TEJANO CENTER FOR COMMUNITY CONCERNS, INC.

Raul Yzaguirre Schools for Success

2950 Broadway, Houston, Texas 77017
Phone: 713-640-3700 FAX: 713-644-6232 www.tejanocenter.org

"The mission of the Tejano Center for Community Concerns is to develop education, social, health, and community institutions that empower families to transform their lives."

PUBLIC NOTICE

Meeting Agenda for Tuesday, July 30, 2024

Notice is hereby given that the Board of Directors of Tejano Center for Community Concerns, Inc., (Tejano Center) will hold its regular meeting on Tuesday, July 30, 2024, at 5:30 pm. This meeting is open to the public, and community input is welcomed during the time designated for public comment. Members of the Board and public may attend the regular meeting via web conferencing at https://bit.ly/BoardMeetingJuly2024 as allowed by Texas Government Code § 551.127 with the principal location containing audio-visual equipment for use by the Board and public and where the presiding member is physically present, and the location is open to the public. If a member of the public can provide testimony or otherwise wishes to participate in the meeting when public input is permitted, but lacks the necessary technology, such will be provided at Tejano Center for Community Concerns, 2950 Broadway Street, Houston, TX 77017. The Board will consider, discuss, and adopt such orders, resolutions, and/or motions, and take direct or indirect actions as may be necessary, convenient, or desirable with respect to the matters outlined in this agenda.

July 30, 2024 at 5:30 PM - Board Meeting

1. **CALL TO ORDER** (2 minutes) **@ 5:30 PM**
2. **PRAYER** (3 minutes) **Antonio Zambrano**
3. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE** (2 minutes) **Justin Fuentes**
4. **ROLL CALL** (3 minutes) **David Corpus**

Attendee Name	Title	Status	Arrived	Departed
David Corpus	Board Chair	Present	5:30 pm	
Anthony Magdaleno	Board Vice Chair	Present-Via TEAMS	5:35 pm	
Margaret Dunlap	Board Secretary	Present	5:31 pm	
Maria Gonzalez	Board Member	Present	5:41 pm	
Gina De Leon	Board Member	Absent		
Marco Martinez	Board Member	Present	5:55 pm	
Genesis Loera	Board Member	Present	5:47 pm	
Laura Mayorga	Board Member	Present-Via TEAMS	5:31 pm	

5. **PUBLIC COMMENT** (7-10 minutes) Any individual wishing to address the Board of Directors of Tejano Center for Community Concerns must sign in with Laura Aguirre, Board Services, by emailing a request to speak, at least 72-hours prior to scheduled meeting. The request must include the name of speaker, telephone, number and email address of the speaker, and the topic of the intended comments, to Laura.Aguirre@tejanocenter.org. Those doing so will be allowed to address the board for a maximum of three minutes. Individuals will address the board in the order that they have signed in. Alternatively, the individual may email comments to the above email address.

6. **PRESIDENT'S PRESENTATIONS & UPDATES**

6.a. **BRYSS EXPANSION PRESENTATION**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial & Operations Officer; Dr. Rolando "Rudy" Trevino, Deputy Chief Growth Officer; Hector Vogliotti, Associate Director, Level Field; Rob Tate, Director, Level Field

6.b. **PASADENA EXPANSION PRESENTATION**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Dr. Rolando "Rudy" Trevino, Deputy Chief Growth Officer

6.c. **DISASTER RECOVERY PRESENTATION**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Graciana "Graci" Garces, MPAff, Chief Strategy & External Affairs Officer; Gabby Luna, Director of Affordable Housing and Community Redevelopment

6.d. **PROPOSED ANNUAL BUDGET FOR FISCAL YEAR 2024-2025 PRESENTATION**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial & Operations Officer

7. **ACTION ITEMS**

7.a. **APPROVAL OF THE MINUTES OF THE JUNE 28, 2024 MEETING OF TEJANO CENTER FOR COMMUNITY CONCERNS/RAUL YZAGUIRRE SCHOOLS FOR SUCCESS BOARD OF DIRECTORS**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools **MOTION TABLED**

7.b. **APPROVAL OF JUNE 2024 UNAUDITED FINANCIAL STATEMENTS FOR RAUL YZAGUIRRE SCHOOLS FOR SUCCESS AND TEJANO CENTER FOR COMMUNITY CONCERNS- NON-SCHOOL**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer
Motion by Margaret Dunlap; Seconded by Marco Martinez; MOTION PASSED

7.c. **RATIFICATION OF MONTHLY DISBURSEMENT REPORT/VENDOR CUMULATIVE PAYMENTS FOR JUNE 2024 TO INCLUDE PROCUREMENT PROCESS AND EXPENDITURE APPROVALS**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer
Motion by Genesis Loera; Seconded by Maria Gonzalez; MOTION PASSED

7.d. **APPROVAL OF THE CHANGE ORDER ON THE PASADENA PROJECT SCHEDULE, PATH TO DELIVERY AND SCHOOL OPENING STRATEGY IN AN AMOUNT NOT TO EXCEED $250,000**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer; Dr. Rolando "Rudy" Trevino, Deputy Chief Growth Officer
Motion by Margaret Dunlap to accept as amended; Seconded by Maria Gonzalez, the motion now reads as APPROVAL OF THE CHANGE ORDER ON THE PASADENA PROJECT SCHEDULE, PATH TO DELIVERY AND SCHOOL OPENING STRATEGY IN AN AMOUNT NOT TO EXCEED $462,000; Margaret Dunlap motion to amend; seconded by Marco Martinez; MOTION PASSED

7.e. **APPROVAL OF BUDGET AMENDMENT #18 TO TRANSFER FUNDS FROM 240 NATIONAL SCHOOL BREAKFAST & LUNCH FUNCTION 51 MAINTENANCE TO 240 NATIONAL SCHOOL BREAKFAST & LUNCH FUNCTION 35 FOOD IN THE AMOUNT OF $260,000. (THIS IS A TRANSFER BETWEEN BUDGET FUNCTIONS WITH NO IMPACT TO RESERVES)**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer
Motion by Maria Gonzalez; Seconded by Genesis Loera; MOTION PASSED

7.f. **APPROVAL OF BUDGET AMENDMENT #19 IN THE AMOUNT OF $293,917 FOR TEACHERS' INCENTIVE ALLOTMENT (TIA) FOR RAUL YZAGUIRRE SCHOOLS FOR SUCCESS. (THIS IS A NEW GRANT THAT WILL BE PAID AS OF YEAR END, AND FUNDING WILL BE ACCRUED TO BE RECEIVED IN FY 24-25 THROUGH THE TEA FOUNDATION PROGRAM)**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial & Operations Officer
Motion by Margaret Dunlap; Seconded by Maria Gonzalez; MOTION PASSED

7.g. **APPROVAL OF BUDGET AMENDMENT #20 IN THE AMOUNT OF $1,301,135 TO APPROPRIATE ESTIMATED REVENUES AND EXPENSES FOR THE TEXAS RETIREMENT SYSTEM (TRS) IN COMPLIANCE WITH TEXAS EDUCATION AGENCY REQUIREMENT TO REPORT TRS ON BEHALF PAYMENTS (THIS ACTION HAS NO IMPACT ON NET RESERVES OR CASH SINCE IT IS A PAPER ENTRY REQUIRED FOR REPORTING PURPOSES ONLY)**

Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial & Operations Officer

Motion by Maria Gonzalez; Seconded by Margaret Dunlap; Abstained by David Corpus; MOTION PASSED

7.h. **APPROVAL OF AWARD FOR RFP #24-06JA TO PEPSICO FOUNDATION TO PROVIDE VENDED MEALS FOR THE AT RISK DINNER PROGRAM AS PART OF THE CHILD AND ADULT CARE FOOD PROGRAM (CACFP) FOR THE PERIOD OF AUGUST 1, 2024, TO AUGUST 31, 2025 AT A RATE OF $3.65 PER MEAL (ESTIMATED MEALS ARE 180,000 OR $657,000 ESTIMATED COST FOR FY 24-25)**

Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial & Operations Officer

Motion by Margaret Dunlap; Seconded by Marco Martinez; MOTION PASSED

7.i. **APPROVAL OF ACCEPTANCE OF GRANT FROM UNITED WAY OF GREATER BAYTOWN AREA AND CHAMBERS COUNTY IN THE AMOUNT OF $15,300 IN SUPPORT OF GRADCAFÉ BAYTOWN**

Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Melissa Martinez, Director, Project GRAD & NOVA Academy

Motion by Maria Gonzalez; Seconded by Genesis Loera; MOTION PASSED

7.j. **APPROVAL OF CONTRACTUAL AGREEMENT WITH CHILDREN AT RISK – A+ FOR INSTRUCTIONAL SUPPORT THROUGH THE 2024-2025 SCHOOL YEAR FOR AN AMOUNT NOT TO EXCEED $100,000**

Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin G. Fuentes, M.Ed., Chief Schools Officer

Motion by Margaret Dunlap; Seconded by Maria Gonzalez; MOTION PASSED

7.k. **APPROVAL OF SERVICE AGREEMENT WITH CECILIA BORG TO PROVIDE COACHING, CURRICULUM ALIGNMENT, AND TEACHER SUPPORT TO BUILD TEACHER CAPACITY AND HELP CAMPUSES IN THE ACCELERATION OF LEARNING FOR STUDENTS FOR THE 2024-2025 SCHOOL YEAR**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin G. Fuentes, M.Ed., Chief Schools Officer
Motion by Maria Gonzalez; Seconded by Genesis Loera; MOTION PASSED

7.l. **APPROVAL OF SERVICE AGREEMENT WITH CARLA STEVENS TO PROVIDE DATA AND COMPLIANCE SUPPORT TO RAUL YZAGUIRRE SCHOOLS FOR SUCCESS (RYSS) FOR THE 2024-2025 SCHOOL YEAR FOR AN AMOUNT NOT TO EXCEED $80,000**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin G. Fuentes, M.Ed., Chief Schools Officer
Motion by Margaret Dunlap; Seconded by Maria Gonzalez; MOTION PASSED

7.m. **APPROVAL OF SERVICE AGREEMENT WITH TPG ED CONSULTING LLC TO PROVIDE DATA AND COMPLIANCE SUPPORT TO RAUL YZAGUIRRE SCHOOLS FOR SUCCESS (RYSS) FOR THE 2024-2025 SCHOOL YEAR FOR AN AMOUNT NOT TO EXCEED $80,000**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin G. Fuentes, M.Ed., Chief Schools Officer
Motion by Margaret Dunlap; Seconded by Maria Gonzalez; MOTION PASSED

7.n. **APPROVAL OF 2024-2025 RAUL YZAGUIRRE SCHOOLS FOR SUCCESS (RYSS) TEACHER RETENTION STIPEND FOR ACUMULATIVE AMOUNT NOT TO EXCEED $140,000**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial & Operations Officer; Justin G. Fuentes, M.Ed., Chief Schools Officer; Dr. Lauren Petrea, Deputy Chief, Human Resources Officer
Motion by Margaret Dunlap; Seconded by Maria Gonzalez; MOTION PASSED

7.o. **RATIFICATION OF THE AMENDMENT TO THE OLD SPANISH TRAIL (OST) LOFT LOAN IN PARTNERSHIP WITH DWR OST, LP, AND THE CITY OF HOUSTON FOR THE PARTNERSHIP AMOUNT OF $19,310,000.00**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Antonio Zambrano, Chief Financial and Operations Officer; Dr. Rolando "Rudy" Trevino, Deputy Chief Growth Officer
Motion by Maria Gonzalez; Seconded by Marco Martinez; MOTION PASSED

7.p. **RATIFICATION OF TEACHER ASSISTANTS' SUMMER SCHOOL COMPENSATION AT A RATE OF $20.00 AN HOUR FOR A CUMULATIVE COST OF $28,000**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin G. Fuentes, M.Ed., Chief Schools Officer
Motion by Maria Gonzalez; Seconded by Margaret Dunlap;
MOTION PASSED

7.q. **RATIFICATION OF 2024-2025 EMPLOYEE HANDBOOK**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Dr. Lauren Petrea, Deputy Chief of Talent and Culture
Motion by Maria Gonzalez; Seconded by Marco Martinez;
MOTION PASSED

7.r. **APPROVAL OF THE RAUL YZAGUIRRE SCHOOLS FOR SUCCESS (RYSS) CODE OF STUDENT CONDUCT 2024-2025**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Justin G. Fuentes, M.Ed., Chief Schools Officer
Motion by Margaret Dunlap; Seconded by Marco Martinez;
MOTION PASSED

8. **INFORMATION ITEMS**

8.a. **CHILD PLACING AGENCY PROGRAM REPORT**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Brenda Navarrette, Director, Child Placing Agency

8.b. **GRADCAFE BY PROJECT GRAD PROGRAM REPORT**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Melissa Martinez, Director, Project GRAD & NOVA Academy

8.c. **LA TIENDITA REPORT**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Jose Rivera, Director, Health Equity Program

8.d. **RESOLVE PROGRAM REPORT**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Jorge Gonzalez, Director, Resolve Program

8.e. **UNITED WAY 2024 SINGLE INVESTMENT PROCESS PHASE 2 INVITATION**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Graciana "Graci" Garces, MPAff, Chief Strategy & External Affairs Officer

8.f. **BOARD ENGAGEMENT OPPORTUNITIES**
Speaker(s): Dr. Adriana Tamez, President/CEO & Superintendent of Schools; Graciana "Graci" Garces, MPAff, Chief Strategy & External Affairs Officer

9. **EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE §§ 551.071, 551.072, 551.074, AND 551.082, TO ADDRESS:**

a. Private consultation with attorney concerning privileged issues from agenda matters and pending or threatened litigations.

b. Deliberations concerning the purchase of real property

c. Deliberations concerning the duties of the CEO and CFO regarding supervision of personnel

d. Consider complaints against directors and senior staff

e. Discussion of duties and evaluation of administrative personnel, including complaints regarding school staffing, academic and organizational changes for the 2023-2024 school year

10. **ADJOURNMENT** **6:54 pm**

Motion by David Corpus; Seconded by Genesis Loera; MOTION PASSED