



# SEQUOIA ACADEMY

5900 Iroquois Road ❖ Westminster, California 92683

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## English Learner Advisory Committee (ELAC)

Meeting #1 Agenda

October 28, 2024

Via ZOOM: <https://zoom.us/j/98308172691>

**Legal Requirements:** (checked topics will be covered at *this* meeting)

X	Training (Roles & Responsibilities)	X	SPSA - Goals, Review & Input		ELPAC
X	Elect DELAC Representative	X	SPSA - Budget		Reclassification
	EL Programs & Services   Con App		School Language Census	X	Home School Compact
X	Needs Assessment		Attendance Policies		

I. Call Meeting to Order

The ELAC Meeting was called to order by Principal Tardif at 3:39pm.

II. Roll Call

Members present: Alisha Tardif, Tuan Tran, Darrell Bache, Remi Rundzio

Members absent: Maria Tavera, Maria de Jesus Duarte, Francisco Diaz, Raul Rodriguez, Susana Moore (community liaison), Jan Nguyen-Vu (community liaison)

III. Welcome & Introductions

Principal Tardif welcomed all in attendance and introductions were made.

IV. Agenda Adoption - Meeting of ELAC on October 28, 2024

Principal Tardif reviewed the meeting agenda.

V. Minutes - Approval of Minutes from last meeting

No previous minutes.

VI. Public Comment/Communication to ELAC

There were not any public comments

VII. Reports

A. SPSA Budget Update - Principal Tardif gave a budget update. Committee discussed how the site plans to spend the money as it's aligned to the site's SPSA. Parents had the opportunity to give input and asked questions about SPSA goals and program expenditures. Parents had none.

1. Title I Parent Involvement amount is \$6,300.

2. Title I Budget amount is \$47,965.

3. Full Total amount is \$99,680.

B. Sequoia School-Parent Compact Principal Tardif shared. No questions.

VIII. Old Business

None as this is the first meeting of the 24-25 school year

IX. New Business

- A. ELAC - Overview & [Training](#) Principal Tardif provided an overview and training of ELAC responsibilities. ELAC members did not have any questions.
- B. Elections  
DELAC Representative **TUAN TRAN** attends District English Language Advisory Council (DELAC) meetings to represent school & bring back information and Learning, & other persons the SSC deems appropriate **TUAN TRAN** was voted in as our DELAC by School Site Council on 9-30-2024.  
**DELAC Meetings: 11/20, 3/5, 4/30**
  - 1. President - **TBD at next meeting** Presides over the meeting and signs reports where applicable
  - 2. Secretary - **TBD at next meeting** Records and keeps minutes of ELAC meetings
  - 3. DELAC Representative - **TUAN TRAN** attends District English Language Advisory Council (DELAC) meetings to represent school & bring back information
- C. [SPSA Overview](#): Development, Review, and Input. Principal Tardif shared the WSD SPSA Overview. Overview Development, Review, Feedback, and Needs Assessment. Parents didn't have any questions.
- D. [Comprehensive Needs Assessment](#) Principal Tardif will give an explanation of the data and how data drove the SMART Goal decisions for the school site. Principal shared the SMART goals with the ELAC team.

X. Round Table/Discussion

There were no additional discussions or items to round table.

- A. Upcoming Meetings: January 27, 2025 @ 3:10pm, March 31, 2025, May 12, 2025

XI. Adjournment

A motion to adjourn by Principal Tardif at 3:52p.m.