

## FUNDRAISER ANALYSIS REPORT

(To Be Completed By Sponsor at Completion of Fundraiser)

School Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Fundraising Activity: \_\_\_\_\_  
 Club: \_\_\_\_\_ Sponsor: \_\_\_\_\_  
 Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_  
 Was this a Pre-sale? \_\_\_\_\_

**Expected Collections- (Assuming all items purchased are sold)**

Date	Item	Beginning Quantity	Quantity Left	Quantity Sold	Selling Prices	Money Collected	Value of Ending Inventory	Total if Everything Sold
Continue on 2nd Page			<b>TOTAL</b>					

**Actual Collections**

Amount collected from all sales \_\_\_\_\_ (Activity Detail Attached)

**Ending Inventory**

Number of Items on hand x selling price = ending inventory value

\_\_\_\_\_ =  
 \_\_\_\_\_ X \_\_\_\_\_

Where is the ending inventory stored? \_\_\_\_\_

How and when will ending inventory be used? \_\_\_\_\_

**Analysis**

Expected collections \_\_\_\_\_  
 Less: Actual collections \_\_\_\_\_  
 Less: Inventory on hand \_\_\_\_\_  
 Less: Giveaways \_\_\_\_\_ = \_\_\_\_\_  
 Overage/Shortage \_\_\_\_\_  
 Explanation: \_\_\_\_\_  
 \_\_\_\_\_

**Prepared By:** \_\_\_\_\_

**Retain for Auditors Review                      S.1**