

West Contra Costa Unified School District

Minutes of the District Local Control Accountability Parent Committee

**John F. Kennedy High School
4300 Cutting Blvd.
Richmond, CA 94804**

January 26, 2016

Committee Members Present:

Xavier Abrams, Heather Best, Mark Bordas, Kimberly Chamberlain, Karina Cuevas Hernandez, Raquel Donoso, Petronilla Fernandez, Moises Garcia Tenorio, Katie Harless, Jonathan Hinojosa, Manuel Hinojosa, Judith Hollenberger Dunlap, Gabriela Gomez, Alize Johnson, Jessica Jones, Maribel Lopez, Khalil Lowry, Bertha Maya, Kylene Miller-Davis, David Olsen, Monica Pacini, Angelina Quilici, Emma Regev, Isaac Resendiz, Maria Resendiz, Stephanie Sequira, Danielle Storer, Juanita Towns, Teresa Vasquez Gutierrez, Crisanta Villalobos

Staff Present:

Elizabeth Carmody, Director Community Engagement; Steve Collins, SELPA Director; Denise Cifelli, Confidential Secretary; Sheri Gamba, Associate Superintendent Business Services; Wendell Greer, Associate Superintendent K-Adult Education; Bruce Harter, Superintendent; April Hawkins, Administrator; Nicole Joyner, Director Data and Accountability; Sabrina Keys, Research and Testing Assistant; Daniela Parasidis, Executive Director Business Services; Nia Rashidchi, Assistant Superintendent Educational Services; Ken Whittemore, Assistant Superintendent Human Resources

I. Welcome and Introductions

Vice-Chairperson Maria Resendiz opened the meeting at 6:38 p.m. and welcomed everyone.

II. Icebreaker

Chairperson Stephanie Segura gave instructions on an ice breaker activity asking committee members to introduce themselves, give the name of the school/organization they are representing and why they became interested in joining the DLCAP committee.

III. Bylaws / Elections

Tablets were distributed to the members prior to the beginning of the meeting. Chairpersons Segura and Resendiz explained the new electronic format. Ms. Hawkins and Ms. Keyes assisted everyone with the login process.

Ms. Resendiz asked everyone to review the Bylaws. Ms. Segura asked for comments from the group. The group discussed the need to have a more robust purpose statement. Composition of the group was also discussed as it related to meeting attendance. Ms. Carmody explained that she had reached out to all organizations. The committee discussed how to establish what constitutes a quorum and the need for additional meeting notification reminders.

Elections were not held at this point.

IV. Fiscal Update

Ms. Sheri Gamba, Associate Superintendent Business Services provided summarized information on the 2015-16 LCAP Budget by Goal by going through each column and explained the budget cycle. Ms. Gamba also noted that the contract with the Teachers Union (UTR) has been settled and those adjustments are reflected in the number. She stated she received a request to further break out the coding to provide more detail which she is working on.

III. Elections

Ms. Segura opened the floor for nominations as both terms are up for the Chair and Vice Chair. It was recommended to add a Chairperson At Large to ensure coverage. Nominees were:

Chair – Xavier Abrams and Stephanie Segura
Vice Chair – David Olssen and Maria Resendiz
Chair At large – Kim Chamberlain

Ballot voting took place with Mr. Whittemore collecting and counting.

Ms. Resendiz suggested the committee consider a steering committee to work on agendas, bylaws, etc. hoping to discuss further at the next meeting.

VIII. Public Comment

Lucinda Alisa from Building Blocks for Kids (BBK) gave comments on bylaws by suggesting training on parliamentary procedures, membership roster to include the organization each member represents, and requesting further breakdown of Goal 3.

Kyra Worthy, Executive Director of For Richmond explained the purpose of her organization and partnerships with the district.

The committee continued discussions relating to the bylaws regarding the appropriate ways to suggesting processes to the group and quorums. Ms. Resendiz reminded the committee that it was their responsibility to spread information from the meetings. Ms. Abrams requested a broader description of the committee's purpose and offered to work with Greg Santiago and bring a draft back to group.

V. Community Engagement Plan

Ms. Resendiz referred the committee to the Community Engagement Plan list of meetings.

Ms. Joyner introduced a video her department is working on which will assist in explaining LCFF/LCAP to parents and community members. She noted that once the video is complete they will be making one in Spanish.

Ms. Joyner shared the new district infographic.

Ms. Resendiz asked that town hall meetings be presented in Spanish to encourage more parent participation.

VI. Partner Presentation

Tana Monteiro, Community Wellness Coordinator for YES, presented information on their programs, provided brochures, and told of upcoming events.

Mr. Whittemore announced the election results. New Chairperson is Xavier Abrams; Vice-Chairperson is Maria Resendiz and Chairperson At Large is Kim Chamberlain.

VII. Tablet Distribution

Tablets were distributed at the beginning of the meeting.

VIII. Public Comment

No additional public comment.

IX. Adjournment

Ms. Resendiz adjourned the meeting at 8:30 p.m.

Next meeting will be held on March 22, 2016.

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