Citizens Oversight Committee for Parcel Taxes
Minutes

February 27, 2018
5:00 PM
Pinole Middle School Library
1575 Mann Dr., Pinole

Members Present: Alexandra Buckner, Elizabeth Bundschu-Mooney, Anton Jungherr, Hawi Abraham, Emily Wilson, Rocio Gonzalez-Frausto, Valerie Jameson

Members Absent: Jose De Leon, Jenny Komaromi, Francie Kunaniec

Vacant Positions: West County Mayor's Association

Staff Present: Chris Mount-Benites, Vince Morales, Denise Cifelli

Board Member: Tom Panas

Meeting was called to order at 5:03 PM by Chairperson Bundschu-Mooney. There was not a quorum so review of the minutes was moved down on the agenda until a quorum was reached.

5:05 PM Hawi Abraham arrived. The committee reached a quorum.

1. Public Comment: Sandra Falk (Comments Attached)

2. Approval of January 10, 2018 and January 24, 2018 Minutes (5 min.) – Action
Ms. Buckner amended the January 10, 2018 minutes by noting her abstention on Item 3.
Mr. Jungherr amended the January 10, 2018 minutes by requesting the committee name be consistent and match Board Policy, that Ms. Abraham and Ms. Buckner be shown as potential members, and requested absent members and vacant positions be listed.

Mr. Jungherr motioned approval of the January 10, 2017 Minutes as amended; second by Ms. Jameson. Ms. Buckner, Mr. Jungherr, Ms. Abraham, Rocio Gonzalez-Frausto, Valerie Jameson and Chairperson Bundschu-Mooney voted yes. There were no abstentions or absences. Motion carried 6-0-0-0

Mr. Jungherr amended the January 24, 2018 by requesting the committee name be consistent and match Board Policy, and requested absent members and vacant positions be listed. He also requested Item 3 be amended by changing "which the committee will follow" to "was discussed" and strike "consensus" from Item 6.

Ms. Abraham asked that Sandra Falk be listed under Public Comment in Item 6.

Mr. Jungherr motioned approval of the January 24, 2018 Minutes as amended; second by Ms. Abraham. Ms. Buckner, Mr. Jungherr, Ms. Abraham, Rocio Gonzalez-Frausto, Valerie Jameson and Chairperson Bundschu-Mooney voted yes. There were no abstentions or absences. Motion carried 6-0-0-0Mr. Jungherr

3. WCCUSD Charter School Expenditures

Public Comment: Sandra Falk

Mr. Jungherr noted information provided by Charter's did not meet the requirements of the settlement agreement.

5:36 – Emily Watson arrived

Mr. Jungherr requested to review Charter allocations. Mr. Mount-Benites agreed to provide three-year

apportionment distributions and formula used for the Charters and electronic copies of the audits received to the committee by end of March.

The group discussed the lack of response and validity of information provided by some of the Charters and the committee's ability to request additional information. Mr. Mount-Benites clarified the role of the committee and what was within their purview of compliance and fiscal oversight. Ms. Gonzalez-Frausto added the district requested information with less than a week turnaround and explained information was provided.

Ms. Jameson requested a column for FTE be added to the charter expenditure form which Mr. Morales stated he could do. She also wants to see detail in the notes column which only a couple of the Charter's used.

Mr. Morales revised the district's expenditure form per the committee's request at their January 24th meeting. There was debate on entries/programs not showing expenditures, and further discussion on allocations. Mr. Morales explained entries. The majority of the committee was comfortable with the expenditure report as revised and did not feel additional changes were required.

At 6:20 Ms. Gonzalez-Frausto motioned the committee move on to the next item.

Chairperson Bundschu-Mooney requested a motion to extend the meeting by 15 minutes. Ms. Jameson motioned to extend the meeting; Ms. Watson seconded. Motion carried unanimously.

Ms. Gonzalez-Frausto again requested the committee move on to the next item.

Mr. Jungherr requested time with Mr. Morales to discuss what he felt were technical errors on his report.

4. Report to the Board
   Chairperson Bundschu-Mooney provided a brief outline of her report which included meeting dates, documents the committee has reviewed and path forward to review, learn and report future findings.

   Mr. Jungherr expressed concern that the committee was presenting an annual report which Chairperson Bundschu-Mooney explained it was a high level report on what the committee has done to date and intent of future meetings at which time an annual report would be given.

5. Development of Bylaws
   This item was not discussed.

6. Discussion of Future Meeting Dates
   Next meeting will be held on March 27, 2018 at Pinole Middle School. The committee discussed holding meetings which coincided with budget and audit reports and would potentially be held in March/April to draft findings on FY2015-2017 review of Charter information; September to review district budget; November to begin drafting annual report to the Board; January to review annual audits and finalize annual report to the Board. It was discussed that the committee would hold additional meetings throughout the year should they be needed.

7. Good of the Order/Future Meeting
   Mr. Jungherr requested discussion of Bylaws, charter school audits and report of allocation findings, and suggested Brown Act training for the committee.

   Ms. Watson asked to see different expense report formats for review.

   Meeting Handouts:
   - Roster dated 1/7/18
   - Rosenberg's Rules of Order
   - 2016-17 First Interim Charters Ins & Outs (provided by Sandra Falk, public)

8. Adjournment

   Chairperson Bundschu-Mooney adjourned the meeting at 6:53 PM.

Next Meeting

March 27, 2018 at 5:00 PM, Pinole Middle School Library, 1575 Mann Dr., Pinole