

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
September 18, 2024**

The Regular Meeting of the Maywood Board of Education was held on September 18, 2024. President Taylor called the meeting to order at 7:07PM.

ROLL CALL

MEMBERS PRESENT: Ms. Kiely, Ms. Stelter, Ms. Soriano and Mr. Taylor

MEMBERS ABSENT: Mr. Bendezu, Mr. Cilento and Mr. Velez

ALSO PRESENT: Mr. Michael Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on January 4, 2024 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT'S REPORT

Mr. Jordan reported on the following:

- Non-Tenured observations have begun & a detailed schedule has been produced for all staff and administrators.
- Staff were notified of the October 31, 2024 due date for both their individual professional development plans and their student growth objectives. This applies to only non-tenured staff this year.
- Lockdown drills have taken place in both buildings under the supervision of the MPD.
- The cross-country season started last week with the first meet scheduled for tomorrow.
- Happy to report a very smooth opening. The inclusion of two teacher prep days and then the start of the year with a half day for the first two days made a huge difference.
- The Grade 8 Car Wash is scheduled for Thursday, the 26th from 345 to 6 pm. Their welcome back BBQ was changed to an open lunch on Pleasant Avenue, which they enjoyed last Friday.
- Grade 7 student ambassadors will be paired with their 4th graders in the Big/Brother/Big Sister program in two weeks.
- Back to School Night programs will take place in both buildings next week with Memorial on the 24th and MAS on the 25th. Both starting at 6: 30 pm.
- Many thanks to both PTOs for their incredible work with the welcome back teacher luncheons as well as the book fairs at both schools. We look forward to the next two activities, that being the car wash and Memorial Movie Night that they will be involved with.
- Weekly meetings continue and all projects are moving along very well.
- MAS will officially begin its use of the MINGA app. All students have access to this app on their chromebooks and have been trained during the week of September 9th. This app will also be used for morning extra help session registration when extra help sessions begin at MAS on Monday, September 23.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Pfohl reported on the following:

- *Audit starts next week*
- *Working on collecting school lunch and processing free and reduced applications.*

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – *No report*

Finance – *No report*

Curriculum – *Revisions to Math and Language Arts on agenda*

Policy – *No report*

Personnel – *New staff receiving rave reviews*

Safety/OEM – *No report*

Technology – *Stem Lab moving along*

Community Relations – *No report*

Negotiations – *No report*

Legislation – *No report*

Mayor and Council – *No report*

MAS PTO – *Meeting last night. Tricky tray is being planned.*

MEM PTO – *Meeting tonight. QSAC is this year. Trunk or treat 10/25/24. Raffle for Halloween. Movie night. Book fair.*

Becton BOE – *Board meeting 5/29/24 - Had 25 students take the Seal of Biliteracy, two languages Phil Caputo. Supervisor of Buildings & Grounds retired. 40 students currently in Italy. Meeting 6/26/24 – Considering making changes to the graduation schedule to guarantee an outdoor graduation on Riggins field. Board member DeYoung resigned.*

Seniors – *No report*

Library – *New storage units. Hackbarth donations came through. Students are welcomed and behaving well. About 50 per day come. Construction problems persist.*

Office of Emergency Management – *No report*

PRESENTATIONS and RECOGNITIONS;

- *n/a*

BREAK

- *n/a*

MEETING OPEN TO THE PUBLIC

- *n/a*

BOARD COMMENTS

- *n/a*

OLD BUSINESS

- A.14 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”
6/13/24 Work Session, Regular Meeting, Closed
- A.67 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”
7/17/24 Work Session, Regular Meeting, Closed

NEW BUSINESS

- BL. Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**
Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:
RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.75, A.76 A.77, A.78, A.79, A.80, A.81, A.82 A.83, A.84, A.85, A.86, A.87, P.67, P.68, P.69, P.70, P.71, P.72, P.73, P.74, P.75, P.76, P.77, P.78, F.36, F.37, F.38, F.39, F.40, F.41, F.42, F.43, F.44, F.45, R.9, R.10, R.11, R.12 and A.88 to be approved as shown on the agenda dated, 9/18/2024.”
- Moved by: Mr. Taylor
Seconded by: Ms. Kiely
Vote: 4
Abstentions: 0
- A.75 Approval of IDEA Final Report** – “that the Board approve the submission of the 2024 IDEA Final Report”
- A.76 Approval of Revision & Implementation** - “that the Board approve the revised ELA and Mathematics curricula for implementation in September 2024, according to the revised NJSLA standards.”
- A.77 Approval of SOA** – “that the Board approve the Statement of Assurance submitted for the *Use of Paraprofessionals* for the 2024-2025 school year.”
- A.78 Approval of School Bus Safety & Security Drills** – “that the Board approve the scheduling of the mandated *School Bus Safety and Security Drills* for 10/18/24.”
- A.79 Approval of School Safety/Climate Team** – “that the Board approve the MAS & Memorial *School Safety/Climate Team* for the 2024-2025 school year.”
- A.80 Approval of School Improvement Panels** – “that the Board approve the MAS & Memorial *School Improvement Panels* for the 2024-2025 school year.”
- A.81 Approval of Observation Hours** – “that the Board approve Kseniia Reztsova, an education student from Bergen Community College, be allowed to complete required observation hours at MEM school in the Fall of 2024.”

A.82 Approval of High School Internship – “that the Board approve an internship for High School student, AJ Petrella, one day a week, for the 2024-2025 school year.”

A.83 Approval of Class Trips – “that the Board approve the following class trips for the 2024-2025 school year;

Kindergarten	10/7/24	Maywood firehouse & police station
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A.84 Approval of Class Trips – “that the Board approve the following class trips for the MAP and Pre-School classes for the 2024-2025 school year;

<ul style="list-style-type: none"> • Downtown Maywood Stores & Restaurants • Bowler City - Hackensack • Demarest Farms - Hillsdale • Abmas Farm - Wyckoff • Bounce U - Paramus • Shoprite - Rochelle Park • Overpeck Park - Leonia • 1 Gym for all - Waldwick • NJ Swing sets - Midland Park 	<ul style="list-style-type: none"> • Maywood Public Library - Maywood • Memorial Park - Maywood • Grove Street Playground - Maywood • Garden State Plaza - Paramus, • Bergen Town Center - Paramus • Paramus Park Mall - Paramus • Van Saun County Park - Paramus • Chuckie Cheese - Paramus • American Dream - East Rutherford
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A.85 Approval of Conference/Workshop Attendance – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
K. Koenig	Teaching about Elections	9/24/2024	mileage
J. Ballerini	AI is here... Now What?	10/02/24	\$189+mileage
J. Fisher	2024 NJ Science Convention	10/15-10/16/24	\$325+mileage
D. Biggins	2024 NJ Science Convention	10/15-10/16/24	\$325+mileage
A.Feliciano	NJIDA Fall Conference	10/18/24	\$225+mileage

A.86 Approval of Use of Facilities – “that the Board approve the use of the MAS gym by the *Redtails Basketball Club*, Monday and Wednesdays, 7pm-8:30pm, 9/23-11/4/24.”

A.87 Approval of OOD Placement for the 2024-2025 School Year – “that the Board approve following for 2024-2025 school year;

<u>Students:</u>	<u>School</u>	<u>Tuition</u>	<u>Transportation</u>	<u>Dates</u>
FC (Gr.2) (new placement)	BCSS – Washington South, Paramus	\$ 85,095 + \$51,984 (for a 1:1 aide)	Region V	9/5/24 – 6/27/25
QA (Gr.3) (move-in)	South Bergen Jointure Maywood	\$ 63,390	Parent	9/5/24 – 6/24/25
VS (Gr. 11) (placement change)	BCSS – Evergreen @ Leonia High School	\$ 66,744	MBOE	9/5/24 – 6/25/25

P.67 Amendment to Appointment of Special Services Personnel – “that the Board approve the following amendment to motion P.7 from the 6/13/24 meeting: Louise Gulleyan, who provides home instruction for student MK (MEM), will now provide up to 10 sessions per week, at \$50 per session.”

- P.68 Approval of Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2024-2025 school year (*pending clearance paperwork*).”
- Sub-Teacher**
Rori Pitts – Sub-certificate w/ degree
Nasreen Shaikh - Sub-certificate w/ degree
Nohemi Reale – Sub-certificate w/ degree
Madison Jockish – Sub-certificate
- P.69 Appointment of Security Guard** - “that the Board approve Michael Capone as a Security Guard at MAS, for the 2024-2025, with an annual salary of \$41,400.00.”
- P.70 Appointment of Security Guard** - “that the Board approve Robert Francaviglia as a Security Guard at MEM for the 2024-2025, with an annual salary of \$41,400.00.”
- P.71 Appointment of a Paraprofessional** - “that the Board approve the appointment of Mariaisabel Uquillas-Boche, as a paraprofessional for the 2024-2025 school year, placed on NC, Step 1 with an annual salary of \$17,188.50. She will start 9/19/24.”
- P.72 Appointment of a Paraprofessional** - “that the Board approve the appointment of Ruby Eksoz, as a paraprofessional for the 2024-2025 school year, placed on NC, Step 4 with an annual salary of \$18,584.52. She will start 9/19/24.”
- P.73 Appointment of a Paraprofessional** - “that the Board approve the appointment of Lisa VanDeWeert, as a paraprofessional for the 2024-2025 school year, placed on C, Step 3 with an annual salary of \$21,938.85. She will start 9/19/24.”
- P.74 Approval of Bus Aides** - “that the Board approve Desiree Estrella and Elizabeth Grullon, as bus aides, with Stephanie Nicolette and Lisa Figueroa as sub-aides, for the 2024-2025 school year hourly rate off of submitted time sheets.”
- P.75 Approval of Additional Payment** - “that the Board approve the following individuals be paid @ their 2024-2025 hourly rate for working additional hours over what was previously approved for July & August, as per submitted timesheets:
- Kerry Leto 27.5 hours*
Karen Marie 41 hours
- P.76 Approval of Front Office Coverage** – “that the Board approve Lauren Scholassarek and Isabel Minervini receive additional pay for providing coverage for the front office, nurse’s office and as needed elsewhere for the 2024-2025 school year. They will receive \$16.00 per hour and be paid off submitted timesheets.”
- P.77 Approval of Step change**– “that the Board approve Anxhela Ballolli be moved up to ABA, Step C on the paraprofessional Salary guide. As of 9/19/24 her new annual salary will be \$28,996.51 (to be prorated).”
- P.78 Approval of Resignation** - “that the Board accept, with regret, the resignation of Megan Daly, a paraprofessional, effective June 30, 2024.”

- F.36 **Approval of Check Run** - “that the Board approve a check run for *September* in the amount of: \$ 2,012,980.10 .”
- F.37 **Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for cafeteria bills in *September* in the amount of: \$ 1,197.89 .”
- F.38 **Approval of Board Secretary’s Report** - “that the Board approve the *PRELIMINARY* Board Secretary Report, as submitted, for July 31, 2024 and August 31, 2024.”
- F.39 **Approval of Treasurer’s Report** - “that the Board approve the *PRELIMINARY* Treasurer of School Monies Report, for July 31, 2024 and August 31, 2024.”
- F.40 **Approval of Preliminary Transfer of Funds** - "that the Board approve the *PRELIMINARY* report of transfer of funds for July 31, 2024 and August 31, 2024.”
- F.41 **Approval of Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of July 31, 2024 and August 31, 2024 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.42 **Approval of Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C.6A:23-2.11, we certify that as of July 31, 2024 and August 31, 2024 after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C.6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.43 **Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”
- F.44 **Approval of Payroll** - “that the Board approve the payroll for *August* as follows:

<u>Fund</u>	
10	227,545.77
20	8,351.57
Total:	\$ 235,897.34
Board Share FICA/Medicare	12,633.62
State Share FICA Medicare	4,888.93
Board DCRP	63.22
Total Payroll Expense:	253,483.11

- F.45 **Approval of Contract with TASC** - "that the Board approve a contract with Total Administrative Services Corporation for Flexible Spending Account management, using ESCNJ 21/22-21."

- R.9 Approval of Payment from Referendum Account** - “that the Board approve the following resolution approving a payment to Daskall LLC;
- WHEREAS**, Daskall LLC was awarded the contract for the addition at Memorial School and
- WHEREAS**, Daskall LLC has submitted Payment Application #7 in the amount of \$146,162.10 and
- WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.
- NOW THEREFORE BE IT RESOLVED** that the Board approve this payment application in the amount of \$146,162.10.”
- R.10 Approval of Payment from Referendum Account** - “that the Board approve the following resolution approving a payment to TEO Technologies;
- WHEREAS**, TEO Technologies, Inc. was awarded the contract for the HVAC upgrade at Maywood Avenue School and
- WHEREAS**, TEO Technologies, Inc. has submitted Payment Application #4 in the amount of \$809,186.00 and
- WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.
- NOW THEREFORE BE IT RESOLVED** that the Board approve this payment application in the amount of \$809,186.00.”
- R.11 Approval of Payment from Referendum Account** - “that the Board approve the following resolution approving a payment to USA General Contractors Corp.;
- WHEREAS**, USA General Contractors Corp. was awarded the contract for the roofing upgrade at Memorial School and
- WHEREAS**, USA General Contractors Corp. has submitted Payment Application #2 in the amount of \$469,978.60 and
- WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.
- NOW THEREFORE BE IT RESOLVED** that the Board approve this payment application in the amount of \$469,978.60.”
- R.12 Approval of Payment from Referendum Account** - “that the Board approve the following resolution approving a payment to LAN;
- WHEREAS**, Open Systems Integrators Inc. was awarded the contract for the fire alarm upgrade at Memorial School and
- WHEREAS**, Open Systems has submitted Payment Application #4 in the amount of \$133,794.04 and
- WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.
- NOW THEREFORE BE IT RESOLVED** that the Board approve this payment application in the amount of \$133,794.04.

ADDENDUM

- A.88 Approval of Joint Transportation Agreement** - "that the Board approve a Joint Transportation Agreement whereby the Maywood Board of Education will act as the Host District providing transportation services as specified below to the Joiner District, the **River Dell Board of Education.**"

Route #	Destination	Joiner Cost
RD99	River Dell High School	\$7,500
Total Joiner Cost:		\$TBD

EXCEPTED MOTIONS VOTED ON SERPARATELY

- n/a

TABLED MOTIONS

- A.14 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”
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- A.74 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”
8/21/24 Work Session, Regular Meeting, Closed

BOARD COMMENTS

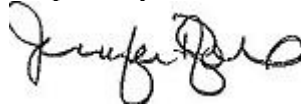
- n/a

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 8:21PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary