime, but they should check with either Clint or Tina first to ensure that he will be in the office.*

F. School Security

- *Changes in safety language. To much confusion with old language. Will update to make the language clearer.*
- *Working with local law enforcement to ensure YC protocols are update*
- *Updating FOB system, intercoms and cameras.*
- *Board has asked to have a monthly safety report added to Clint's verbal report each month.*

G. Set District Goals

1. K-6 ELA / Math Improvement

All students will show measured growth toward grade level benchmarks o show growth beyond grade level benchmarks, as measured by Dibels, iReady data and state assessment data.

2. MTSS Implementation

All schools will have established and functioning MTSS teams as evidenced by regular meeting minutes and an established intervention process to improve student outcomes.

3. SEL Implementation. All schools will implement an SEL curriculum and establish teams to monitor and address SEL needs in their building.

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H. Set Superintendent Goals

- 1. Successful completion of the integrated planning for ODE initiatives, including SIA, HSS, and CIP.*
- 2. MTSS Implementation: All schools will have established and functioning MTSS teams as evidenced by regular meeting minutes and an established intervention process to improve student outcomes.*
- 3. SEL Implementation
All schools will have established and functioning MTSS teams as evidenced by regular meeting minutes and an established intervention process to improve student outcomes.*

I. Set Board Goals

- 1. Continue planning and visioning for long term facilities maintenance and improvement by ensuring implementation of a district wide facilities assessment and long-term facilities planning.*
- 2. Continue planning and visioning for the long-term stability of the district by completing the development of a 5-year strategic plan, utilizing support from the OSBA.*
- 3. Partner with building administration to participate in opportunities for student recognition.*

IV. Adjournment

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