

Duplin County Schools

Payroll Schedule 2024-2025

Summary of Important Dates and Deadlines by Pay Group

Period	Pay Date	Range in	Days	Range and	(Submit)
<i>employees)</i>					
1	31-Jul	District Flexible Learning	21.5	JUNE 10 - JULY 5	8-Jul
2	30-Aug	AUG 12-SEP 10 NOON	21.5	JULY 8- AUG 9	12-Aug
3	30-Sep	SEPT 10 NOON - OCT 9	21.5	AUG 12- SEPT 6	9-Sep
4	31-Oct	OCT 10 - NOV 8 NOON	21.5	SEPT 9 - OCT 4	7-Oct
5	27-Nov	NOV 8 NOON - DEC 9	21.5	OCT 7 - NOV 1	4-Nov
6	31-Dec	DEC 10- JAN 8 NOON	21.5	NOV 4 - NOV 29	2-Dec
7	31-Jan	JAN 8 NOON - FEB 6	21.5	DEC 2 - JAN 3	6-Jan
8	28-Feb	FEB 7 - MARCH 10 NOON	21.5	JAN 6 - JAN 31	3-Feb
9	31-Mar	MARCH 10 NOON - APRIL 8	21.5	FEB 3 - MAR 7	10-Mar
10	30-Apr	APRIL 9 - MAY 8 NOON	21.5	MAR 10 - APR 4	7-Apr
11	30-May	MAY 8 NOON - JUNE 6	21.5	APR 7 - MAY 2	5-May
12	30-Jun	*Sub Pay Only*		MAY 5 - JUNE 6	9-Jun
<i>Pay Groups: #02, #30, #22, #88 & #91 - 11 and 12-month employees</i>					
1	31-Jul	JULY 1 - JULY 31	23	JUNE 10 - JULY 5	8-Jul
2	30-Aug	AUG 1 - AUG 31	22	JULY 8- AUG 9	12-Aug
3	30-Sep	SEPT 1 - SEPT 30	21	AUG 12- SEPT 6	9-Sep
4	31-Oct	OCT 1 - OCT 31	23	SEPT 9 - OCT 4	7-Oct
5	27-Nov	NOV 1 - NOV 30	21	OCT 7 - NOV 1	4-Nov
6	31-Dec	DEC 1 - DEC 31	22	NOV 4 - NOV 29	2-Dec
7	31-Jan	JAN 1 - JAN 31	23	DEC 2 - JAN 3	6-Jan
8	28-Feb	FEB 1 - FEB 28	20	JAN 6 - JAN 31	3-Feb
9	31-Mar	MARCH 1 - MARCH 31	21	FEB 3 - MAR 7	10-Mar
10	30-Apr	APRIL 1 - APRIL 30	22	MAR 10 - APR 4	7-Apr
11	30-May	MAY 1 - MAY 31	22	APR 7 - MAY 2	5-May
12	30-Jun	JUNE 1 - JUNE 30	21	MAY 5 - JUNE 6	9-Jun
<i>Pay Groups: #03 10 mo - Duplin Early College (All 10-month staff)</i>					
1	31-Jul	District Flexible Learning		JUNE 10 - JULY 5	8-Jul
2	30-Aug	AUG 1- AUG 30 NOON	21.5	JULY 8- AUG 9	12-Aug
3	30-Sep	AUG 30 NOON -SEPT 30	21.5	AUG 12- SEPT 6	9-Sep
4	31-Oct	OCT 1-OCT 30 NOON	21.5	SEPT 9 - OCT 4	7-Oct
5	27-Nov	OCT 30 NOON - NOV 28	21.5	OCT 7 - NOV 1	4-Nov
6	31-Dec	NOV 29-DEC 30 NOON	21.5	NOV 4 - NOV 29	2-Dec
7	31-Jan	DEC 30 NOON - JAN 28	21.5	DEC 2 - JAN 3	6-Jan
8	28-Feb	JAN 29 - FEB 27 NOON	21.5	JAN 6 - JAN 31	3-Feb
9	31-Mar	FEB 27 NOON - MAR 28	21.5	FEB 3 - MAR 7	10-Mar
10	30-Apr	MAR 31 - APR 29 NOON	21.5	MAR 10 - APR 4	7-Apr
11	30-May	APR 29 NOON - MAY 28	21.5	APR 7 - MAY 2	5-May
12	30-Jun	*Sub Pay Only*		MAY 5 - JUNE 6	9-Jun
<i>Pay Groups: #06 - Hourly employees</i>					
2	30-Aug	JULY 8- AUG 9	25	JULY 8- AUG 9	12-Aug
3	30-Sep	AUG 12- SEPT 6	20	AUG 12- SEPT 6	9-Sep
4	31-Oct	SEPT 9 - OCT 4	20	SEPT 9 - OCT 4	7-Oct
5	27-Nov	OCT 7 - NOV 1	20	OCT 7 - NOV 1	4-Nov
6	31-Dec	NOV 4 - NOV 29	20	NOV 4 - NOV 29	2-Dec
7	31-Jan	DEC 2 - JAN 3	25	DEC 2 - JAN 3	6-Jan
8	28-Feb	JAN 6 - JAN 31	20	JAN 6 - JAN 31	3-Feb
9	31-Mar	FEB 3 - MAR 7	25	FEB 3 - MAR 7	10-Mar
10	30-Apr	MAR 10 - APR 4	20	MAR 10 - APR 4	7-Apr
11	30-May	APR 7 - MAY 2	20	APR 7 - MAY 2	5-May
12	30-Jun	MAY 5 - JUNE 6	25	MAY 5 - JUNE 6	9-Jun