



INSTITUTION OVERVIEW

HISTORY: Founded in 1909 by the Sisters of St. Dominic from Newburgh, NY, the teachers and staff at Immaculata have long served students from many backgrounds and of various faiths from the Durham community and beyond. The Sisters believed that a Catholic education that demands academic excellence should be available to any family who sought such a foundation. More than a century later, Immaculata continues its legacy by educating students with the same focus and mission.

MISSION: The mission of the Immaculata Catholic School family is to build a community of learning under the patronage of Mary, the mother of Jesus. Relying on Gospel teachings and values, we view learning as a lifelong endeavor to grow spiritually, intellectually, socially, aesthetically, and physically. We commit to live as disciples of Jesus Christ and to be responsible citizens of the world.

ROOT BELIEFS: Immaculata operates on the following root beliefs:

- Every person is a beloved and unique child of God.
- Our diversity strengthens and unites us.
- God is present in all that we do.
- Like a family, ICS is a safe, loving and supportive place.
- Everyone can learn, and we are learning all the time.

CORE VALUES: IMMACULATA WAY OF LIFE (RISE)

Character development, faith formation, and academic excellence are inseparable at Immaculata Catholic School. All members of the Immaculata community are expected to embrace the following governing principles which promote our way of life:

- **Respect** God, self, and others. Recognize that every person has worth and act accordingly. Treat all people and all life with dignity.
- Be a person of **Integrity**. Always tell the truth and be responsible for your thoughts and actions.

- Live a life of **Service**. Ask, “What can I do for others?” Strive to use your gifts to make the world better for everyone.
- Produce **Exemplary** work. Show that you care for God, yourself, and others by consistently doing your best.

JOB DESCRIPTION

Position: Resource-AIG Teacher

Immaculata Catholic School is seeking a full time Resource and AIG teacher (AIG) for the 2024-2025 school year. The AIG teacher will provide a wide range of support for students seeking enhanced academic instruction with learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, and social growth. The AIG teacher will also develop and enhance curricular lessons and other instructional materials to match student ability levels. This will be accomplished by either pushing into a regular education classroom or one-on-one/small group pull out. The caseload for the AIG teacher may include both students in need of extra support in ELA and math who are below grade-level and students who are above grade-level and in need of AIG support.

The successful candidate will work well with the principal, administrative leadership team and faculty at Immaculata in order to deliver curriculum, instruction and be resource for effective teaching practices in the classroom. The AIG teacher will report directly to the Dean of Academics and collaborate with both the Dean, the resource team, and teachers to provide support for students as needed and at the direction of the Dean.

Ideal candidates will be comfortable in a highly collaborative, professionally challenging environment. They will be experts in supporting students, implementing supplemental and AIG instruction.

Key Responsibilities / Day-to-Day Job Functions:

AIG:

- Develop, design, and deliver rigorous English Language Arts and Math content to address the differentiated needs of advanced learners
- Engage with advanced learners in small and whole class settings
- Collaborate in Professional Learning Communities (PLCs) with K-8 teachers to build awareness of the unique needs of advanced learners and implement strategies and rigorous programs to engage advanced learners in all learning settings
- Evaluate and communicate student learning goals and progress

General Resource:

- Collaborate with students, parents, and other members of staff to develop resource plan through the MTSS process for each student assigned.
- Implement an instructional, therapeutic, or skill development program for assigned students and show written evidence of preparation as required.
- Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned.
- Work cooperatively with classroom teachers to adjust tier one instruction as needed and assist students on case load in regular classes with assignments.
- Participate in resource team meetings on a regular basis
- Conduct assessment of student learning and use results to plan for instructional activities.
- Present subject matter according to guidelines established by resource plans.
- Employ a variety of instructional techniques and media to meet the needs and capabilities of each student assigned.

- Plan and supervise assignments with general education teachers and teacher aide(s).
- Conduct ongoing assessments of student achievement through formal and informal testing.
- Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.
- Maintain a professional relationship with colleagues, students, parents, and community members.
- Use effective communication skills to present information accurately and clearly.
- Participate in staff development activities to improve job-related skills.
- Keep informed of and comply with federal, state, district, and school regulations and policies for special education teachers.
- Compile, maintain, and file all physical and computerized reports, records, and other documents required.
- Attend and participate in faculty meetings, division meetings and serve on staff committees as required.
- Maintain confidentiality of all student-related information.

Minimum Requirements

- Minimum level of Education: Bachelor's
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Preferred Qualifications

- Minimum amount of Work Experience: 2
- Years of related work experience: 5
- Area of related work experience: 2
- Spanish Language Fluency

Software used:

- FACTS, Microsoft Teams, Academic support software, iReady data fluency

Hours and Expectations:

- 7:15am-3:45pm; M-F
- 10-month teaching position

Job Type:

Salary: Salary commensurate with education and experience.

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Employee discount
- Flexible spending account
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Vision insurance
- Vacation (NA)

Education: Bachelor's (Required)

Work Location: In person