## **How to Access Campus Portal**

Communication Tool for Parents and Students

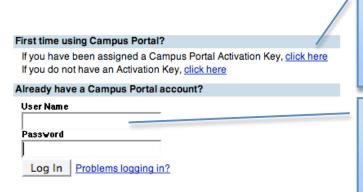
- 1. Present a photo ID at the Decatur High School Registrar's office to receive an Activation Key (or GUID). This will be for first time only.
- 2. Use any Internet browser, i.e. Internet Explorer, Firefox, Safari.
- 3. Use the *How to Navigate the Campus Portal* to find out how to access all communication available on the Campus Portal.

https://campus.csdecatur.org/campus/portal/decatur.jsp



A link to the Campus Portal is on the navigation bar of the <a href="https://www.dhs.cityschoolsofdecatur.com">www.dhs.cityschoolsofdecatur.com</a> web site.





For the first time, click the click here next to Campus Portal Activation Key.

During setup each user will establish a username and password, which will be entered here to login.