Citizens Oversight Committee for Parcel Taxes
Minutes

March 27, 2018
5:00 PM
Pinole Middle School Library
1575 Mann Dr., Pinole

Members Present: Alexandra Buckner, Elizabeth Bundschu-Mooney, Anton Jungherr, Jenny Komaromi, Francie Kunaniec, Emily Wilson

Members Absent: Hawi Abraham, Jose De Leon, Rocio Gonzalez-Frausto, Valerie Jameson

Vacant Positions: West County Mayor's Association

Staff Present: Chris Mount-Benites, Vince Morales, Denise Cifelli

Board Members: None

Chairperson Bundschu-Mooney Meeting called the meeting to order at 5:10 PM. There was no quorum. Chairperson Bundschu-Mooney deferred review of the minutes until the committee reached a quorum.

1. **Public Comment**
   Mr. Jungherr stated he was recording the meeting and that the packet was unavailable on the website committing a Brown Act violation. Ms. Cifelli stated the packet was live on February 27th at approximately 4:30PM. Other members stated they were able to see the agenda on Friday and Saturday. Mr. Jungherr requested the Measure B Board Resolution from the June 4, 2008 election. He asked the committee also see each of the other four measure. Mr. Mount-Benites advised the majority of the information would be in the warehouse as it was pre-computerization and requested he submit a Public Records Request if he felt the information was necessary. Ms. Brown suggested Mr. Jungherr check the Contra Costa County website.

3. **Charter School Audit Review – Discussion**
   Mr. Jungherr stated he reviewed each of the audits and none had parcel tax statements per the settlement agreement and were out of compliance. Discussion continued on the need for compliance, ways to hold the Charters accountable for reporting and next steps. Mr. Mount-Benites suggested the charters be asked to make adjustments to their last three year's audits and he would work with Dr. Delgado to compose the letter that would go out. The January 2019 audit for 2017-18 would include information for all three years.

Emily Wilson arrived at 5:35.

The group continued discussion on how to best approach Charters to obtain past, current and ongoing information. Discussion continued on how to inform the Board of the omission of charter information and steps the committee is taking to correct. Target date to provide the report would be an April Board meeting. Ms. Komaromi offered to assist the Chair at the meeting.

4. **Charter School Allocations Review – Discussion**
   Mr. Mount-Benites explained the information provided and confirmed the district verified the addresses. Ms. Wilson and Ms. Kunaniec expressed concerns around the use of funds by the charters. Mr. Mount-Benites reminded everyone the agreement specified the inclusion of a separate balance

sheet reflecting revenues and expenses, however the charters are responsible for spending monies according to the requirements of the tax. He stated he would request information that is more detailed. Mr. Jungherr noted the charters only provided 2017-18 data. Mr. Morales advised he had three previous years electronically. Mr. Jungherr requested 2016-17 data. Mr. Morales agreed to provide. Ms. Buckner and Ms. Kunaniec noted a couple of charters were missing data. Ms. Cifelli agreed to follow up.

The committee began discussion on how to handle charters that did not comply with the enrollment request. Ms. Cifelli would follow-up on the missing information. The Board would hear about any missing information as part of the April report.

The committee discussed the amount of money charters would receive annually realizing that as their enrollment continues to grow potential for district enrollment could decrease.

Ms. Wilson requested a list of the district's charter schools. Mr. Mount-Benites advised the district website listed the information under "Our Schools", then scroll down to "Charter School Directory".

2. Approval of February 27, 2018 Minutes – Action

Ms. Wilson moved approval of the February 27, 2018 Minutes; second by Ms. Buckner.

Mr. Jungherr requested that Ms. Falk's Public Comment attachment be included with the February Minutes. He also requested that handouts not referenced in the packet be included as well. Mr. Jungherr submitted his notes to Ms. Cifelli for her use.

Ms. Wilson moved approval of the February 27, 2018 Minutes; second by Ms. Buckner.
Ms. Buckner, Mr. Jungherr, Ms. Komaromi, Ms. Wilson and Chairperson Bundschu-Mooney voted yes; Ms. Kunaniec abstained. Motion carried.

5. Discussion of Whether or Not to Develop Bylaws – Action

Ms. Wilson stated she did not see the need for a subcommittee and bylaws.

Mr. Jungherr moved to establish a subcommittee to establish bylaws for the committee. There was no second.

6. Discussion of Next Meeting date – Action

Ms. Kunaniec suggested dates after receipt of the charter school information. She did not want to schedule in November.

Mr. Jungherr expressed his concern over charter non-compliance, omission of an annual report and committee oversight not fulfilling their obligations. He requested the committee schedule a date in the near future.

The committee went on to discuss the report to the Board and potential dates to report.

Ms. Wilson left the meeting at 6:15pm.

Discussion continued around the intent of the annual report in the policy. The majority felt the Board expected at least one verbal report annually but nothing precluded the committee from reporting out more frequently. Mr. Jungherr stated an annual resolution was required; other members disagreed. Ms. Buckner reminded the committee they voted against a resolution at the last meeting. Mr. Jungherr requested a subcommittee develop a work plan and a comprehensive report to the Board. Ms. Kunaniec suggested a September meeting to develop a work plan and review the budget, January meeting to review the audit reports, and February to present a report to the Board.

Mr. Mount-Benites stated there would be no staff support should a subcommittee be formed and reminded the committee they previously voted against forming one. Ms. Kunaniec commented that a subcommittee was an excessive demand on people's time.

The committee continued debating an April report and future meetings for September, January and February. There was no vote or formal closure.

Chairperson Bundschu-Mooney adjourned the meeting at 6:45 pm.