

IMPORTANT INFORMATION

REGARDING MEDICATIONS DURING SCHOOL HOURS AND FIELD TRIPS



ACTIONS TO TAKE BEFORE THE SCHOOL YEAR BEGINS:

- If this is a **prescription medication** a **Doctor Medication Form** (available on my website under “forms”) must be filled out and **signed by the child’s doctor** and brought to the health office along with the medication.
- Ask your pharmacist to divide your child’s medication into 2 bottles each with its own label, so that one can be kept at home and one can be kept at school. **Do Not bring medication to me in a PLASTIC BAG.** For those students who carry their own inhaler, the plastic holder (Actuator) that holds the canister **must be wrapped** with a prescription label.

GETTING MEDICATIONS TO SCHOOL:

- **ALL** medications **MUST BE** brought to the school by an adult and handed to the nurse. A child is **NOT** allowed to carry medication, cough drops, and creams/ointments etc. Inhalers can be carried **only** if the student is mature enough to carry and the proper paperwork has been filled out and on file in the nurse’s office.
- **ALL** medications **MUST BE** brought to school in the original labeled container prepared by the pharmacy or the original over the counter (OTC) container. Again, No Plastic bags!

UNUSED MEDICATIONS AT END OF SCHOOL YEAR:

- It is the responsibility of the parent/guardian to pick up unused meds. If not picked up, medications will be appropriately disposed. Medications **ARE NOT** carried over into the next school year.

FIELD TRIP MEDICATIONS:

- **Medications MUST BE furnished by the parent to the teacher.** Students may **NOT** bring in medications. This includes OTC medications. For **OVERNIGHT** field trips, please go to **Overnight Field Trip Medication Form** (available on my website under “forms”). Prescription medications **MUST BE** in their original container with current date, labeled with the child’s name, prescription number, and identification of medication along with correct instructions. OTC medications must also be in their original container with label intact to identify.
- **School personnel will NOT be responsible or liable for any reaction to medicines given according to label directions.** **ALL** medications will be kept by the teacher/leader.
- **Prescription Seizure Medications** that are to be used in an emergency situation are to be given by the **PARENT/GUARDIAN** directly to the teacher/leader in the **ORIGINAL** container.
- **Parent/Guardian are responsible for giving and instructing teacher/leader on WHEN and HOW to administer the medication.** The nurse’s office **DOES NOT** give out prescription medication - the parent/guardian must personally hand off medications to the teacher/leader **PRIOR TO** field trip.

IF YOU HAVE QUESTIONS please call or email me.

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