

Doe Run Elementary PTO Meeting Minutes

September 10th, 2024

6:30pm Room A101 and Virtual via Zoom

- Attendees-Christie Kleinfelter, Justin Kleinfelter, Brandy Cromley, Sabrina Parraga, Sherri Gagne, Mr. Paynter, Mr. Sherwood, Mrs. McMechen, Mrs. Gamble, Melissa Clingan, Danielle Reidenbach, Jen Fox, Lauren Johnstone, Lindsey Sherman, Kristopher Nunziata, Allison Moore, Katlin Burkholder, Amber Myers, Stefan Potteiger, Sabrina Carbonel, Elizabeth Williams, Carly Zebrowski
- 2024-2025 PTO Board Members introduced
- Approval of May 2024 Meeting Minutes 1st-Elizabeth Williams, 2nd- Stefan Potteiger
- Report from Teacher Representatives- Mrs. McMechen: Thank you to the beginning of the year volunteers, appreciates Super Sheets for teacher and Scholastic News. Mrs. Gamble: all of above and also thanks to beginning of the year helpers.
- Principal's Report- Mr. Paynter: thank you for Kindergarten Breakfast-all went well, appreciates 1st week helpers especially for Kindergarten, mentioned baseline testing done now/beginning of the year-teachers can provide specific information if requested by parents, provided update on gas leak(s) this week- scheduled to be fixed when students are not in building-gas off for now, if parents are not receiving email communication/alerts contact the office staff, Four Houses/One School kick-off assembly 9/17.
- Treasurer's Report-review of 2024-2025 PTO budget/line items, projected fundraising, scholastic dollars given to ESL staff to build library, still waiting for some teachers to submit for items last year, need to look into PBIS prizes (making line item vs taking out of savings), 4th grade yearbooks not being provided this year as we needed to cut some things from budget-still providing 4th grade breakfast with bags/gifts, accepting teacher wish lists- Approval of the 2024-2025 PTO Budget: 1st- Elizabeth Williams, 2nd- Stefan Potteiger
- Old Business
 - Carnival 2024- huge event, went well but hard to know who to ask questions to when at the event, Baron PTO taking the lead with help from Doe Run PTO for Carnival 2025
 - 4th Grade Celebration- went well, students seem to enjoy drawstring backpacks and small gifts- need chair for 2024-2025- Elyse Fisher will help assemble gift bags
 - Kindergarten Meet and Greet- went well, PowerPoint presented by Christie and Justin Kleinfelter
 - Kindergarten Breakfast- donuts a hit, went well
 - First Week Helpers- very helpful for K especially

- • New Business

- Continue Monthly Email from the PTO sent via Blackboard- one suggestion to send bi-weekly emails with subject line “Action Required”
- Bi-Monthly Public PTO Meetings to continue
- PTO Volunteer Interest Form- some responses already collected, Room Parent interest form needs to be submitted by 9/15/24
- Scholastic News- ordered again this year from funds raised at Scholastic Book Fairs
- Spirit Wear- more info to come, likely in November
- Picture Day 9/24- sign-up genius being sent out, need volunteers
- Outdoor Movie Night – September 20th – 7:00pm MC Middle School Baseball Field- will be showing Mario movie , rain date 10/4/24- sign-up Genius sent out for donations
- Fall Book Fair 9/30 – 10/4- instead of loved ones to lunch there will be an evening shopping night for loved ones and learners on 10/2, e-wallet set-up and sign – up Genius for volunteers
- Fun(d) Run 10/17- still looking for a chair or co-chairs, need help with Assembly on 9/23, need help to check in with local businesses for donations
- Holiday Craft 12/6- Chair- Elizabeth Williams
- Note- PTO ordered bright yellow volunteer lanyards to help identify volunteers at Doe Run PTO sponsored events

*Next Public PTO Meeting will be November 12th at 6:30pm in A101