



School Health Advisory Council

Meeting Minutes

10/28/24

Opening

The first annual meeting of the Willis ISD SHAC committee was called to order at 10:35 am on 10/28/24 via a Zoom Webinar and in-person meeting by Hailey Dobraski, RN, BSN Director of Nursing for Willis ISD.

Present

Hailey Dobraski, RN, BSN - Director of Nursing for Willis ISD

Michelle Scaife - Montgomery County / Texas A&M Agrilife

Caroline Cruz- Montgomery County/Texas A&M Agrilife

Stephanie Holt- community member

Jessica Peoples- Parent

Megan Imel-Parent

Kristen Beakley-Parent

Non-member attendees

Travis Utecht - Executive Director of Student Services

Kelly Locke- Director of Guidance and Counseling

Michael Northey-Director of Child Nutrition

Not Present

Kim Peet

Tina Wienecke

Jessica Delph

Natalie Pasket

Open Meeting

Hailey Dobraski, RN, BSN opened the meeting at 10:35 am on 10/28/24. All participants introduced themselves and their roles in the community and/or district.

Travis Utecht informed the attendees that it is the desire of the Superintendent, Dr. Kimberley James, that members try to attend in person for future meetings.

New Business

Hailey Dobraski presented a powerpoint on the purpose of SHAC and spoke on the vision for SHAC 2024/2025.

Kelly Locke, Director of Guidance and Counseling, provided a presentation to go over the current and proposed curriculum that is being used for substance use prevention in all grade levels. It was determined that the material will be sent out to all SHAC members for review via email and will be brought to a vote at the next SHAC meeting on December 9th.

She also provided a demonstration as to where and how to access the monthly newsletter containing all of the key topics regarding Guidance and Counseling subjects available to parents/students.

Hailey Dobraski moved for annotation for the election of Chair Member. She discussed the requirements.

Jessica Peoples, parent, was nominated. The SHAC voted unanimously to appoint her as co-chair for the school year 2024-2025.

Topics of discussion

The following topics were presented and discussed.

- Overview of SHAC and its roles and responsibilities
- Substance Use Prevention
- Accessibility of Monthly Newsletter containing topics specific to Guidance and Counseling department and its availability to parents
- Community member, Stephanie Holt, brought question to Michael Northey regarding packaging of cafeteria food and clarified reports from students of “mold” in food

Hailey Dobraski spoke about upcoming dates and stated, once more, the desire of Superintendent, Dr. James, for council members to be in-person for future meetings.

Agenda for Next Meeting

Vote for proposed Substance Abuse curriculum presented by Kelly Locke, Director of Guidance and Counseling

Adjournment

Meeting was adjourned at 11:16 am by Hailey Dobraski. The next general meeting will be at 10:30 am on 12/09/24. Meeting will be a combo / in person and Zoom meeting.