

FARGO BOARD OF EDUCATION MEMO #44– 2024-25

October 22, 2024

RE: Award of Bid – Fleet Vehicles

FROM: Kevin Heggeness, Maintenance & Operations, Grounds Supervisor  
Jackie Gapp, Chief Financial Officer  
Dr. Rupak Gandhi, Superintendent

BOARD FOCUS: Action Required

Sealed bids were received on October 3, 2024, for a transit van and 4x4 pickup truck for use within the district. The transit van will replace a 2013 van that has proven to incur repairs that most often need to be completed at the dealer. The pickup truck will replace a 2005 vehicle. Both vehicles being replaced will be sold at the spring fleet auction at Steffes Auctioneers.

Nelson Auto Center submitted the sole bid for the vehicles. The bid from Nelson Auto Center meets all specifications of the bid and is recommended for award.

Bidder	4x4 Truck	Van	Total
Nelson Auto Center	\$51,920	\$55,483	\$107,403

**RECOMMENDATION:** Accept the bid from Nelson Auto Center in the total amount of \$107,403 for two fleet vehicles for the Maintenance & Operations Department and issue a purchase order accordingly.