Citizens Oversight Committee for Parcel Taxes (COCPT)
April 22, 2019
Minutes

Alvarado Adult Education, Room 2
5625 Sutter St., Richmond, CA

1. **Call to Order**
   Chairperson Jen Komaromi called the meeting to order at 5:30 P.M.

2. **Roll Call**
   Members Present: Elizabeth Bundschu-Mooney, Jose DeLeon, Anton Jungherr, Jen Komaromi, Francie Kunaniec, Sarah Salazar, Emily Wilson

   Board Member Present: Tom Panas

   Staff Present: Denise Cifelli

   Members Absent: Hawi Abraham, Genoveva Calloway, Ann Guiam

3. **Introduction of Visitors**
   None

4. **Approval of Agenda**
   Chairperson Komaromi asked if anyone wanted to offer changes to the agenda. There were none.

5. **Public Comments**
   None

6. **Approval November 5, 2018 and January 14, 2019 Minutes**
   Motion: Mr. Jungherr moved to approve the November 5, 2018 and January 14, 2019 minutes. Ms. Bundschu-Mooney seconded. Ms. Kunaniec abstained. Motion passed 6-0-0-1.

7. **Discussion of Parcel Tax Framing Documents**
   Chairperson Komaromi introduced the report and asked Ms. Cifelli if all charter information had been received, which she replied it had been. Members reviewed the document, there was no further discussion.

8. **Review WCCUSD Measure G Parcel Tax Audit Reports, June 30, 2018, June 30, 2017 and June 30, 2016**
   Ms. Cifelli noted the 2016 and 2017 reports should have been removed from the agenda title as those audits had already been reviewed and approved by the committee.

9. **Approve COCPT Annual Board of Education Report FY2016-18**
   Ms. Wilson asked if any additional expenditure detail was received from the charters. Ms. Cifelli stated there was not.

   Members reviewed the report. Ms. Kunaniec asked how it would be presented. Chairperson Komaromi stated she would distribute the report to the board and provide a verbal summary.

Ms. Salazar stated she reached out to RCP and Manzanita for their unaudited actuals at Mr. Jungherr's request.

Mr. Jungherr stated Measure G information was incomplete as not all charters followed the template provided by the district. Ms. Salazar requested a copy of the template to share with them which Ms. Cifelli agreed to provide. Ms. Wilson stated her agreement with uniformity in reporting. Mr. Jungherr asked Ms. Cifelli to provide a copy of RCP and Manzanita's 2018 unaudited actuals which she agreed to send. Mr. Jungherr stated he would amend the report to include that information.

Motion: Mr. Jungherr moved approval of the Annual Board of Education Report for FY2016-18 as amended to include 2018 unaudited actuals information for RCP and Manzanita. Ms. Kunaniec seconded. Motion approved unanimously, 7-0-0-0.

Mr. Panas left the meeting at 6:03 PM

10. Approve Nomination of COCPT Representative to District Budget Engagement Committee

Mr. Jungherr nominated Chairperson Komaromi as the representative to the District Budget Engagement Committee. Chairperson Komaromi accepted. Ms. Kunaniec seconded the nomination. Motion approved unanimously, 7-0-0-0

11. Review Members Term Expiration Dates

Committee members present were polled as to their willingness to extend their terms an additional two years. All members present agreed to continue for another term. Ms. Cifelli will reach out to the absent members and advise the committee of any vacancies resulting from the inquiries.

12. Schedule Next Meeting – Monday, February 10, 2020 at 5:30 PM

Motion: Ms. Kunaniec moved to approve the next meeting date of February 10, 2020 at 5:30 PM at Alvarado Adult School. Ms. Wilson seconded. Motion passed unanimously, 7-0-0-0.

13. Comments from Members

None

14. Adjournment

Chairperson Komaromi adjourned the meeting at 6:15 PM.

/dc