



**SH Building Council
Approved Meeting Minutes**

**September 26, 2024
LGI
3:00pm-4:15pm**

Council Members:

Brian Siesto - Administrator (Facilitator)	Joan Randall - CSEA (Minutes)
Anya Bhargava - Student	Andy Reddout - Teacher
Jackie Boss - Teacher	Gayle Reh - Parent
Jace Carey - Student	Sarah Reilly - Parent
Austin Donroe - Teacher	Vivian Richelsen - Teacher
Jessica Kammer - Parent	Colleen Saar - Parent
Griffin Pipes - Student	Brian Siesto - Administrator
Andrew Price - Teacher	Chris Stock - Teacher

Topic/Subject	Person Responsible (if not all)	Time Allotted	Resources /Notes/Next Steps
Welcome		10 min	
Welcome	Brian Siesto	5 min	Brian Siesto welcomed the group and thanked them for joining Building Council. Members introduced themselves. Brian defined the Council as the “warehouse” of what happens in the high school.
Approve minutes of prior meeting dated 5/16/24	Brian Siesto	5 min	Vivian Richelsen made a motion to approve the minutes from the meeting. Austin Donroe seconded it. Motion carried.
Old Business		20 min	
Visitor Protocol	Brian Siesto	5 min	Brian Siesto asked the group to review the handout for Visitor Protocol, Group Norms, and Working Agreements. An addition to #5 was made. <i>“The order of a guest’s opportunity to contribute will be determined by the facilitator (placement in the agenda).”</i>



Norms and Working Agreements	Brian Siesto	5 min	An end parenthesis “)” was added to #4 of the Group Norms. An addition to #7 was made. <i>“Maintain confidentiality when specified.”</i> Joan Randall will make the changes and share an updated form at Building Council’s next meeting.
New Business		30 min	
Shared Decision Making Video	Brian Siesto	12 min	Brian Siesto shared with the group the “official” training video for all district Shared Decision Making Groups developed by Karen Finter, Assistant Superintendent of Instruction. VCS has a 30 year history of SDM groups working together within the district. District Council is administered by Karen Finter and Karyn Ryan, Assistant Superintendent for Pupil Services. All 5 individual Building Councils and their Principals report to District Council. Curriculum Council is headed by Karen Finter and both Councils report to the Board of Education. A Task Force meets bi-annually and a Dispute Resolution Committee (one representative from each Building Council) also reports to the BOE. Shared Decision Making are decision making committees based on consensus, Building Councils meet monthly and must share agendas and minutes on a monthly basis. Representatives represent the opinion of their stakeholder group not personal opinions.
Meeting Dates, Times and Locations	Brian Siesto	5 min	Brian Siesto reviewed the potential Thursday dates for Building Council meetings this year that are scheduled mostly in the LGI . They are: 10/24, 11/21, 12/19, 1/23, 2/13, 3/13, 4/10, and 5/15.
Discussion of 2024-25 SH Building Goals	Brian Siesto	7 min	Brian Siesto shared with the group a document with the 3 areas of focus to develop the 2024-25 Building Goals for VSHS. They include Culture, Learning and Instruction, and Student Supports and Opportunities. The group expressed interest in learning more about the Capital Project and the continued implementation of the Securely Pass System in the high school.
Creation of Building Council goals/action plans, future topics for 2024-25	Brian Siesto	10 min	Brian Siesto asked the group to review the goals sheet before its next meeting to prepare for discussion and potential questions and clarification.



Closing		10 min	
Set agenda and roles for next meeting	Brian Siesto		Facilitator: Brian Siesto Minutes: Joan Randall Timekeeper: Brian Siesto
Parking Lot Attendant	Brian Siesto		
Roundtable & Check In	All		Brian Siesto thanked the council and is looking forward working together this school year.