

CONTRACT/GRANT/DOCUMENT ROUTING & APPROVAL FORM

PLEASE COMPLETE & INCLUDE THE FOLLOWING *(Please do not staple these items together):*

<u>Document Preparation</u>	<u>Additional attachments</u>	<u>Background Check</u>
<ul style="list-style-type: none"> • Save the Word version of contract • Complete <u>all</u> contract fields • Print a TWO originals (<i>single sided</i>) • Include all attachments and exhibits 	<ul style="list-style-type: none"> • One copy of the insurance documents • One copy of authorizing resolution • One copy of the entity's corporate registration • W-9 Tax Identification form • One copy of MRSC Roster information 	<ul style="list-style-type: none"> • Background check authorized by instructor (PARKS ONLY)

INFORMATION

The Deputy City Clerk will coordinate contract review and arrange for final execution. Once signed by the City, the contract originals will be mailed to the vendor/service provider. **The vendor/service provider is responsible for signing and returning one signed original to the Deputy City Clerk.** The Clerk's Department will hold the City's original. A scanned copy will be distributed to the originating department and to Finance. Please **COMPLETE** the following section for expeditious contract execution:

Contract Originator: Erhiza Rivera Date: 12/9/2022
 Department: Finance Resolution No. (if any): R-22-1713
 Contractor/Vendor/Lessor: Tahoma School District
 Description: ILA for School Resource Officer - Amendment 3
 Amendment or Change Order: Amend. 3 - extension & billing terms. Contract #: C-18-1446
 Effective Date: 1/1/2023 Termination Date: 12/31/2025 CIP #: _____
 Total Amount (including reimbursable expenses): Revenue Expected

Account Coding: Must be Completed by Contract Originator

Year	Amount	Account Code
20 23/24	\$ tbd	Account #: 001-3101000-33700003000
20 25	\$-5,000 TBD	Account #: 001-3101000-33700003000

Available Budget: n/a

Comments: Correction to funding amount made by Kalyn 12/28/2022 ✓ *Kalyn*

SIGNATURE ROUTING

- | | |
|---|---|
| 1. Department Head: _____ | 5. City Attorney: <u>Patricia Taraday</u>
<small>Patricia Taraday (Dec 10, 2022 10:41 PST)</small> |
| 2. HR (if applicable): _____ | 6. City Clerk: <u><i>[Signature]</i></u> FOR Andrew DeWary |
| 3. Deputy City Clerk: <u><i>[Signature]</i></u> | 7. City Manager: _____ |
| 4. Finance: <u><i>Hardeep Goraya</i></u> | 8. City Clerk (attest): _____ |

<i>For City Clerk Department Use</i>	
Clerk's Receiving No.: <u>3732</u>	Contract No.: <u>C-18-1446</u>



December 6, 2022

Tahoma School District
Lori Cloud, Assistant Superintendent/Director of Finance
25720 Maple Valley-Black Diamond Road SE
Maple Valley, WA 98038

Subject: Amendment No. 3 to Interlocal Agreement between the City of Maple Valley and the Tahoma School District for School Resource Officer Services Contract No. C-18-1446

Dear Ms. Cloud,

Pursuant to our mutual agreement, this letter amends the Inter-local Agreement between the City of Maple Valley and the Tahoma School District for School Resource Officer Services Contract No. C-18-1446 and the amendment(s) thereto as follows to change the term of the contract to extend 3 years, expiring on December 31, 2025.

Section 2.1 Term

This Agreement shall become effective upon execution by each Party. Unless terminated by both Parties pursuant to the terms of this Agreement, this Agreement shall remain in full force and effect through December 31, 2025.

Section 5.1 Payment

District's Responsibility. The District shall reimburse the City for fifty percent (50%) of the City's yearly cost of utilizing the SRO as invoiced to the City by the King County Sheriff's Office (KCSO). In the event of a vacancy that extends longer than three (3) months, the District will receive an adjustment at a prorated amount for the SRO salary, beyond the three months. The District will continue to be billed for all other overhead costs associated with the SRO.

All other provisions of the inter-local agreement between the City of Maple Valley and the Tahoma School District School for School Resource Officer Services, Contract No. C-18-1446,

and Amendments hereto are not otherwise changed by this Amendment shall remain the same and in full effect.

The parties signed below agree to this Amendment as set forth herein.

CITY OF MAPLE VALLEY

TAHOMA SCHOOL DISTRICT

Laura K. Philpot
City Manager
Date: _____

By: _____
Title: _____
Date: _____

Attest:

Andrew Dacuag, City Clerk

Approved as to form:

Patricia Taraday
Patricia Taraday (Dec 12, 2022 10:41 PST)

Patricia Taraday, City Attorney

Authorizing Resolution: R-22-1713

CITY OF MAPLE VALLEY, WASHINGTON

RESOLUTION NO. R-22-1713

A RESOLUTION OF THE CITY OF MAPLE VALLEY, WASHINGTON, AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 3 TO THE INTERLOCAL AGREEMENT WITH THE TAHOMA SCHOOL DISTRICT PROVIDING SCHOOL RESOURCE OFFICER RESOURCES TO THE TAHOMA SCHOOL DISTRICT

WHEREAS, the City entered into an agreement with King County Sherriff's Office ("KCSO") for the utilization of a School Resource Officer ("SRO") through 2022; and

WHEREAS, the City Council wishes to extend the duration of the agreement three years, expiring December 31, 2025, and modifying the billing terms.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MAPLE VALLEY, WASHINGTON, DO RESOLVE AS FOLLOWS:

Section 1. Authorization. The City Manager is hereby authorized to execute Amendment No. 3 to Contract C-18-1446 with the Tahoma School District extending the duration of the agreement for three years, expiring on Deccember 31, 2025, and modifying the billing terms.

APPROVED BY THE CITY COUNCIL AT A REGULAR BUSINESS MEETING THEREOF ON THE 28TH DAY OF NOVEMBER 2022.

CITY OF MAPLE VALLEY

Sean P. Kelly
Sean P. Kelly (Nov 30, 2022 05:00 PST)

Sean P. Kelly, Mayor

ATTEST/AUTHENTICATED:

Andrew Dacuag
Andrew Dacuag (Nov 30, 2022 09:24 PST)

Andrew Dacuag, City Clerk

APPROVED AS TO FORM:

Patricia Taraday
Patricia Taraday (Nov 29, 2022 17:02 PST)

Patricia Taraday, City Attorney



November 29, 2022

Tahoma School District
Lori Cloud, Assistant Superintendent/Director of Finance
25720 Maple Valley-Black Diamond Road SE
Maple Valley, WA 98038

Subject: Amendment No. 3 to Inter-local Agreement between the City of Maple Valley and the Tahoma School District for School Resource Officer Services Contract No. C-18-1446

Dear Ms. Cloud,

Pursuant to our mutual agreement, this letter amends the Inter-local Agreement between the City of Maple Valley and the Tahoma School District for School Resource Officer Services Contract No. [C-18-1446] and the amendment(s) thereto as follows to change the term of the contract to extend 3 years, expiring on December 31, 2025.

Section 2.1 Term

This Agreement shall become effective upon execution by each Party. Unless terminated by both Parties pursuant to the terms of this Agreement, this Agreement shall remain in full force and effect through December 31, 2025.

Section 5.1 Payment

District's Responsibility. The District shall reimburse the City for fifty percent (50%) of the City's yearly cost of utilizing the SRO as invoiced to the City by King County Sheriff's Office (KCSO). In the event of a vacancy that extends longer than three (3) months, the District will receive an adjustment at a prorated amount for the SRO salary, beyond the three months. The District will continue to be billed for all other overhead costs associated with the SRO.

All other provisions of the inter-local agreement between the City of Maple Valley and the Tahoma School District School for School Resource Officer Services, Contract No. C-18-1446,


and Amendments #1 and Amendment #2 thereto, not otherwise changed by this Amendment shall remain the same and in full effect.

The parties signed below agree to this Amendment as set forth herein.

CITY OF MAPLE VALLEY

Laura K. Philpot
City Manager
Date: _____

TAHOMA SCHOOL DISTRICT



By: Mike Hanson
Title: Superintendent
Date: 12/21/22

Attest:

Andrew Dacuag, City Clerk

Approved as to form:

Patricia Taraday, City Attorney

Attachments:

Authorizing Resolution: R-22-1713











Tahoma School District ILA for School Resource Officer, C-18-1446, Amendment 3

Final Audit Report

2022-12-28


Created:	2022-12-10
By:	Kalyn Auelua (kalyn.aelua@maplevalleywa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0y1vs6x8q6I0YDO83CYQ-OKIsnbHC9HZ

"Tahoma School District ILA for School Resource Officer, C-18-1446, Amendment 3" History

-  Document created by Kalyn Auelua (kalyn.aelua@maplevalleywa.gov)
2022-12-10 - 0:33:18 AM GMT
-  Document emailed to Hardeep Goraya (hardeep.goraya@maplevalleywa.gov) for signature
2022-12-10 - 0:36:02 AM GMT
-  Email viewed by Hardeep Goraya (hardeep.goraya@maplevalleywa.gov)
2022-12-12 - 4:34:22 PM GMT
-  Document e-signed by Hardeep Goraya (hardeep.goraya@maplevalleywa.gov)
Signature Date: 2022-12-12 - 4:35:30 PM GMT - Time Source: server
-  Document emailed to patricia@lighthouselawgroup.com for signature
2022-12-12 - 4:35:32 PM GMT
-  Email viewed by patricia@lighthouselawgroup.com
2022-12-12 - 6:41:23 PM GMT
-  Signer patricia@lighthouselawgroup.com entered name at signing as Patricia Taraday
2022-12-12 - 6:41:42 PM GMT
-  Document e-signed by Patricia Taraday (patricia@lighthouselawgroup.com)
Signature Date: 2022-12-12 - 6:41:44 PM GMT - Time Source: server
-  Document emailed to Andrew Dacuag (Andrew.Dacuag@maplevalleywa.gov) for signature
2022-12-12 - 6:41:45 PM GMT
-  A signed copy was uploaded by Kalyn Auelua (kalyn.aelua@maplevalleywa.gov)
2022-12-13 - 1:05:55 AM GMT

 Document emailed to Laura Philpot (laura.philpot@maplevalleywa.gov) for signature


2022-12-13 - 1:05:56 AM GMT

 Email viewed by Laura Philpot (laura.philpot@maplevalleywa.gov)

2022-12-13 - 6:52:44 PM GMT

 Document e-signed by Laura Philpot (laura.philpot@maplevalleywa.gov)

Signature Date: 2022-12-13 - 6:52:50 PM GMT - Time Source: server

 Document emailed to andrew.dacuag@maplevalleywa.gov for signature


2022-12-13 - 6:52:52 PM GMT

 Email viewed by andrew.dacuag@maplevalleywa.gov


2022-12-14 - 4:12:04 PM GMT

 Signer andrew.dacuag@maplevalleywa.gov entered name at signing as Andrew Dacuag

2022-12-14 - 4:13:05 PM GMT

 Document e-signed by Andrew Dacuag (andrew.dacuag@maplevalleywa.gov)

Signature Date: 2022-12-14 - 4:13:07 PM GMT - Time Source: server- Signature captured from device with phone number XXXXXXXX9585

 Document emailed to Lori Cloud (lcloud@tahomasd.us) for signature

2022-12-14 - 4:13:08 PM GMT

 Email viewed by Lori Cloud (lcloud@tahomasd.us)

2022-12-14 - 4:15:52 PM GMT

 A signed copy was uploaded by Kalyn Auelua (kalyn.auelua@maplevalleywa.gov)

2022-12-28 - 6:08:22 PM GMT

 Agreement completed.

2022-12-28 - 6:08:22 PM GMT