

RECLASSIFICATION-Elementary

*Reclassification within five years is the goal for English learners in all of our programs. When a student demonstrates proficiency, it is essential that his or her status changes **officially and instructionally**. Please facilitate this process for the students.*

Reclassification Calendar and Procedures 2009-2010

There are two rounds of the reclassification process each school year and both are initiated from the RAP Center. The first occurs when the spring 2009 CST/ELA scores are available, and the second when the fall 2009 CELDT scores are available. **Nina Stonebarger**, bilingual paraprofessional, initiates and tracks the process. Additional questions and concerns may be addressed to Nellie Smith, RAP Center Program Assistant.

First round in mid-September: All schools receive paperwork for students eligible for reclassification based on CST scores received in August 2009 and on 2008 CELDT scores. The paperwork also includes students who were eligible last year but whose paperwork was not completed or whose writing samples were too low. Reclassification paperwork is due back to the RAP Center **three weeks after it is received by the principal or designee.**

Note: Students who attain eligibility but are not processed by the school will not be eligible in the next round if the CELDT or CST score falls below the threshold.

Second round in mid-February: 2009 CELDT scores will be released in late January. Schools will receive paperwork for students eligible for reclassification based on new CELDT scores and 2009 CST/ELA scores. Also included are students who were eligible in the fall cycle but for whom paperwork was not completed.

March 1: WCCUSD data is “frozen” for the annual R-30 language census report. (See Tab 7.) Students reclassified prior to this date will be included in the 2009-2010 R-30 report.

April 30: Deadline for return of reclassification paperwork for students who will be included in the Annual Reclassification Celebration in May.

May TBA: Annual Reclassification Celebration to which all new reclassified students, their parents, teachers, and other district and community representatives are invited.

April 30-June 1: Continue to complete reclassification of students. These will be included in next year’s data and next year’s Annual Celebration.

Ongoing: 6 month, 1 year, and 2 year reclassification follow-up evaluation reports are due within 3 weeks of receipt of paperwork. It is the school’s responsibility to identify concerns and to develop catch-up intervention for those reclassified students not performing at grade level.