Citizens Oversight Committee for Parcel Taxes
Minutes

January 10, 2018
5:00 PM
Pinole Middle School Library
1575 Mann Dr., Pinole

Members Present: Alexandra Buckner (waiting Board confirmation), Anton Jungherr, Elizabeth Bundschu-Mooney, Francie Kunaniec, Hawi Abraham (waiting Board confirmation), Leslie Reckler, Valerie Jameson

Members Absent: Jenny Komaromi, Jose DeLeon, Rocio Gonzalez-Frausto

Vacant Positions: West County Mayor's Association

Staff Present: Chris Mount-Benites, Vince Morales, Denise Cifelli

Board Members: Tom Panas

Mr. Mount-Benites called the meeting to order at 5:03 P.M.

1. Public Comment
   Mr. Jungherr proposed a new agenda format. Mr. Mount-Benites asked that he hold his request until after the election of the Chair. Ms. Cifelli presented information on the upcoming budget workshop and invited members to attend. Ms. Cifelli will make the reservations for those interested.

2. Welcome, Introductions & Purpose
   Mr. Mount-Benites welcomed everyone and members introduced themselves.

3 Election of Chairperson
   Mr. Mount-Benites reviewed the committee's purpose and responsibilities. He noted Board Policy regarding election of a Chairperson and asked if there were volunteers or nominations for the position. Ms. Kunaniec nominated Ms. Bundschu-Mooney for the office of Chair. There were no other nominations or volunteers. Ms. Bundschu-Mooney was unanimously approved by the group.

4. Election of Member to District Budget Engagement Committee (DBEC)
   Mr. Jungherr provided a copy of the district's Administrative Regulations for the DBEC. Mr. Panas advised the group the DBEC may be on hold along with some of the other district committees and subcommittees for at least a 6 month period. Ms. Cifelli stated a DBEC meeting was scheduled for January 22 and as of this date was going to be held. Ms. Bundschu-Mooney agreed to attend that meeting as the COCPT liaison. No election took place.

5. Approval of November 28, 2017 Minutes
   Ms. Kunaniec moved approval of the Minutes for November 28, 2017. Ms. Reckler seconded. Ms. Kunaniec, Ms. Reckler and Chairperson Bundschu-Mooney voted yes; Ms. Jameson and Mr. Jungherr abstained and no absences. Ms. Abraham and Ms. Buckner abstained (advisory vote only, not yet confirmed). Motion carried 3-0-2-0.

Ms. Komaromi arrived at 5:20 P.M.

6. Budget to Actuals Review: 2015/16, 2016/17 & 2017/18
   Mr. Mount-Benites introduced the expenditure report. Mr. Morales walked the group through the form.

   Mr. Jungherr commented he did not like the format of the report presented as it did not reconcile to the audit report. Others stated they liked the narrative portion of the report and felt it was easily understood. After discussion it was decided Mr. Morales would re-work the report so that categories aligned with the audit report while maintaining the narrative. Mr. Morales agreed to bring the report back and present at a future meeting.

7. Approve 2016-17 Parcel Tax Expenditures Resolution
   Mr. Jungherr suggested the resolution was not needed as the annual audit ensures monies were expended according to the Measure G ballot requirements.

Ms. Gonzalez-Frausto arrived at 5:45P.M.
Mr. Jungherr motioned to table the item. There was no second.

Ms. Buckner moved to present the resolution as written. Ms. Reckler seconded.

Mr. Jungherr expressed his concern utilizing the resolution as written as there were errors in the title and lack of attachment. Ms. Buckner suggested the form be revised and brought back to the next meeting. Members discussed reasoning of previous parcel tax committee to use resolution and whether or not this committee would continue to use.

Ms. Komaromi left the meeting at 6:03 P.M.

Mr. Jungherr requested a subcommittee be formed to draft a resolution. There was no second.

Ms. Buckner withdrew her motion to present the resolution as written.

Mr. Jungherr moved to rewrite the resolution and include the information as part of the report to the Board. There was no second.

Chairperson Bundschu-Mooney decided to table this item. No action was taken.

8. Report to the Board – February 28, 2018
   Mr. Morales advised that financials and enrollment from the charter schools had not been received but he is following up with each school. He will provide information when available.

   Mr. Jungherr distributed a proposed outline. The group discussed various ways of presenting and information to include. Consensus was the proposed outline was too cumbersome but Chairperson Bundschu-Mooney felt it might be something to work towards.

Mr. Mount-Benites left the meeting at 6:30 P.M.

The group continued discussion of the overall goal of the report, items from Mr. Jungherr's proposed outline that could be included on the website, and how the district receives charter school information. There was consensus that items 7 and 8 would be placed on the January 24th agenda in reverse order for continued discussion.

Mr. Jungherr questioned his motion to establish a subcommittee and incorporate a resolution to share at the next meeting. Ms. Cifelli advised there was not second for that motion and that Ms. Buckner withdrew her motion to accept the resolution in item 7 as written.

9. Adjournment
   Ms. Bundschu-Mooney adjourned the meeting at 6:48 P.M.

Next Meeting
January 24, 2018 at 5:00 PM, Pinole Middle School Library, 1575 Mann Dr., Pinole