

Approval For Driver(s) Process

Driver(s) that will be driving students must follow the process below.

1. Fill out the [Approval for Driver\(s\)](#) form.
2. Once approved to drive, Individual trips will not need to be approved, but the Approved Driver must complete the [Record of Student Transportation Provided by Approved Driver](#) for each trip; these details will be shared with the Building Principal and Sarah Briggs.
3. **Reminder:** Field Trips need to go through the Field Trip approval process, which is separate from this process.