

FALL 2024 SENIOR INFORMATION

MAJOR CLARITY

1. Login to Major Clarity from [Clever](#). Select “Continue with Google” to sign in.
2. Manually add any school(s) to which you are applying. You do NOT need to add honors college applications.
 - a. Go to Postsecondary Exploration.
 - b. Search your school(s).
 - c. Click the star to “favorite” your school(s).
 - d. Go to “Application Center.”
 - e. Click “Manually Add Application.”
 - f. Enter the college name and answer required questions.
 - g. Click “Add Application” to save.
3. Request Transcript – colleges typically need an initial, mid-year and final transcript. For any non-Common App school, complete a transcript request in Major Clarity. You will also request transcripts for NCAA in Major Clarity, if applicable.
 - a. Go to “Application Center.”
 - b. Scroll down to “Request New Transcript.”
 - c. Type your college into the search box and select then “Save.”

COMMON APP

1. Create account - <https://apply.commonapp.org/createaccount>.
2. Sign FERPA Waiver.
3. Add school(s) – you will also need to add school(s) in Major Clarity (see Major Clarity instructions below).
4. Assign recommenders for letters of recommendation (add counselor and/or teacher(s) if college requires this).
 - a. Completion of CAP required!
5. Apply to your schools after you have completed all portions, including any required essays, statements, etc.
6. Transcripts for Common App schools are sent by the counselor through Common App.

NON-COMMON APP SCHOOLS (Including In-State Universities and community colleges)

- Apply on the school website and complete any FERPA waiver.
- Assign recommender(s) for letters of recommendation and provide their email addresses in the college application portal. *This will be for both in-district and out of district recommenders.*
- Manually add the school and “Request New Transcript” in “Application Center” in Major Clarity.

UNOFFICIAL TRANSCRIPTS (Use to self-report grades)

Students can access their unofficial transcript anytime by going to StudentVUE. Click “Course History” and then “Unofficial Transcript.”