Medical Student Research Program Checklist

- ☐ Locate Mentor/Identify Project.
- ☐ Initiate Communication/Meet with chosen Mentor to complete initial paperwork.
- ☐ Submit Application, Project Description, and Rules & Responsibilities.
- ☐ Obtain CITI and COI training.
- ☐ Submit Research Topic Revision (if applicable)
- ☐ Obtain EPIC access if your research requires access to patient records
    - Contact Tonya.Frotz@lsuhs.edu for assistance if needed
- ☐ Obtain and submit IRB clearance if your research involves human subjects
- ☐ Submit Full Research Proposal
- ☐ Conduct Research during the month of June.
- ☐ Submit Interim Report
- ☐ Prepare poster of research findings
- ☐ Obtain approval of your poster from research mentor
- ☐ Submit finalized poster for printing to MSRP Program Coordinator, Heather.Rivera@lsuhs.edu
- ☐ Participate in the MSRP Symposium
- ☐ Complete program evaluation
- ☐ Receive award payment.

For questions/concerns regarding items on the checklist, please contact Program Coordinator, Heather Rivera at Heather.rivera@lsuhs.edu (318) 675-8425