



Prepare | Explore | Empower

Board of Directors
Board Meeting Minutes
Monday, June 10, 2024

Board Members Present:

Amy McDuffee Vice Chairperson
Dan Klenjoski Treasurer
Kristen Cofrades Board Member
Kevin Sanchez Board Member
Autumn Coffee Secretary (online)
Larissa Fransua

Also Present:

Brent Reckman Executive Director
Mark Wilson COO
Andrea Foust Finance Director

Minutes of the regular board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on June 10, 2024.

I. Open Meeting

A quorum being present, Mrs. McDuffee called the meeting to order at 7:02 pm.

II. Consent Agenda

a. Mr. Sanchez moved to approve the May 20, 2024, minutes. Seconded by Ms. Fransua.

Discussion: None
Ayes: Mrs. Cofrades, Mr. Klenjoski, Mrs. Coffee, Mrs. McDuffee
Nays: None

III. Public Comment

There was no public comment this month.

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- IV. Reports from Directors, Principals, and Committees
 - a. Executive Director Report
 - i. Instruction and Culture – Mr. Reckman walked through the data dashboard presentation.
 - ii. Enrollment Update – We are still in a good spot for enrollment; we know that will change throughout the summer.
 - b. Finance Committee
 - i. The finance committee did not meet in June.
 - ii. See the notes in the Presentation section regarding the final read of the 24-25 proposed budget.
 - c. SACademic Committee – No meeting in May.
 - d. PTO – The May minutes were included, but no additional comments were made.
- V. Presentation and Discussion
 - a. Data Dashboard SY23-24 – Mr. Reckman walked through the dashboard data.’
 - b. Board Member Term Renewal
 - i. Sarah Drewlow and Autumn Coffee are both being nominate for new 4-year terms.
 - ii. Sarah Drewlow (chair), Amy McDuffee (vice chair), and Dan Klenjoski (treasurer) will continue in their current roles. Kristen Cofrades is being nominated for the role of secretary.
 - c. Facilities Master Plan Financing – The board discussed a range of option or how much money we want to borrow and how much cash we want to spend.
 - d. Final Read of the 24-25 Budget
 - i. The budget is built on an enrollment of 1835.
 - ii. The budget includes an improved certified salary schedule.
- VI. Executive Summary
 - a. Board Member Term Renewal – Mr. Klenjoski made a motion to accept the two renewal positions as well as the four officer positions. Mrs. Coffee seconded the motion.

Discussion: None
Ayes: Mrs. Cofrades, Mrs.McDuffee, Ms. Fransua, Mr. Sanchez
Nays: None

The Journey Starts Here...

- b. Facilities Master Plan Financing – Mr. Sanchez made a motion to give Sunflower Bank permission to move forward with a loan of 14.5 million. Ms. Fransua seconded the motion.

Discussion: None
Ayes: Mrs. Cofrades, Mr.Klenjoski, Mrs. Coffee, Mrs. McDuffee
Nays: None

- c. Adoption of the 24-25 Budget – Ms. Fransua made a motion to accept the 24-25 budget as recommended. Mrs. Cofrades seconded the motion.

Discussion: None
Ayes: Mrs. Coffee, Mr. Sanchez, Mr. Klenjoski, Mrs. McDuffee
Nays: None

- VII. Board Meeting Self-Scoring Board Self-Scoring – Today’s meeting was both efficient and met expectations, so the score is 4.

- VIII. Adjourn Meeting
Mrs. McDuffee adjourned the meeting at 7:33 pm.

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