

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Official Minutes

New School Board Orientation at 4:30 pm in the District Office Conference room, 207 2 Ave SE, Jamestown, ND.

School board meeting on Monday, September 16, 2024 at 5:30 pm in the Thompson Community room at the Middle School, 203 2 Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Owen McKenna, Jacob Meier, Aaron Roberts, Jason Rohr, Steve Veldkamp, Superintendent Robert Lech and Kristi Grounds, Business Manager.

Guests: Julie Skunberg, and Justin Feight.

President Larson called the meeting to order and welcomed the audience and Jason Linz, Jamestown Video.

Mr. Veldkamp moved, seconded by Mrs. Bear to approve the consent agenda which consisted of September 3, 2024 regular board meeting minutes, September 5, 2024 facilities committee meeting minutes, September 12, 2024 finance committee meeting minutes, updated MOU with Jamestown Arts Center to provide Culinary Arts Programming, open sweep accounts with Dacotah Bank and Unison Bank, formula for determining tuition, review of amended ACBD-E5(Emergency Medication Check-in Form), ACBD-E6 (Record of Over the Counter Medication), ACBD-E7 (Record of Controlled Medication), FCAC-E1 (Head Lice Treatment Verification Form) and FCAC-E3 (Head Lice Management), class of 2024 senior survey, home education report and August 12, 2024 Health Insurance committee minutes. Roll call with unanimous "yes" vote. Motion carried.

Julie Skunberg, High School Counselor, reported on the North Dakota State Scholarship. The ND scholarship has rigorous criteria for students to meet according to the pathway which the student is planning. There are three pathways to choose from: post-secondary ready, workforce ready, or military ready. The counselor works on a four year plan through the criteria with the student to be able to apply for the scholarship.

Superintendent Lech began the budget hearing at 6 pm. The public notice states the time and we are required to be available for questions from the public. The hearing is required to be completed prior to formal approval of the budget which will be done at the October 7, 2024 meeting.

Dr. Lech reported the facilities committee is requesting the district to move forward with board approval to create a community committee. Dr. Lech will create an application process for a variety of members to gather additional perspective across a representative group of the community. The committee also discussed a boundary study may need to be done. A meeting is planned with a demographic company to get a quote.

Dr. Lech reported on measure 4 and the role of property tax in school funding.

Mrs. Gleason moved, seconded by Mr. Rohr to approve establishing a community committee. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten moved, seconded by Mr. Veldkamp to approve the renewal of certificate of deposit at Bank Forward. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Grounds provided the general fund balance sheet and the monthly financial reports for the board members to review.

Mrs. Bear moved, seconded by Mr. Roberts, to approve the 2024-2025 budget revisions. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Gleason moved, seconded by Mr. Rohr to approve the Memorandum of Understanding with the Village Family Services to provide K--12 mental health therapy. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Gleason moved, seconded by Mr. Roberts to approve the tuition agreements for 2- Pre-K, 9th grade, 2-10th grade, 11th grade and 12th grade Jamestown students to attend Montpelier Public School for the 2024-2025 school year. Roll call with unanimous "yes" vote. Motion carried.

Dr. Lech reported the ND School Board Association Conference is coming up on October 24th and 25th and ask members to contact Amy Neustel if they are attending and needing motel accommodations.

No further business, President Larson adjourned the meeting.

GENERAL FUND

701 APPAREL LLC	10,020.42	LAQUNTA INN & SUITES	428.00
95 PERCENT GROUP LLC	1,605.00	LEAF	2,745.00
AATG	90.00	LEARNWELL	297.00
AMAZON.COM	5,705.44	LECH, ROBERT	30.00
AMIRA LEARNING INC	8,560.00	LYNCH, KRISTEN	735.12
AMPLIFY EDUCATION INC	7,665.19	MAC'S INC	22.99
ANDERSON, JADA	30.00	MARCO TECHNOLOGIES LLC	3,019.63
ANDERSON, LUKE	30.00	MCGRAW HILL LLC	11,511.60
ANNE CARLSEN CENTER	50,304.73	MEISSNER, JEFF	30.00
ARMITAGE, MICHAEL	62.16	MENARDS OF JAMESTOWN	(2.21)
BACKGROUND INVESTIGATION BUREAU	534.00	MINNESOTA STATE COMMUNITY &	60.00
BATA, ALICIA	203.00	MINNESOTA VALLEY TESTING LABS	83.00
BATA, BRANDON	30.00	MONTANA DAKOTA UTILITIES	2,667.72
CENTRAL REGIONAL EDUC ASSOC	200.00	MOORHEAD AREA PUBLIC SCHOOLS	2,256.00
CENTRAL VALLEY HEALTH DISTRICT	4,300.00	MY PLACE HOTEL - JAMESTOWN	840.00
CHAT GPT	40.00	NAPA AUTO PARTS OF JAMESTOWN INC	29.57
CITY OF JAMESTOWN	6,520.29	ND ATTORNEY GENERAL	486.75
CITY OF JAMESTOWN	6.00	ND CENTER FOR DISTANCE EDUCATION	24,217.00
COGNIA INC	250.00	ND COUNCIL EDUC LEADERS	925.00
COLE PAPERS INC	1,616.33	ND DEPT OF ENVIRONMENT QUALITY	210.00
COLUMN SOFTWARE PBC	837.52	ND SCHOOL BOARDS ASSOCIATION	2,000.00
CONNELL, JUSTIN	30.00	NELSON, TAMMY	5.23
DAKOTA BOYS AND GIRLS RANCH	808.00	NORTHWEST IRON FIREMAN INC	674.00
DAKOTA CENTRAL	2,935.66	NORTHWEST TIRE INC	79.48
DAKOTA COUNTRY	25.00	ONLINE DAKOTA INFORMATION	1,199.00
DAKOTA DUST TEX INC	846.55	OSLUND, ANDREW	30.00
DAKOTA RAIN LAWN IRRIGATION	249.65	OTTERTAIL POWER CO	32,995.72
DAKOTA TESOL	450.00	PAYPAL.COM	105.00
DECKER EQUIPMENT/SCHOOL FIX	2,060.02	PEARCE DURICK PLLC	132.50
DELZER, EDDY	30.00	PETTYS, QUENTIN	30.00
DONS HOUSE OF FLOWERS	70.00	PITNEY BOWES GLOBAL FINANCIAL	210.30
DRURY INN	997.55	PLANBOOK EDU LLC	80.00
DUNN, STEVE	16,500.00	QUIZNOS SUB	372.51
DURAN FLORES, JASMINE	120.00	RECORD KEEPERS LLC	92.88
EDPUZZLE INC	5,643.00	RINGERUD PIANO SERVICE	234.00
ESSENTIAL ELEMENTS MUSIC CLASS	598.00	SALISBURY, KAIDEN	30.00
FARMERS UNION COOP OIL CO	321.00	SCHAFFER, AMANDA	134.00
FITNESS FINDERS INC.	249.95	SCHMIDT, SHERRY	30.00
GEHLHAR, ADAM	30.00	SCHOOL SPECIALTY INC	1,607.37
GERRELIS SPORTS CENTER INC	2,000.00	SCHRADER, NATALIE	134.00
GREAT MINDS	3,500.00	SECRETARY OF STATE	10.00
GROUNDS, KRISTI	30.00	STATE AUDITOR'S OFFICE	750.00
		STILWELL, MARI	134.00

HARLOW'S SCHOOL BUS SERVICE INC	72,753.12	STILWELL, MARK	30.00
HEINERT, DARBY	30.00	SUBSCRIPTION SERVICES OF AMERICA	1,568.23
HEMMER, TANYA	393.96	SUCCESSORIES, INC	250.57
HIGH POINT NETWORKS LLC	2,245.05	SUN LIFE	423.72
HOLIDAY INN-JAMESTOWN	1,372.00	SUPERPUMPER	3,229.02
HOME OF ECONOMY INC	182.36	T-MOBILE USA INC	136.52
HUGO'S #9	217.91	TEACHERSPAYTEACHERS.COM	34.99
HW WILSON PRODUCT LINE	891.40	TICKETLEAP	424.00
IDEMIA IDENTITY & SECURITY USA	3,588.00	TWO RIVERS PRINTING	78.00
IN TUNE	24.95	ULINE INC	189.84
INFORMATION TECHNOLOGY DEPT	735.00	UND	1,150.00
INNOVATIVE OFFICE SOLUTIONS LLC	7,411.02	UNITED AIRLINES	1,769.13
IXL LEARNING INC	450.00	VILLAGE FAMILY SERVICE CENTER	14,747.00
JAMES RIVER SPECIAL EDUCATION	37,523.93	WALMART COMMUNITY	2,295.44
JAMESTOWN PARKS & RECREATION	26,699.02	WEGNER, JEROME	30.00
JAMESTOWN PLUMBING HEATING AC	1,544.76	WEX HEALTH INC	166.95
JAMESTOWN PUBLIC SCHOOL	3,066.80	WHITE, RICKY	2,000.00
JAMESTOWN PUBLIC SCHOOL	774.09	WISCONSIN CENTER FOR EDUCATION	157.00
JAMESTOWN SUN	298.10	WORKFORCE SAFETY & INS	22,547.53
JAMESTOWN SUN	250.00	WW GRAINGER INC	330.42
JONNY B'S BRICKHOUSE	612.00	ZORO	(12.69)
JUNIOR LIBRARY GUILD	2,189.16	Fund Total:	442,564.92
BUILDING FUND		JAMESTOWN PLUMBING HEATING AC	7,587.72
BORDER STATES PAVING INC	33,075.00	MENARDS OF JAMESTOWN	241.79
EDMORE SCHOOL	7,155.00	NORTHWEST IRON FIREMAN INC	5,098.10
HILLERUD CONSTRUCTION INC	332.27	OTIS ELEVATOR COMPANY	312.97
HOUSE OF GLASS INC	9,786.25	Fund Total:	63,589.10
STUDENT ACTIVITY		KNIGHTS OF COLUMBUS	24.43
3D INSTITUTE	70.00	KREBS, CHARLES	60.00
ACE HARDWARE-JAMESTOWN	22.46	KROEBER, CARLA	160.00
AMAZON.COM	197.56	KROEBER, MAREN	40.00
ATHLETIC.NET	135.00	LEE, MEGAN	45.00
BAYMONT INN & SUITES	192.60	MAINSTAY SUITES	385.20
BECKER, NICHOLAS	260.00	MARCELLAIS, BEYONCE	60.00
BELIEVE KIDS	3,129.50	MASON, DENA	205.00
BLUE STAR DRY CLEANING AND	1,029.85	MEDCO SUPPLY	657.00
BSN SPORTS LLC	465.00	MENARDS OF JAMESTOWN	709.62
CARRINGTON SCHOOL DISTRICT #49	300.00	METRO AREA TOURNAMENT COMMITTEE	225.00
CENTRAL CASS HIGH SCHOOL	100.00	MOSER, BRETT	120.00
CONNELL, JUSTIN	195.00	MOTTER, AARON	255.00
COOK, PAMELA	541.32	MSUM CROSS COUNTRY	300.00
DAHLBERG, PAUL	742.60	MYERS, TYSEN	45.00
DAKOTA CENTRAL	63.83	ND HIGH SCHOOL COACH ASSN	60.00
DE GUIA, MARC	45.00	NEWMAN SIGNS INC	30.00
DEAVER, BRIAN	334.70	NFHS NETWORK	0.00
DELZER, EDDY	205.00	NOLD, BRADLEY	105.00
DIETZ, SHELBY	265.30	OLSON, PAUL	219.00
DME DIRECT	1,823.88	ORRIGINALS	2,799.98
DOKARA, AMEL	290.70	POPPLERS MUSIC INC	167.75
DRIVEN COFFEE	2,265.37	PRAIRIE WEST GOLF COURSE	600.00
DUNN, CONNOR	611.40	QUICHOCHO II, BOYA	80.00
ECKROTH MUSIC COMPANY	751.51	RIEDELSEL, TYLER	165.30
EVERSPRING INN & SUITES BSMK	1,039.35	ROALDSON, JAMES	30.00
FABIAN, JESSICA	117.00	ROBBINS, JACKSON	90.00
FASTNACHT, JOSHUA	210.00	S & R TRUCK PLAZA	39.75
FRITZ, BETH	117.00	SABANOVIC, KEMAL	175.50
GAME ONE	1,642.30	SCHWARTZENBERGER, MORGAN	205.00
GERRELLS SPORTS CENTER INC	10,236.00	SKUNBERG, ERIC	150.00
GIESLER, DANIELLE	80.00	SKUNBERG, MADDEN	150.00
GOLL, AVERY	60.00	SOUKUP, CHRISTOPHER	305.40
GUSSIAAS, ALICIA	310.00	SUTTLE, LINN	28.14
HACKLEY, GAVEN	45.00	THIELGES, BRETT	105.00
HAGER, JAMIE	300.00	TRUMBAUER, JOSEPH	75.00
HAGLUND, BRET	245.80	UKESTAD, MARK	435.00
HARLOW'S SCHOOL BUS SERVICE INC	19,979.90	UNISON BANK	6,451.00

HECKAMAN, DANIEL	217.70	VALLEY CITY PUBLIC SCHOOL	400.00
HIGHLAND SUITES	1,960.00	WAGNER, KEVIN	410.00
HOLIDAY INN EXPRESS WILLISTON ND	731.30	WAHPETON PUBLIC SCHOOL DISTRICT	200.00
JAMESTOWN COUNTRY CLUB	712.00	WALKER, KEVIN	435.00
JAMESTOWN PARKS & RECREATION	30,000.00	WALMART COMMUNITY	222.45
JOSEPH, AMY	200.00	WILLEY'S SEPTIC TANK SERVICE	1,500.00
JOSEPH, SAMUELU	195.00	WORKMAN, ANDREW	75.00
JW PEPPER & SON INC	369.49	Fund Total:	101,805.94
HEALTH INSURANCE		MEDALLUS JAMESTOWN URGENT CARE	15,274.97
HAYS COMPANIES	2,772.00	Fund Total:	18,046.97
JAMESTOWN DOLLARS FOR SCHOLARS			
AIM- ASSOCIATION INSURANCE	115.00	JAMESTOWN PUBLIC SCHOOL	10.00
DOLLYWOOD FOUNDATION, THE	634.92	Fund Total:	759.92
SCHOOL LUNCH			
BACKGROUND INVESTIGATION BUREAU	60.00	PLUNKETT'S PEST CONTROL INC	386.00
BADLANDS DISTRIBUTION INC	517.26	PROCOPIO, MARCIA	100.00
COCA COLA BOTTLING COMPANY HIGH	3,712.00	RUSSELL, JACKIE	30.00
CULINEX	2,207.17	STEINS INC	253.04
DACOTAH PAPER CO	1,370.25	SYSCO NORTH DAKOTA INC	60,749.51
DAKOTA CENTRAL	274.10	VESTIS SERVICES LLC	1,270.63
JAMESTOWN PLUMBING HEATING AC	1,040.81	WALL, CINDY	30.00
ND ATTORNEY GENERAL	105.00	WALMART COMMUNITY	175.56
ND DEPT OF PUBLIC INSTRUCTION	2,819.17	Fund Total:	75,100.50
JAMES VALLEY CAREER AND TECHNICAL CENTER		KLINE, DAVID	61.00
ACME TOOLS	132.91	KUBAT, KEVIN	350.18
ADVANCED BUSINESS METHODS, INC	219.55	LLOYDS MOTORS-LLOYDS TOYOTA	129.03
ALLDATA LLC	1,200.00	MARINKOVITS, WALTER	223.00
AMAZON.COM	819.57	MENARDS OF JAMESTOWN	901.56
B E PUBLISHING	2,495.00	MONTANA DAKOTA UTILITIES	641.47
C.W. PUBLICATIONS	454.00	OLSON, TERESA	206.00
CENGAGE LEARNING INC	719.46	OTTERTAIL POWER CO	2,306.55
CEV MULTIMEDIA	2,750.00	PURCELL, NATHANIEL	206.00
CITY OF JAMESTOWN	796.78	REED, RENE	178.00
COLE PAPERS INC	191.78	RHET ARCHITECTURE	6,250.00
DAKOTA CENTRAL	222.08	ROCHELEAU-ECKART, HEIDI	238.00
DAKOTA DUST TEX INC	55.80	SAFTEY KLEEN SYSTEMS INC	381.52
DAKOTA RENTAL CENTER	24.98	SAM'S CLUB	295.94
EDE, SHANE	206.00	STAMPS.COM	19.99
GEHLHAR, ADAM	268.00	THORESON, ROBERT	134.00
HILLERUD CONSTRUCTION INC	286,595.05	WE VIDEO INC	979.95
JAMESTOWN PUBLIC SCHOOL	840.75	WORKFORCE SAFETY & INS	1,335.36
JETSTREAM CAR WASH INC	59.20	Fund Total:	312,888.46