

Documents to Prepare	Required Documents
Parents need to prepare	1. Application Form (GSIS Website)
	2. Passport Copy: Student & Parents (if a student has dual citizenship, please submit both passports)
	3. Residence Card Copy: Student & Parents
	4. Birth Certificate : Student
	5. Language Survey (attached)
	6. Application Fee (300,000 KRW)
	7. Refund Policy Agreement Form (attached)
	8. Medical Form (attached)
Student needs to prepare	9. A Letter of Self-Introduction(handwriting) Pre-K, K : Optional, Gr.1-2 : 2-3 lines, Gr.3-5 : 5-6 lines, Gr.6 : 1 page, Gr.7 above: 1,000 - 1,500 words)
Parents need to ask current school to send GSIS. (documents need to be sent directly to GSIS)	10. School Report Card for last 3 years (in English / via email (admissions@gsis.sc.kr) or via sealed mail)
	11. Standardized Test Results (i.e. ISA, MAP, Stanford, STAAR test, WIDA etc) # An official certified transcript of English/Math grades provided by the current school.
	12. Enrollment Certificate of Current School (in English via email (admissions@gsis.sc.kr) or via sealed mail)
	13. Recommendation Letter from Current Teachers (attached / via email (admissions@gsis.sc.kr) or via sealed mail)
	1) Math Teacher
	2) English Teacher
	3) Principal