



Meeting Date: October 23, 2024

Meeting Time: 4:30pm

Location: Remote via Teams

**Meeting Minutes**

<b>Council Member</b>	<b>Attendance</b>
Principal: Mrs. Latoya Milley	Yes
Teacher Representative: Steffen Mathis	Yes
Teacher Representative/ Vice Chair: Tracy Buot	Yes
Staff Representative: Travis Chapman	Yes
Elected Parent/ Parliamentarian: Amy Jeffs	Yes
Community Member/ Chair: Laura Legg	Yes
Elected Parent: Jennifer Allison	Yes
Elected Parent: Jay Aldy	Yes
Teacher Representative: Sonya Miller	Yes
Appointed Community: Darlene Trigg	Yes
Student: Madison Hardnock	No
Student: Harnoor Narang	No

**Guest(s) in attendance:** None

**Call to order:** 4:37pm

**Edits to agenda:** None

**Action Item: Approve Agenda for October 23, 2024 meeting**

First: Buot	Second: Chapman	Approved: Unanimously
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**Edits to minutes:** None

**Action Item: Approval of minutes for October 2, 2024**

First: Miller	Second: Mathis	Approved: Unanimously
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**Discussion Item:** Ice Breaker

Jennifer Allison

What random topic do you talk about all day long?

**Discussion Item:** Review Grant Information/ Report

Ms. Miley

Shared examples from Fulton County Schools report that shows all grants that all schools applied for and were granted. Tracker report shared with all SGC members. Ashley Garrison, Director of Grants services at FCS will be presenting at the next SGC meeting, Elaine Lee who is PTSA representative assisting with grant writing and applications for RHS will help SGC with training.

**Discussion Item:** Actions from Strategic Goals

Ms. Miley

Mr. Chapman leading discussion.

Strategic Plan Goals:

- Enhance Performance for all students (improve milestone proficiency in ELA and Math by 3%)
  - Provide targeted instruction/ intervention on data analysis specifically for high visibility subgroups that need targeted improvement. Will be sharing with teachers during PLCs.
  - Reviewing and analyzing data bi-monthly
- Prioritize Safety & Operational Efficiency (decrease the total number of office referrals submitted by 30%, 593 to 416)
  - Minor discipline spreadsheet created based of FCS code of conduct to address tier 1 infractions directly before issuing referrals.
  - Reviewing and analyzing data weekly
- Ensure Impactful/ Instructional Programming (ESOL programming increase scoring proficient or distinguished on Milestones ELA, 30% increase)
  - Focusing on Algebra 1 and ELA using visual aids to enhance learning and make information clear and concise.
  - Reviewing and analyzing data monthly
- Strengthen Employee Engagement (increase employee retention rate by 3%, 85% to 88%)
  - One-on-one meetings with teachers from administrators to get direct feedback, as well as mechanisms for indirect feedback. Career advancement opportunities and professional development growth opportunities to help increase investment in teachers.
- Utilize Fiscal Resources Effectively (increase total number of grants awarded 24/25 from \$5K to \$10K)
  - Engaging FCS resources, PTSA and SGC resources to apply for more grants.
- Deepen Community Connections (decrease percentage of students absent by 5% from 10% to 15%, stakeholder input increase in the percentage of parents/ guardians who would recommend our school to a family member or friend increase promoter to 40%, passive reduce by -8%)
  - Translate surveys for all non-english speaking families to be able to complete surveys
  - Incentives for attendance such as Smileys with Milley and graduation cord

**Action Item:** Vote on Strategic Plan and Actions  
Motion made to approve Strategic Plan

First: Legg	Second: Miller	Approved: Unanimously
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**Action Item:** Review Annual Perception Survey Data Ms. Miley  
Survey has been sent to all parents for completion. Ms. Miley walked through Balanced Scorecard Overview and how to navigate to Stakeholder Input to Perception Survey. Drilled down on Zone 5/ Roswell High School. Review demographic information, responses by student, staff and parents. Parent likelihood to recommend is going down, but it is relative to the number of respondents to the survey.

Nichole Armor leading initiative to get more parents to complete survey ie. calls and email reminders. Survey closes by November 30<sup>th</sup>.

Remind Laura Legg, January to review Balanced Scorecard with Parent survey data.

**Discussion Item:** Community Engagement/ Communication Update Sonya Miller  
Successful homecoming  
Last home game this Friday against Gainesville  
Community Meeting was hosted by RHS for new board member

**Discussion Item:** Student Update Madison/ Harnoor  
None/ not present

Amy to ask Nichole to personally invite students to next SGC meeting

**Informational Item:** Principal's Update Ms. Miley  
Covered transition plan prior to meeting  
Newsletter available  
Reviewed timeline for principal selection process

**Cross Council Update:** Tracey Buot  
Meeting at Alpharetta HS, well attended  
Break out groups to discuss ideas around SGC spending  
Tracey sent email about funding ideas to SGC members

**Discussion Item:** Set Agenda Items for next SGC Meeting 11.20.2024 Laura Legg  
Ice Breaker – Amy Jeffs  
Grant overview from Ashley Garrison  
Review SGC funding  
Communication Report  
Principal's Update  
Student Update

**Adjourn Meeting at:** 5:50pm Laura Legg

**Upcoming SGC Meetings 2024-2025 School Year**

November 20, 2024

January 22, 2025

February 26, 2025

March 26, 2025

April (no meeting)

May (no meeting)