

MORRIS SCHOOL DISTRICT
MORRISTOWN HIGH SCHOOL, LEARNING COMMONS

REGULAR BUSINESS MEETING

October 28, 2024

EXECUTIVE SESSION

6:30 P.M.

OPEN SESSION

7:30 P.M.

CALL TO ORDER STATEMENT

OPEN PUBLIC MEETING

ROLL CALL

Mrs. Katie Cole

Mrs. Meredith Davidson

Mr. Cary Lloyd

Ms. Linda K. Murphy

Mrs. Susan Pedalino

Dr. Vivian Rodriguez

Mr. Alan Smith

Mrs. Melissa Spiotta

Mrs. Beth Wall

MORRIS PLAINS REPRESENTATIVE

Ms. Lucia Galdi

STUDENT REPRESENTATIVES

Ms. Isabella Mastrodomenico

Mr. Garrett Gregor

PLEDGE OF ALLEGIANCE

Three Year District Goals: 2023-2026

Goal 1: Increase the academic rigor for all students, publicly report student achievement progress and interventions designed to address areas for improvement

Goal 2: Enhance district programs to better meet our students' social emotional and co-curricular needs

Goal 3: Integrate the Long Range Facilities Plan and each school's facility needs assessments to inform a capital improvement schedule that focuses on optimal learning environments for all students and faculty

Morris School District Board of Education Goals: 2024

Goal 1: Improve and Enhance Board of Education Performance and Effectiveness

Goal 2: Improve Board of Education Engagement with School, District, and Community Stakeholders

SUPERINTENDENT'S REPORT Welcome Back Presentation | Student Achievement Data |
Violence & Vandalism/SEL

PRESIDENT'S REPORT

COMMITTEE REPORTS

PUBLIC COMMENT

1 Hour (3 minutes per person)

BUSINESS AGENDA

NEW BUSINESS BROUGHT BEFORE THE BOARD

EXECUTIVE SESSION

ADJOURNMENT

EXECUTIVE SESSION

Motion #1 AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on October 28, 2024 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) reconvene and immediately adjourn or reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

September 23, 2024

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

September 23, 2024

POLICY

DISTRICT

SECOND READING

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

[5350 Student Suicide Prevention and Promotion of Related Mental Health](#)

[7510 Use of School Facilities](#)

[0174 Legal Services](#)

[0175 Contracts with Independent Consultants](#)

[0176 Collective Bargaining and Contract Approval / Ratification](#)

[0177 Professional Services](#)

[1110 Organization Chart](#)

[1120 Management Team](#)

DISTRICT

FIRST READING

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for first reading the following new/revised bylaws/policies/regulations:

[2468 - Independent Educational Evaluations \(IEE\)](#)

[1000 - Table of Contents](#)

[1130 - Staff Liaison Committees](#)

[1210 - Board-Superintendent Relations](#)

[1230 - Superintendent's Duties](#)

[1260 - Incapacity of Superintendent](#)

[1320 - Duties of School Business Administrator/Board Secretary](#)

[1330 - Evaluation of School Business Administrator/Board Secretary](#)

[1350 - Incapacity of School Business Administrator/Board Secretary](#)

[1400 - Job Descriptions](#)

[1510 - Americans with Disabilities Act](#)

[1540 - Administrator's Code of Ethics](#)

[1570 - Internal Controls](#)

[1581 - Domestic Violence](#)

[1620 - Administrative Employment Contracts](#)

[1631 - Residency Requirement for Person Holding School District Office, Employment, or Position](#)

DISTRICT

ABOLISH

Motion #3 that upon the recommendation of the Superintendent, the Board of Education abolish the following policy:

[1331 - Evaluation of the Board Secretary](#)

EXPLANATION

Evaluation of Board Secretary is now combined with the position of Business Administrator as same person holds these titles. Evaluation of both is now reflected in Policy 1330; therefore allowing Policy 1331 to be abolished.

EDUCATIONAL MATTERS

DISTRICT

FIELD TRIPS

Motion #1 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following additional [Field Trips](#)

DISTRICT

COMMUNITY SCHOOL SKI PROGRAM

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Morris School District Community School Ski Program.

EXPLANATION:

The Ski Program will be offered after school for Frelinghuysen Middle School and Morristown High School students at Shawnee Mountain during January and February 2025. Program costs are covered by collected participant tuition.

DISTRICT

TRANSLATORS 2024-2025

Motion #3 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Translators for the 2023-2024 school year

Program:	Translators
Description:	Translation Services
Dates:	November, 2024 - June, 2025
Funding:	Local

EXPLANATION: A team of seven (7) teachers (MHS 2; FMS 2; PK-5 3) will follow translation procedures to translate school and district forms and informational notices for the community.

DISTRICT

MHS ESL CURRICULUM WRITING

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve a certified ESL teacher as the ESL curriculum writer for Morristown High School.

Program:	ESL Curriculum Writer
Description:	Present coursework, develop learning units and create lesson activities for multilingual students
Dates:	October 1, 2024 - November 1, 2024
Funding Source:	Local funds

EXPLANATION: Present coursework to support Point of Entry student success, develop learning units to adhere to WIDA English Language Development standards and create lesson activities to build English listening, reading, writing and speaking skills.

DISTRICT

BILINGUAL/ESL TEACHER COACH

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the [Bilingual/ESL teacher coach](#)

EXPLANATION: A new position for a Bilingual/ESL teacher coach.

PK-8

BILINGUAL SOCIAL STUDIES CURRICULUM WRITING GRADES 2-5

Motion #6 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Bilingual Curriculum Writing Grades 2-5

Program:	Bilingual Social Studies Curriculum Writing Grades 2-5
Description:	Curriculum Writing
Dates:	October, 2024 - June, 2025
Funding:	Local

EXPLANATION: Approval for Curriculum Writing for Bilingual Social Studies grades 2-5.

PK-8

K-8 BILINGUAL ACADEMIC AFTER SCHOOL TEACHERS

Motion #7 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the K-8 Bilingual Academic After school Teacher

Program:	K-8 Bilingual Academic After school Teacher
Description:	After school Academic Support for K-8 Bilingual
Dates:	October, 2024 - June, 2025
Funding:	Title III

EXPLANATION: The Bilingual after school program will provide additional academic support for students as they work towards mastery of grade-level NJ Student Learning Standards in language arts and mathematics.

PK-8

ENGLISH LANGUAGE ARTS/SOCIAL STUDIES/MATH & SCIENCE LAB

Motion #8 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the English Language Arts/Social Studies/Math & Science Lab

Program: English Language Arts/Social Studies/Math & Science Lab
Description: Support in core content areas
Dates: November, 2024 - May, 2025
Funding: Title I

EXPLANATION: This after-school program targets students who need additional support in their core content area classes.

PK-8

EXTENDED INSTRUCTIONAL SUPPORT(EIS) IN ELA AND MATH

Motion #9 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Extended Instructional Support(EIS) in ELA and Math

Program: Extended Instructional Support(EIS) in ELA and Math
Description: Target students on the cusp of approaching proficiency
Dates: November, 2024 - May, 2025
Funding: Title I

EXPLANATION: This program is designed to target those students on the cusp who have demonstrated approaching proficiency on either the NJSLA, i-Ready, or other comparable assessments in math and ELA only.

PK-8

INTENSIVE PHONICS GRADES 6-8

Motion #10 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Intensive Phonics

Program: Intensive Phonics
Description: Supporting foundational skills in grades 6-8
Dates: November, 2024 - May, 2025
Funding: Title I

EXPLANATION: This program will target our ELL population in grades 6-8. Based on i-Ready data, we learned that a major deficiency for this group of students is Phonics. To support this foundational skill, we will use an online platform that strategically hones in on-sight words, single-syllable and multisyllabic words, decoding, and fluency to build up to sentence structure and comprehension eventually.

PK-8

SOCIAL GROUP FACILITATORS (FMS)

Motion #11 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Social Group Facilitators (FMS)

Program:	Social Group Facilitators (FMS)
Description:	Facilitating key skills
Dates:	November, 2024 - May, 2025
Funding:	Title I

EXPLANATION: The FMS Social Group is an after-school program that provides students with a safe space to interact with their peers while also navigating planned opportunities that focus on developing key skills necessary for success in middle school.

MEF GRANTS

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education Accept monies from the Morris Educational Foundation for the following Grants:

	<u>Amount</u>	<u>School</u>	<u>Project</u>
PK-8	\$5,420.00	LLC	Reading Readiness:Preschooler-Parent Shared Reading-LLC-Carolina Mendoca

The project will provide opportunities to increase parent involvement for preschool learners. Literacy activities will be created and designed to establish family reading routines for Spanish and English-speaking parents and their children at several of the district's preschool locations. The goals will include increasing family reading, vocabulary development, and language development for parents and their children. Age-appropriate books for preschool students will help establish daily reading routines. These reading opportunities also will teach parents how to use books to teach their children early literacy skills such as phonemic awareness, letter recognition, numeracy, colors, rhymes, singing, and vocabulary.

PUPIL SERVICES

DISTRICT

NURSING SERVICES PLAN 2024-2025

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the **2024-2025 MSD Nursing Plan.pdf**

EXPLANATION: The Nursing Services Plan, outlining resources and activities required to meet the needs of students with significant health issues, must be approved by the Board of Education in order to meet the requirements of N.J.A.C. 6A:16-2.1(2)iii. A copy of the nursing plan is in the Department of Pupil Services.

DISTRICT

OUT OF DISTRICT ROSTER

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approves placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of October as noted in the detailed listing maintained on file in the Board Secretary's office.

EXPLANATION: Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and IEPs are being followed. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

PK-8

STIPULATION OF SETTLEMENT

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #700074. The Stipulation of Settlement is on file in the office of Pupil Services.

PK-8

STIPULATION OF SETTLEMENT

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #704403. The Stipulation of Settlement is on file in the office of Pupil Services.

HUMAN RESOURCES

ABOLISH/ESTABLISH POSITION(S) 2024-2025

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish and establish the following position(s) for the 2024-2025 school year:

ABOLISH	ESTABLISH	Effective date
<i>PK-8</i>		
N/A	(2) 1.0 Language Arts (Grade 7), FMS	10/28/24
<i>DISTRICT</i>		
1.0 PK-12 Supervisor, ELA, MHS	1.0 Gr. 6-12 Supervisor, ELA, FMS/MHS	07/01/24
1.0 Bus Aide/LR/PG Aide, Trans	1.0 Bus Aide, Transportation	10/08/24

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2024-2025

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

<i>PK-8</i>	
Davino, Gabriella 1.0 ABS, HC	November 9, 2024 Resigned
Dickson, TyTeyonna 0.3 LR/PG Aide, SX	October 18, 2024 Resigned
Gill, Karen 1.0 School Nurse, PS	February 1, 2025 Retired
<i>DISTRICT</i>	
Employee #7594	October 15, 2024 Terminated
Cabral, Euris 1.0 Bus Driver, Transportation	October 18, 2024 Resigned
McKay, Eugene 1.0 Bus Driver, Transportation	January 1, 2025 Retired
Villaneda, Michelle 1.0 Bus Aide, Transportation	October 5, 2024 Resigned

Yermak, Irina 1.0 Bus Driver, Transportation	November 3, 2024 Resigned
---	------------------------------

APPOINTMENT(S) 2024-2025 */**

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown (**revisions in bold**), and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			In Place of:
PK-8			
Delserro, Gina Maria 0.5 Kindergarten TA, HC	\$16,668 Col. B, Step 15	10/30/24-06/30/25	Zapantis Rellah, S. Resigned
Kakolyris, Kathryn 1.0 Language Arts (Grade 7), FMS	\$80,165 BA, Step 15	11/11/24-06/30/25	Est. 10/28/24
Kennedy, Kathleen 1.0 Language Arts (Grade 7), FMS	\$83,765 MA, Step 15	01/02/25-06/30/25	Est. 10/28/24
Markouris, Anna 1.0 ABS, AH	\$33,050	10/21/24-06/30/25	Skrod, C. Resigned
Rocco, Giovanna 1.0 Teacher Assistant, LLC	\$29,435 Col. B, Step 8 (revised)	09/05/24-06/30/25	Do Amaral Sousa Pintinha, I. Reassigned
Rocks, Sean 1.0 Social Studies, FMS	\$62,835 BA, Step 1	12/12/24-04/11/25	Employee #4468 LEAVE REPLACEMENT
Sciuto, Colby 0.4 Reading Specialist, AV/HC/WD	\$35,634 MA30, Step 16	10/15/24-06/30/25 (revised date)	Est. 09/23/24
9-12			

O'Hare, Sean 1.0 Security, MHS	\$36,500	10/21/24-06/30/25	Chambliss, B. Resigned
Phillips, Melissa 1.0 Nurse, MHS	\$95,865 MA, Step 20	10/21/24-06/30/25	Kenny, J. Reassigned
<i>DISTRICT</i>			
Escobar Soto, Gladis 1.0 Bus Aide, Transportation	\$17,955 \$19.00 per hour 5.25 hours per day 180 days per year	10/10/24-06/30/25	Villaneda, M. Resigned
Fasciana, Mark 1.0 Assistant Director of Human Resources, CO	\$150,000	TBD	Sparano, R. Reassigned
Gallagher, Sr., David 1.0 Bus Driver, Transportation	\$36,225 \$35.00 per hour 5.75 hours per day 180 days per year	10/09/24-06/30/25	Vargas, H. Resigned
Jaber, Kefah 1.0 Class VI Secretary, PS	\$56,280 Class VI, Step 3	10/14/24-06/30/25	Johnson, A. Resigned
Lopez, Benjamin 1.0 Custodian, MHS/TJ	\$42,000	10/23/24-06/30/25	Santiago, B. Resigned
Martinez, Mayra 1.0 District Family Liaison, CO	\$50,405 Class V, Step 3	11/04/24-06/30/25 <i>(revised dates)</i>	Est. 09/23/24
O'Neill, Joan 1.0 Bus Driver, Transportation	\$36,225 \$18.00 per hour 5.75 hours per day 180 days per year	11/04/24-06/30/25	Cabral, E. Resigned
Quiroz, Asdrubal 1.0 Bus Driver, Transportation	\$34,650 \$35.00 per hour 5.5 hours per day 180 days per year	09/30/24-06/30/25	Est. 09/18/23
Yepes, Martha 1.0 Bus Aide, Transportation	\$18,810 \$19.00 per hour 5.5 hours per day 180 days per year	10/08/24-06/30/25	Est. 10/08/24

--	--	--	--

DISTRICT

SUBSTITUTE APPOINTMENTS 2024-2025

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2024-2025 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

ABS

Livingston, Lynn (eff. 10/23/2024)

Athletic Volunteer

Pisciotta, James (Basketball)

Saxon, Freddie (Wrestling)

Thorsen, Dylan (Wrestling)

Buildings & Grounds

Vargas Vargas, John (eff. 09/24/2024)

Ventura Mirambeaux, Yaniri (eff. 09/26/2024)

Bus Aide

Caicedo, Luz (eff. 10/09/2024)

Carrasco Cortez, Yenni (eff. 10/04/2024)

Escobar Soto, Gladis (eff. 10/02/2024)

Bus Driver

Andrade Rodas, Roderico (eff. 10/21/2024)

Blancas Noli, Yefer (eff. 09/26/2024)

Caicedo, Luz (eff. 10/09/2024)

Molina Roperro, Francy (eff. 10/22/2024)

Moore, Maurice (eff. 09/24/2024)

Muhammad, Zaafrirah (eff. 10/24/2024)

Lunchroom/Playground Aide

Alberto, Margherita (eff. 10/09/2024)

Dickson, TyTeonnia (eff. 10/18/2024)

Guanin Rodriguez, Luis (eff. 10/01/2024)

Kitchens, Ana (eff. 10/18/2024)

Poll, Roberta (eff. 10/01/2024)

Nurse

McDonald, Sharon (eff. 10/15/2024)

Teacher Assistant

Livingston, Lynn (eff. 10/23/2024)

Teacher

Markouris, Anna (eff. 10/04/2024)
 Schlessinger, Emily (eff. 10/17/2024)
 Smith, Brandon (eff. 10/16/2024)

Secretary

Skibiell, Paulette (eff. 10/02/2024)

EXPLANATION: Upon the submission of approved timesheets, the staff will be compensated at approved substitute rates.

LEAVE(S) OF ABSENCE 2024-2025

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

PK-8		
Employee #2733	10/22/24-10/25/24	Administrative ****
Employee #4210	03/31/25-04/28/25 04/29/25-09/26/25	Maternity * FMLA/NJFLA
Employee #4441	05/06/24-06/14/24 08/28/24-11/19/24 11/20/24-12/13/24 <i>(revised dates)</i>	Maternity * FMLA/NJFLA ** Childrearing ***
Employee #4993	01/14/25-04/07/25	NJFLA **
Employee #5216	04/08/24-05/29/24 05/30/24-06/14/24 08/28/24-11/01/24 11/05/24-06/30/25 <i>(revised dates)</i>	Maternity * FMLA/NJFLA ** FMLA/NJFLA ** Childrearing ***
Employee #5773	09/30/24-11/08/24 11/11/24-02/12/25 <i>(revised dates)</i>	Maternity * FMLA/NJFLA **
Employee #5791	04/15/24-06/14/24 08/28/24-11/19/24 11/20/24-11/29/24 <i>(revised dates)</i>	Maternity * FMLA/NJFLA ** Childrearing ***
Employee #5985	12/02/24-01/06/25	Maternity *

	01/07/25-03/31/25	FMLA/NJFLA **
Employee #6130	03/13/25-05/08/25 05/09/25-06/18/25 08/27/25-10/09/25	Maternity * FMLA/NJFLA ** FMLA/NJFLA **
Employee #6212	08/28/24-11/08/24 11/11/24-02/12/25 02/13/25-04/09/25 <i>(revised dates)</i>	Maternity * FMLA/NJFLA ** Childrearing ***
Employee #7327	03/31/25-05/09/25 05/12/25-10/09/25	Maternity * FMLA/NJFLA **
Employee #7422	09/23/24- 09/30/24 10/02/24-01/02/25 <i>(revised dates)</i>	Maternity * FMLA/NJFLA **
Employee #7433	12/26/24-01/22/25 01/23/25-04/24/25	Maternity * FMLA/NJFLA **
Employee #7777	03/24/25-04/18/25 04/21/25-06/18/25	Maternity * FMLA/NJFLA **
Employee #7786	02/17/25-03/14/25 03/17/25-06/13/25	Maternity * FMLA/NJFLA **
Employee #7921	02/10/25-03/14/25 03/26/25-06/05/25 <i>(revised dates)</i>	Maternity * FMLA/NJFLA **
9-12		
Employee #4811	05/13/24-06/14/24 08/28/24-11/19/24 11/20/24-12/13/24 <i>(revised dates)</i>	Maternity * FMLA/NJFLA ** Chidrearing ***
Employee #6210	03/14/24-06/14/24 08/28/24-10/13/24 10/14/24-TBD <i>(revised dates)</i>	Administrative**** Administrative *** Administrative ****
DISTRICT		
Employee #7679	09/17/24-10/21/24	FMLA **
Employee #7991	02/17/25-05/09/25	Personal **

- * Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- ** Without pay/with benefits
- *** Without pay/without benefits
- **** With pay/with benefits

CHANGE(S) OF HOURS/ SALARY 2024-2025

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of hours/salary for the following staff:

[2024-2025 Transportation Change of Hour and/or Salary](#)

CHANGE OF LEVEL OF PROFESSIONAL PREPARATION 2024-2025

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve a change of salary for the following certificated staff members that have successfully satisfied the requirements for a change of level of professional preparation:

Employee	School/Dept.	Current Level	Current Salary	24-25 Level	24-25 Salary
9-12					
Reyes, Anthony	1.0 Social Studies, MHS	BA, Step 5	\$64,880	MA, Step 5	\$68,480

JOB DESCRIPTION(S) 2024-2025

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- (1) [Commercial Refrigeration and HVAC Technician](#)

TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/ SALARY 2024-2025

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Current Position	New Position	Salary	In Place of:	Effective
PK-8					
Rowland, Maureen	1.0 Language Arts, FMS (LEAVE REPLACEMENT)	1.0 Language Arts, FMS	N/A	Adler, K. Resigned	10/28/24
DISTRICT					
Douma, Kara	1.0 PK-12 Supervisor, ELA, MHS	1.0 Gr. 6-12 Supervisor, ELA, FMS/MHS	N/A	Est. 10/28/24	07/01/24

DISTRICT

SCHOOL BASED COMMITTEES 2024-2025

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the staff listed on the attached to serve as Advisory Board for the 2024-2025 school year:

[2024-2025 School Based Committees Advisory Board](#)

DISTRICT

COMMUNITY SCHOOL 2024-2025

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff. :

Bell, Beverly	Adult School Night and Saturday Coordinator	\$30.00/hr.	Eff. 10/07/24
Brockington, Mamie	Group Teacher	\$25.00/hr	Eff. 10/14/24
Cristao, Pauliana	Site Leader	\$35.00/hr	Eff. 10/07/24
Diaz, Khirstie	Group Teacher	\$35.00/hr	Eff. 10/15/24
Jagoo, Charline	Group Teacher	\$30.00/hr	Eff. 10/14/24
Kerri, Mateo	Teacher Assistant	\$19.00/hr.	Eff. 10/21/24
Ramirez, Sheryl	Group Teacher	\$25.00/hr.	Eff. 10/07/24
Ripa, Lucia ®	Teacher Assistant	\$19.00/hr	Eff. 10/15/24
Singleton, Melissa	Sub. Site Leader	\$30.00/hr	Eff. 10/07/24
Valencia, Stephanie	Adult School Security	\$19.00/hr.	Eff. 10/07/24
Vorhies, Cara	Adult School Security	\$19.00/hr.	Eff. 10/07/24

EXPLANATION: Upon submission of an approved timesheet, staff will be paid as outlined above. Salaries to be paid out of collected tuition.

EXTRA PAY REVISION 2024-2025

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions (**revisions in bold**) for the 2024-2025 school year:

FRELINGHUYSEN MIDDLE SCHOOL CO-CURRICULAR			
POSITION	TIER	STAFF MEMBER	TOTAL SALARY

PK-8			
Equity & Inclusion	3	King, Stephanie (rescind)	\$0

DISTRICT CO-CURRICULAR		
POSITION	STAFF MEMBER	TOTAL SALARY
DISTRICT		
PK-5 Helping Teacher - Sussex Avenue	Jacobus, Amy	\$3,093
PK-5 Helping Teacher - Sussex Avenue	Lewis-Lahey, Anthony	\$1,546
PK-5 Helping Teacher - Sussex Avenue	Weber, Rebecca	\$3,093

EXTRA PAY 2024-2025

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay positions for the 2024-2025 school year:

MORRISTOWN HIGH SCHOOL ATHLETICS		
POSITION	STAFF MEMBER	TOTAL SALARY
9-12		
Baseball		
Head Coach (1 of 1)	Capozzi, Justin	\$8,951
Assistant Coach (1 of 3)	Rivera, Jason	\$7,161
Basketball Assistant Coach - Boys (3 of 3)	Harris, Aaron	\$7,161
Fencing		
Head Coach (1 of 1)	Awad, Christopher	\$8,099
Assistant Coach (1 of 2)	Gringeri, John	\$6,479
Assistant Coach (2 of 2)	Gringeri, Melissa	\$6,479
Ice Hockey		
Head Coach - Boys (1 of 1)	Anderson, Ian	\$8,951
Assistant Coach - Boys (1 of 2)	DeFares, Jakob	\$7,161
Assistant Coach - Boys (2 of 2)	Jones, Steven	\$7,161

Head Coach - Girls	Rosena, Angelo *	\$8,951
Assistant Coach - Girls (1 of 1)	Bruskin, Jennifer	\$7,161
Softball Head Coach (1 of 1)	Minerowicz, Carly	\$8,951
Strength and Conditioning Coach - Spring (1 of 2)	Jacobus, Scott	\$5,000
Strength and Conditioning Coach - Spring (2 of 2)	Somma, Antonio	\$5,000
Tennis Head Coach - Boys (1 of 1)	Lieberman, Lance	\$7,225
Track & Field Head Coach - Girls (1 of 1)	DiGennaro, Peter	\$8,099
Wrestling		
Head Coach (1 of 1)	Thorsen, Jesse	\$8,951
Assistant Coach (1 of 1)	Flynn, Casey	\$7,161

* Pending completion of paperwork

FRELINGHUYSEN MIDDLE SCHOOL ATHLETICS		
POSITION	STAFF MEMBER	TOTAL SALARY
PK-8		
Basketball - Boys		
Head Coach (1 of 1)	Harris, Andre	\$4,537
Assistant Coach (1 of 1)	Salas, Diego	\$3,176
Cheerleading Coach - Winter (1 of 1)	Bischoff, Nicole	\$4,227
Wrestling Assistant Coach (1 of 1)	Kennedy, Craig	\$3,176

MORRISTOWN HIGH SCHOOL CO-CURRICULAR			
POSITION	TIER	STAFF MEMBER	TOTAL SALARY
9-12			
Cohort Leader/Freshman Experience Leader	N/A	DiGennaro, Peter	\$1,500

Cohort Leader/Freshman Experience Leader	N/A	Disch, Kaitlynn	\$1,500
Cohort Leader/Freshman Experience Leader	N/A	LaGrave, Jessica	\$1,500
Cohort Leader/Freshman Experience Leader	N/A	Montague, Tara	\$1,500
Cohort Teacher/ 9th Grade Experience	N/A	Bordeleau-Barreto, Gaby	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Bozza, Amy	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Componile, Bernadette	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Componile, Joseph	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	DeVitto, Dominic	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	DiGennaro, Peter	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Disch, Kaitlynn	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Drewery, Gordon (09/03/2024-12/31/2025)	\$600
Cohort Teacher/ 9th Grade Experience	N/A	Flynn, Casey	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Gasparro, Leyla	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Kolker, Mariel	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	LaGrave, Jessica	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	McBride, Sean	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Montague, Tara	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Schwartz, Allison	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Spencer, Deborah	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Thorsen, Jesse	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Trimmer, Grace	\$1,000
Cohort Teacher/ 9th Grade Experience	N/A	Wilpert, Marya	\$1,000
Lead Teacher	N/A	Boothby, James	\$1,000
Lead Teacher	N/A	Leff, Samantha	\$1,000

Newcomer Cohort Teacher (Bilingual)	N/A	Bouchard, Judson	\$1,000
Newcomer Cohort Teacher (Bilingual)	N/A	Goss, Kaitlin	\$1,000
Newcomer Cohort Teacher (Bilingual)	N/A	Labrador, Flavio	\$1,000
Newcomer Cohort Teacher (Bilingual)	N/A	Salas, Diego	\$1,000
Speech & Debate Club Advisor	3	Adamo, Sarah	\$2,100

MORRISTOWN HIGH SCHOOL VOLUNTEER CLUBS	
POSITION	STAFF MEMBER
9-12	
Book Club	Luettschau, Kristen
Born to Social Run	Villhauer, Edwin
Ceramics Club/Creative Entrepreneur Club	Ostendorp, Elizabeth
Environmental Club	Heinicke, Christine
GLI - Girls Learn International	Catalano, Kelly
International Thespian Honors Society	Rubin, Stephanie
Poetry Out Loud	Furphey, Jennifer

FRELINGHUYSEN MIDDLE SCHOOL CO-CURRICULAR			
POSITION	TIER	STAFF MEMBER	TOTAL SALARY
PK-8			
Consortium/Cultural Advisor - Winter	3	Pardo, Veronica	\$2,100

PK-8

EXTRA SERVICES – 2024-2025 – FMS ADJUNCT MUSIC INSTRUCTION

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra service position:

Program: Adjunct Music Instruction at
 Frelinghuysen Middle School

Description: Instrumental Band Music Instruction
 Frelinghuysen Middle School to be held during the
 school day

Staff Member: Morla, Nathan

Dates: September 3, 2024 through June 30, 2025
Funding Source: Local Funds
Rate: \$43.00/hr - not to exceed 10 hours per week
(excluding field trips, concerts and after school activities)

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

9-12

EXTRA SERVICES – 2024-2025 – MHS ADJUNCT MUSIC INSTRUCTION

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra service position:

Program: Adjunct Music Instruction at
Morristown High School
Description: Instrumental Band Music Instruction at
Morristown High School to be held during the school
day
Staff Member: Morla, Nathan
Dates: September 3, 2024, through June 30, 2025
Funding Source: Local Funds
Rate: \$43.00/hr - not to exceed 8 hours per week
(excluding field trips, concerts and after school activities)

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

DISTRICT

MISCELLANEOUS

Motion #16 that, upon the recommendation of the Superintendent, the Board of Education approve the following individual for the 2024-2025 school year at the rate of \$40 per hour:

Oakes, Gwendolyn, Transportation Specialist
Effective: 07/01/2024 through 06/30/2025

EXPLANATION: Upon submission of an approved timesheet, Transportation Specialist will be compensated as outlined above.

DISTRICT

PROVISIONAL/NOVICE TEACHER MENTORS AS PRESENTERS – 2024-2025

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve the following provisional teacher mentors to facilitate professional development sessions:

Program: Provisional / Novice Teacher Mentors
 Description: Presenters Dates: October, 2024– June, 2025
 Funding Source: Title II
 Rate: As per contract language
 Staff: Biller, Heidi (not to exceed 5 hours)
 Casperson, Meghan (not to exceed 10 hours)

EXPLANATION: The new mentorship model will enhance new faculty training to include intercultural competence and culturally responsive practices. This model extends support for new teachers beyond the 1-1 mentoring requirement required by New Jersey regulation.

DISTRICT

PROFESSIONAL DEVELOPMENT - 2024-2025

Motion #18 that, upon the recommendation of the Superintendent, the Board of Education approve the following:

Position: Professional Development
 Description: Professional Development for newly hired staff regarding school opening and newly adopted Curriculum resources
 Dates: August 26, 2024
 Rate: \$25 per hour - as per Contract language
 Not to exceed 7 hours
 Funding Source: Title II
 Staff: Newly hired certificated staff

EXPLANATION: Upon submission of an approved timesheet, staff members will be compensated as outlined above.

PROVISIONAL/NOVICE TEACHER MENTORS – 2024-2025

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the following named certificated staff to serve as mentors to provisional/ novice teachers as indicated below as required by N.J.A.C. 6A:9B-8 for the 2024-2025 school year:

Provisional/Novice Teacher	MSD Mentor	School
<i>PK-8</i>		
Benson, Alison	Grosso, Lauren	TJ

Bennett, Angelina	Cohen, Michelle	YZone
Casadevall, Samuel	Archibald, Noreen	NP
Cocco, Elizabeth	Lopez, Jessica	Kirby
Dimoski, Emili	Nair, Rajashree	AH
Estanqueiro Garrana, Lara	Guerra-Conte, Karla	AH
Finnegan, Kate	Bueno, Nathalia	FMS
Fitzgerald, Kelly	Cahill, Jacob	FMS
Fortmuller, Lindsey	Fascia, Tracey	NP
Gianfrancesco, Dana	Randazzo, Rebecca	Children on the Green
Herrera Rojas, Vanessa	Kelly, Vanessa	AH
Hiciano, Bryan	Torre, Michelle	AV
Hoban, Margaret	Abreu, Angelica	Kirby
Kahwaty, Nicole	Roby, Lara	AH/SX
Loprete-Morales, Gina	Cohen, Michelle	YZone
Lydon, Sean	London, Karen	FMS
Maddalena, Catherine	Clark, Katherine	NP
McClam, Kayanna	Rizzolo, Cathie	WD
McHugh, Alison	Goss, Emily	AH
McMahon, Catherine	Trezza, Kristen	FMS
Palestri, Jennifer	Abreu, Angelica	Kirby
Rowland, Maureen	Nicol, Katherine	FMS
Seiler, Frances	Rauchbach, Patricia	AH
Somick, Skylar	Hamilton, Kristen	AH
Thakkar, Swati	Randazzo, Rebecca	Temple B’Nai Or

Virgen, Giselle	McLain, Carolyn	FMS
9-12		
Hong, Yunjie	Murphy, Kelly	MHS

DISTRICT

RESCIND MOTION – MISCELLANEOUS - INTERIM ADMINISTRATOR

Motion #20 that, upon the recommendation of the Superintendent, the Board of Education rescind the approval of the following certificated staff previously approved under Human Resources Motion #11 on the August 26, 2024 Board of Education Agenda:

DISTRICT

MISCELLANEOUS - INTERIM ADMINISTRATOR

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following individuals for the purpose of conducting formal teacher observations for the 2024-2025 school year at the rate of \$200 per completed observation:

Richards, Kimberly - Interim Administrator
 Effective: 10/01/24 to 6/30/25

PK-8

SCHOOL I&RS TEAMS 2024-2025

Motion #21 that, upon the recommendation of the Superintendent, the Board of Education approve the following named staff to serve as I&RS Teams for the 2024-2025 school year:

Program: School I&RS Team
 Date: 08/28/24-06/30/25
 Funding Source: Local
 Rate: \$750 per Committee member
 Staff: [2024-2025 I&RS Teams](#)

DISTRICT

SOCIAL WORKER INTERN APPOINTMENTS 2024-2025

Motion #22 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of student teachers, and approve all Morris School District Student Teachers, as assigned for the 2023-2024 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Social Work Intern

Negron, Bianca (eff. 09/03/2024)

DISTRICT

STUDENT TEACHER APPOINTMENTS 2024-2025

Motion #23 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of student teachers, and approve all Morris School District Student Teachers, as assigned for the 2024-2025 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

Student Teacher

Solomon, Gregory (eff. 09/03/2024)

DISTRICT

TECHNOLOGY INTERN

Motion #24 that, upon the recommendation of the Superintendent the Board of Education approve the following staff member as a Technology Intern:

Program: Technology Intern
Description: Intern to work with Technology Department
Dates: 09/01/24-06/30/25
Funding: Local
Rate: \$20 per hour
Staff: Rauchbach, Nathan

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

VOLUNTARY TRANSFER

Motion #25 that upon recommendation of the Superintendent, the Board of Education approve the transfer of Robert Sparano from Assistant Director of Human Resources, to Principal of Sussex Avenue Elementary School.

HUMAN RESOURCES/CURRICULUM

DISTRICT

MEF STAFF ADVISOR FOR STUDENT CLUB

Motion #26 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the following:

Program:	MEF Student Club Advisor
Description:	The advisor position requires oversight of an extracurricular club
Funding:	MEF Grant
Rate:	Stipend \$1,200
Staff:	Herbert, Patricia

EXPLANATION: Staff members will be paid in June.

PK-8

MEF FMS TUTORING COORDINATOR 2024-2025

Motion #27 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the following:

Program:	MEF FMS Tutoring Coordinator 2024-2025
Funding:	MEF Grant
Rate:	\$3,600
Staff:	Recarte, Melissa

EXPLANATION: Staff members will be paid in equal installments in December and June.

DISTRICT

TRANSLATORS 2024-2025

Motion #28 that, upon the recommendation of the Superintendent and the Board Curriculum Committee, the Board of Education approve the Translators for the 2024-2025 school year:

Posting:	#I-45
Program:	Translators
Description:	Translation Services
Dates:	November, 2024 - June, 2025
Funding:	Local
Rate:	per contract language (up to 10 hrs)
Staff:	Caprioli, Betiana (MHS) Ferrer, Mercy (FMS) Loaiza-Beltran, Eder (MHS) Saenz de Viteri, Sibila (FMS)

EXPLANATION: Upon submission of an approved timesheet, staff members will be compensated as outlined above.

DISTRICT

BILINGUAL OUTREACH TEAM 2024-2025 School Year (revision)

Motion #29 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Bilingual Outreach Team 2024-2025 **(revision in bold)**

Posting: #I 42
Program: Bilingual Outreach Team
Description: Assisting new families
Dates: September, 2024 - June, 2025
Funding: Title III
Rate: As per contract language
Staff: Caprioli, Betiana (MHS)
Colon, Vanessa (SX)
Mawyin, David (HC)
Picardo, Oshaira (MHS)
Puccio, Carolina (FMS)
Restrepo, Maria (WD)
~~Solorzano-Correia, Janet (FMS)~~

EXPLANATION: Upon submission of an approved timesheet, staff member will be compensated as outlined above.

MHS ESL CURRICULUM WRITING

Motion #30 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the ESL curriculum writer for Morristown High School.

Posting: #I 44
Program: ESL Curriculum Writer
Description: Present coursework, develop learning units and create lesson activities for multilingual students
Dates: October 1, 2024 - November 1, 2024
Funding: Local funds
Rate: As per contract language
Staff: Bouchard, Judson (MHS)

PK-8

K-8 BILINGUAL ACADEMIC AFTER SCHOOL TEACHERS

Motion #31 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the K-8 Bilingual Academic After school Teacher:

Posting: #I-49
Program: K-8 Bilingual Academic After school Teacher
Description: After school Academic Support for K-8 Bilingual
Dates: October, 2024 - June, 2025

Funding: Title III
Rate: \$50/hr
Staff: Murphy, Cathleen (AV)
Carranza, Paola (HC)
Kelly-Ruano, Francis (TJ)
Rafael Caldron, Tatyana (TJ)
Arroyo-Dopazo, Alexandra (AH)
Marvez-Kaliko, Audrey (SX)
Vargas, Marco (FMS)
Rogich, Monica (FMS)

Substitute:
Sommer, Jeanette (HC)

EXPLANATION: Upon submission of an approved timesheet, staff members will be compensated as outlined above.

BUSINESS MATTERS

DISTRICT

Financial Reports

- Motion #1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education approve the following financial report as on
file in the Business Administrator's office for the month of [August 2024](#).
Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Statement of Cash Balances

that the Board of Education accept the Statement of Cash Balances for the month of
[August 2024](#) which is reconciled with the Board Secretary's Reports by fund for that
month.

- Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **August 2024**
after review of the Secretary's monthly financial report (appropriations section)
and upon consultation with the appropriate district officials, to the best of our
knowledge, no major account or fund has been over expended in violation of N.J.A.C.
6A:23-2.11(a) and that sufficient funds are available to meet the district's financial
obligations for the remainder of the fiscal year.
- Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **August 2024**
no budgetary line item account has been over-extended in violation of N.J.A.C.
6A:23-2.11 (b).

Business Administrator/Board Secretary October 28, 2024
Date

DISTRICT

BUDGET TRANSFERS

- Motion #4 that, upon the recommendation of the Superintendent, the Board of Education .
approve the Budget Transfers as on file in the Business Administrator's Office for the
2024-2025 budget through [August 2024](#).

DISTRICT

BILLS LIST 2024-2025

- Motion #5 that, upon the recommendation of the Superintendent, the Board of Education
approve the attached 2024-2025 bills list for the period ending:

[September 30, 2024](#) & [October 15, 2024](#) (Payroll)
[October 28, 2024](#)
[October 29, 2024](#) (NACHA)

PK-8

DONATION

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve the donation of a Wooden play kitchen with pots, pans and foods for classroom use at Woodland School by the Heymann Family. A letter will be sent to the donor to express gratitude for supporting the students of the district.

DISTRICT

EQUIPMENT ASSISTANCE GRANT APPLICATION SUBMISSION

Motion #7 that upon recommendation of the Superintendent, the Board of Education approve the application submission of the Equipment Assistance Grant for those who participate in the National School Lunch Program to the United States Department of Agriculture the following:

School	Amount	Equipment
MHS	\$ 18,585.40	Mobile Heated Cabinet, Open Display Merchandiser
FMS	\$ 5,357.59	Work Table, Utility Cart
AV	\$ 4,703.16	Reach-In Refrigerator, Utility Cart
NP	\$ 3,665.16	Mobile Heated Cabinet, Utility Cart
SX	\$ 3,665.16	Mobile Heated Cabinet, Utility Cart

EXPLANATION

As per grant criteria, no more than two items per school may be requested and the total request cannot exceed \$20,000 per school. The maximum number of schools/sites per School Food Authority (SFA) submission is five (5).

DISTRICT

COMPREHENSIVE MAINTENANCE PLAN

Motion #8 WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities for the various school facilities of the Morris School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Morris School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Morris School District in compliance with the Department of Education requirements.

EXPLANATION

The plan was reviewed at the Finance Committee Meeting and is on file in the Business Administrator's Office.

DISTRICT

HAZARDOUS WALKING 2024-2025

Motion #9 that upon the recommendation of the Superintendent the Board of Education approve the list of bus routes which include "courtesy" riders that would otherwise have hazardous walking conditions as [attached](#).

EXPLANATION

There may be multiple conditions for each route, therefore the hazards are being identified by the letter that relates to the hazard as indicated in Board Policy 8600 as listed below:

HAZARDOUS WALKING ROUTES:

- A. Population density;
- B. Traffic;
- C. Average vehicle velocity;
- D. Existence or absence of sufficient sidewalk space;
- E. Roads and highways that are winding or have blind curves;
- F. Roads or highways with steep inclines and declines;
- G. Drop-offs that are close proximity to a sidewalk;
- H. Bridges or overpasses that must be crossed to reach the school;
- I. Train tracks or trestles that must be crossed to reach the school;
- J. Busy roads and highways that must be crossed to reach the school.

DISTRICT

SALE OF SURPLUS PROPERTY

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Morris School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on the online auction site www.GovDeals.com or sold through a 3rd party vendor. The sale is being conducted pursuant to Local Finance Notice 2008-9. The terms and conditions of the agreement entered into with GovDeals are available on the vendor's website and available in the Morris School district's Business Office. Items not sold within 14 days of listing may be removed from district premises at no cost to the district. Items listed as salvage will be removed from school property.

<u>Description</u>	<u>Quantity</u>	<u>Age</u>	<u>Asset Tag #</u>	<u>Location</u>	<u>Comment</u>
Serving Line	2	39 years	03239/08181	TJ	Replaced; Outdated
Sentry Safe	1	Unknown	N/A	Comm School	Replaced; not working
Apple iMac Computer	1	10 years	Unknown	Comm School	Replaced; Outdated
Small Piano	1	20 years	N/A	AH	Broken

LEASE PURCHASE FINANCE - NEW BUSES & COPIERS

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT, IN THE COUNTY OF MORRIS, NEW JERSEY DETERMINING TO FINANCE ACQUISITION OF VEHICLES AND OTHER EQUIPMENT BY MEANS OF AN EQUIPMENT LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$1,224,413, AUTHORIZING AN ADVERTISEMENT FOR BIDS IF NECESSARY, DELEGATING THE AWARD OF THE BID, AUTHORIZING THE EXECUTION OF THE LEASE AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION

WHEREAS, the Board of Education (the "Board") of the Morris School District (the "School District"), in the County of Morris, New Jersey, is created and is charged by law with the responsibility to provide a system of public education within the school district over which the Board has jurisdiction and to acquire and install equipment therefor; and

WHEREAS, the Board has determined to fund the acquisition of certain vehicles and equipment consisting of passenger buses and copy machines, including other related equipment, financing and incidental or related costs (the "Equipment"), by means of an equipment lease purchase financing for a term that does not exceed five (5) years pursuant to the provisions of N.J.S.A. 18A:20-4.2(f) and N.J.S.A. 18A:18A-1 *et. seq.*; and

WHEREAS, the Board has selected the Hunterdon County Educational Services Commission as financial advisor (the "Financial Advisor") and McManimon, Scotland & Baumann, LLC, as special counsel (the "Special Counsel") for the purpose of advising and assisting with the proposed lease purchase financing of the Equipment; and

WHEREAS, in accordance with the procedures set forth in N.J.S.A 18A:18A-1 *et. seq.* (the “Public School Contracts Law”) and the regulations promulgated thereunder, a notice of the bid will be published if required and bids or quotes (hereinafter simply referred to as “bids”) are scheduled to be returned to the Business Administrator, who, with the assistance of the Special Counsel and the Financial Advisor, will determine the lowest responsive and responsible bidder to purchase the Lease (as hereinafter defined) from the Board (hereinafter referred to as the “Purchaser”); and

WHEREAS, the Board will enter into a lease purchase agreement (the “Lease”) and other related documents with the Purchaser in an amount not to exceed \$1,224,413 to finance the Equipment; and

WHEREAS, the Board desires to authorize the delegation of the award of the bid to the Business Administrator/Board Secretary and further authorizes the Board President, Business Administrator/Board Secretary, Financial Advisor and Special Counsel to prepare and to execute the Lease and certain other documents and agreements necessary or incidental to the transactions contemplated thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT, IN THE COUNTY OF MORRIS, NEW JERSEY as follows:

Section 1. The Board hereby determines to finance the Equipment by means of a lease purchase financing in a principal amount not exceeding \$1,224,413 in accordance with the requirements of the Public School Contracts Law. The lease shall be for a period not to exceed five years and the interest portion of rent shall be calculated at a rate per annum not in excess of the rate set forth in the legally responsive bid producing the lowest yield. The Business Administrator/Board Secretary, the Financial Advisor, the Special Counsel and other appropriate representatives of the Board (the "Professionals") are hereby authorized to prepare the necessary timetables, bid documents

and other related documents as may be necessary and to take other steps necessary to prepare for and to implement the proposed financing.

Section 2. The Board hereby authorizes the publication of a request for bid if required in accordance with the Public School Contracts Law or the solicitation of quotes in order to prepare for the proposed transaction.

Section 3. The Board President and/or the Business Administrator/Board Secretary are authorized to award the bid and the Lease in accordance with the terms of this resolution to the lowest bidder in accordance with the bid proposals or quotes submitted to the Business Administrator/Board Secretary, which winning bid proposal or quote will be retained on file in the office of the Business Administrator/Board Secretary. The Purchaser's interest rate will be held fixed for a period of thirty (30) days from the date of the bid or such longer period as recommended by the Financial Advisor. If the closing does not occur within such a thirty (30) day or longer period from the date of the bid, the interest rate will be calculated in accordance with the index rate recommended by the Financial Advisor as set forth in the bid specifications.

Section 4. The Board President and/or the Business Administrator/Board Secretary are hereby authorized to execute and deliver the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction in a form approved by Special Counsel. Specifically, the Board authorizes the Board President or the Business Administrator to establish an escrow account for the deposit of the Lease proceeds and to direct the deposit and investment of the Lease proceeds in the escrow in accordance with the requirements of law. The Business Administrator is also authorized to pay any agreed upon fees in connection with the transaction including any escrow agent fee. The Board President and/or Business Administrator are also authorized and directed to take on behalf of the School District such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the

Equipment in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the School District in respect thereto.

Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the School District. Neither the Board, the School District nor any agency, department or political subdivision thereof, shall be obligated to pay any sum due under the Lease to the Purchaser from any taxing source unless an appropriation is made in a duly approved budget of the School District. The obligations of the School District shall not constitute indebtedness of the School District or the constituent municipalities or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the lease purchase agreement for the Equipment, the rental payments to be paid by the School District in respect thereof and the dates on which such rent shall be due and payable.

Section 6. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable. The Board authorizes the Business Administrator to act and determine on behalf of the Board whether the Lease will be designated as "bank qualified" within the meaning of Section 265 of the Code. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 7. The references herein to officers of this School District and in actions taken on behalf of this Board include any interim, acting or successor officers holding those positions or the Vice President in the absence or unavailability of the Board President.

Section 8. Any action authorized herein taken prior to the adoption of this resolution is hereby ratified and deemed to be taken pursuant to this resolution.

Section 9. This resolution shall take effect immediately.

PAYMENTS

PK-8

Motion #12 that upon the recommendation of the Superintendent, Board of Education approve payment to Open Systems Integrators, Hamilton, NJ, in the amount of \$16,648.75 for work done on the Alfred Vail Fire Alarm System through October 2, 2024.

Motion #13 that upon the recommendation of the Superintendent, Board of Education approve payment to Open Systems Integrators, Hamilton, NJ, in the amount of \$4,683.50 for work done on the Normandy Park Fire Alarm System through October 2, 2024.

Motion #14 that upon the recommendation of the Superintendent, Board of Education approve the following payments to Parette Somjen Architects:

Project	Amount
AH Bldg Management System	\$ 600.00
AV Fire Alarm Replacement	\$ 503.14
HC Bldg Management System	\$ 600.00
HC Gym Floor	\$ 1,700.00
HC Roof Replacement	\$ 37,534.91
NP Fire Alarm Replacement	\$ 511.33
TJ Bldg Management System	\$ 600.00
WD Window Replacement	\$ 1,000.00
FMS Elevator Replacement	\$ 514.08
FMS Boiler Replacement	\$ 5,555.93

MHS Roof Replacement	\$37,856.21
MHS New Electrical Distribution Panels	31.77
MHS Home Economics Classroom Renovation	\$ 2,052.36
MHS Pool	\$ 8,900.00

PROFESSIONAL SERVICES 2024-2025

DISTRICT

Motion #15 WHEREAS there exists a need for professional services for 2024-2025 and funds are available for these purposes,

WHEREAS the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged as follows:

Lake Drive Program	Psychological Evaluation Educational Evaluation Speech/Language Evaluation Eligibility Meeting Attendance (remote only)	\$875/Eval \$875/Eval \$875/Eval \$330
Stepping Forward Counseling Center, LLC	Home Instruction	\$100/hr

PROFESSIONAL SERVICES 2024-2025 - revised

DISTRICT

Motion #16 WHEREAS there exists a need for professional services for 2024-2025 and funds are available for these purposes,

WHEREAS the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged as follows:

Bayada Home Health Care, Inc.	1:1 Nursing Services RN Services/Substitute	\$70/hr \$70/hr
-------------------------------	---	---------------------------

EXPLANATION

Motion originally approved at the 9/23/24 BOE meeting, Motion #21. Revised to include an additional rate.

Garden State AAC Specialists, LLC	Augmentative and Alternative Communication System Evaluations	\$1300 2024-25 Rate Schedule
	Cancellation Fee (less than 24 hours)	\$80

EXPLANATION

Motion approved at the 6/10/24 BOE meeting, Motion #35. Revised to include an additional rate.

TRAVEL & REIMBURSEMENT

Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on [attachment](#); and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions

DISTRICT

ORGANIZATIONAL MOTIONS

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve the **revised** reorganization motion as follows:

1. **504 Coordinator**

Motion, that the Board approve **Dr. Jennifer Giordano, Director of Guidance and Mental Health Support Services** as the 504 Coordinator for the 2024-2025 school year.