

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – October 29, 2024

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement**
 - Flag Salute**
 - Roll Call**
 - Bas Amo Egb Joh Ski Mat McC Str Bom**
2. **MOTION TO CONVENE IN EXECUTIVE SESSION**
3. **SPECIAL PRESENTATION**
 - **2023-2024 District Testing Report – D. Stark**
4. **APPROVAL OF MINUTES**
 - Regular Public Meeting** **9/24/24**
5. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
6. **SUPERINTENDENT'S REPORT**
 - **Report of Violence, Vandalism, and Harassment, Intimidation, and Bullying**
7. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
8. **COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum, Technology & Student Achievement**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - **Policy**
 - **Negotiations**
 - **Travel Report**
 - **Delegate Reports**
9. **PUBLIC COMMENTS (Agenda Items Only)**
10. **BOARD ACTIONS**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
13. **MOTION TO CONVENE IN EXECUTIVE SESSION**
14. **ADJOURNMENT**

BOARD ACTIONS**A. PERSONNEL****Upon recommendation of the Superintendent, move to:**

1. Appoint Samson Chiragh to the position of full time (1.0 FTE) Custodian (night), Bee Meadow School, at a salary of Step 2, \$43,775 (includes 10% night differential when school is in session), prorated, effective 11/25/24 to 3/25/25 (probationary period), in accordance with the Agreement between the Board of Education and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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2. Appoint Jose Santiago to the position of full time (1.0 FTE) Custodian (day), Memorial Junior School, at a salary of Step 3, \$40,070, prorated, effective 11/16/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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3. Amend the leave of absence for Employee ID# 4286, previously approved effective 10/7/24 to 3/17/25, to be effective 9/30/24 to 3/17/25.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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4. Approve a leave of absence for Employee ID# 4155, effective 11/19/24 to 2/17/25, or sooner.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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5. Approve a leave of absence for Employee ID# 4539, effective 11/1/24 to 11/27/24.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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6. Approve a paid administrative leave of absence for Employee ID# 4435, effective 10/8/24 until further notice.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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7. Approve an Overnight Stipend for John Napolitano, the substitute nurse at Outdoor Education, at the rate of \$100 per night, effective from 10/16/24 to 10/18/24.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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8. Appoint Maribella Hamlin to the position of Substitute Coverage Coordinator, to provide district-wide substitute calling services for the 2024-2025 school year, at a yearly stipend of \$10,000, effective 9/1/24 to 6/30/25.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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9. Appoint Maribella Hamlin to the position of Translator, to provide Spanish/English interpretation and translation services for the 2024-2025 school year, at a yearly stipend of \$4,000, effective 9/1/24 to 6/30/25.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

10. Authorize the following graduate course tuition reimbursement applications for the **2024-2025** school year, in accordance with the Agreement between the Board and the HTEA.

<u>Teacher</u>	<u>Credits</u>
Sandra Wylie	9

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11. Approve the following staff members to serve as home instructors on an as needed basis during the 2024-2025 school year, with payment in accordance with the Agreement between the Board and the HTEA:

Joseph Aquino	April McDonough
Daniel Diaz	Melissa Myron
Jaime Fittipaldi	Cori Padavano
Andrew Graepel	Jennifer Pilchman
Antionette Liberato	Gina Rogers
Dana Lothian	Jessica Sainato
Brenda Talbert	

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12. Accept with regret the resignation of Jeff McCarthy from his **2024-2025** extra-compensation assignment as Softball Coach at Memorial Junior School.

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13. Approve the following **2024-2025** extra-compensation assignment(s) as **Coach(es)** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA:

Softball.....Lauren Mastropierro Step 1

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14. Approve **2024-2025** extra-compensation assignments **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
Crafts Club	Debora Balvin	20
Homework Club	Brenda Talbert	25
Spanish Club	Daisy Lazo	20
6 th Grade Character Education Coordinator	Dan Diaz	20
7 th Grade Character Education Coordinator	Michelle Rizzo	10
	Shana Tracy	10
8 th Grade Character Education Coordinator	Jamie Enoch	10
	Maria Ricupero	10

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15. Approve **2024-2025** extra-compensation assignments **Bee Meadow School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
PE Club	Kennie McPeck	11
Storybook Club	Kristen Dakak	10
Old Skool Playground Games	Kristen Dakak	10
	Jessica Sainato	10
Board Games	Lauren Mastropierro	8
	Michaela Maloney	8
Art Club	Lily Yee	9
	Donna Schneider	9

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16. Approve **2024-2025** extra-compensation assignments **Mountview Road School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
Math Club	Caitlin Vassoler	24
	Heather Rizzo	24
Multiplication Club	Deanna Gervasio	7
	Sandra Wylie	7
Card and Board Game Club	Dillion Titus	7
	Deja Desai	7
Multiplication and Division Bootcamp	Deanna Gervasio	7
	Sandra Wylie	7
Origami Club	Gabby Bracho	7
Fairy Tale STEM Club	Michele Pratola	7
Strategic Game Club	Elizabeth Reynolds	7

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17. Approve **Crista Vogt** for the **2024-2025** extra-compensation assignment as **I&RS Team Member** at **Mountview Road School** with payments in accordance with the Agreement between the Board and the HTEA:

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18. Approve **2024-2025** extra-compensation assignments **Salem Drive School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
Story Time Club	Nancy Lamond	5
Story Time Club	Rosemary Pierone	5
Classic Game Club (Session 1)	Grace Jacobson	7
Classic Game Club (Session 2)	Grace Jacobson	7
Lego Challenge Club	Christine Carey	5
Lego Challenge Club	Rosemary Pierone	5
Set Design	Trish Sussman	6

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19. Approve the following **2024-2025** student teaching assignment(s):

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher(s)</u>	<u>Dates</u>
Julia Swan/ Fairleigh Dickinson University	Student Teaching	TBD/ BMS	1/2/25-5/9/25 (10 days 60 hours)
Stephanie Cefolo/ Monmouth University	Observe Speech Language Specialists	R. Papera, C. Kerins, and J. Potts	Spring 2025

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20. Approve the following addition(s) to the substitute list for the 2024-2025 school year.

Teacher: Kimberly Nye
Caitlin MacArthur

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21. Approve the following people for positions in the Hanover Township School Age Child Care Program, contingent on enrollment, effective October 23, 2024 through June 30, 2025. Final staff appointments will be pending ratio needs based on enrollment of children in the program and results of criminal background check, if applicable.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Sapio, Roman	Substitute Aide	\$15.13
Clarke, Shannon	Substitute Aide	\$15.13
Scott, Olivia	Substitute Aide	\$15.13
Scott, Reese	Substitute Aide	\$15.13

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

22. Acknowledge that there were no student suspensions reported by the school principals for the month of September 2024.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

23. Acknowledge that there were no Harassment, Intimidation and Bullying incidents to report and affirm the Superintendent's decisions for the period ending October 25, 2024.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Approve the Student Safety Data System (SSDS) Incident Report Forms for the 2024-2025 school year, as per **Attachment "A"**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Accept the "Annual Report of Violence, Vandalism, and Substance Abuse" for 2023-2024 and approve its submission to the State Department of Education.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

3. Accept the "2023-2024 District Testing Report" as presented.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

4. Approve the addition of Riamede Farms in Chester, NJ to the 2024-2025 list of approved field trips.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

5. Approve the following vendors to provide in person and/or virtual enrichment programs for HTSACC:

- Kidz Art
- Mad Science
- Stem Academy for Young Kids (Omni Kids, Inc)
- Black Rocket
- Elite Martial Arts
- Kids in Motion
- Sockey Hockey (Sockey LLC)
- Young Rembrandts
- Chess Wizards
- Academy of Amazement
- STEAM Works Studio
- Little Ivy Academy, LLC
- Built by Me, LLC
- Little Scholars LLC
- Math Imagined, LLC

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

6. Acknowledge the following fire drills, as reported by the school principals, for the month of September 2024:

<u>School</u>	<u>Date</u>
Bee Meadow School	9/12/24
Mountview Road School	9/10/24
Salem Drive School	9/13/24
Memorial Junior School	9/17/24

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7. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of September 2024:

School

Bee Meadow School
Mountview Road School
Salem Drive School
Memorial Junior School

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve line item transfers for the 2024-2025 Budget, **Attachment “B”**.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Accept the certification of the Business Administrator/Board Secretary that as of 9/30/24, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

3. Accept the report of the Secretary A-148, and the reconciliation report A-149, for the month ended 9/30/24.

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4. Certify that as of 9/30/24, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

5. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 9/30/24	\$ 964,034.58
Payroll 10/15/24	\$1,023,274.16
Bills & Voids 9/25–10/29/24	\$1,191,978.05

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6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per Attachment(s) “C”, “D”, “E”, “F”, “G”, and “H”.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Acknowledge that State of New Jersey Department of Transportation Motor Vehicle Commission Inspections were performed on 10/2/24, and 10/16/24 for all district school bus fleet vehicles. All Hanover Township School vehicles have passed until April 2025.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. The Department of Education requires New Jersey school districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities. It is requested that the Board of Education approve the submission of the Comprehensive Maintenance Plan, and the M-1, for the years 2023-24, 2024-25, and 2025-26.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (2023 Revisions), and in conjunction with the required Memorandum of Understanding, reviewed and approved on 10/10/24 by Michael Loock, Chief, Hanover Township Police Department and Justin J. Toomey, Superintendent, Hanover Township Public Schools. (A copy of the Agreement is on file in the Board of Education office.)

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Approve Whippany Park High School students in the Kids Helping Kids Club to help out with the Halloween Parade at Mountview Road School on October 31, 2024.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

3. Approve Bee Meadow School student council to partner with Wildwood Elementary School student council in Mountain Lakes for a food drive donation to Interfaith Food Pantry. On Friday, November 15, 2024 the student council from Wildwood Elementary will be visiting the Bee Meadow School student council to count the combined number of items collected and pack them prior to sending to the food pantry.

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E. POLICY

1. Abolish the following Policies and Regulations:

- Policy # 2415.01 Academic Standards, Academic Assessments, and Accountability.
- Policy # 2415.03 Highly Qualified Teachers.
- Policy and Regulation # 2432 School Sponsored Publications.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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2. Conduct the **second reading** of the following Bylaws, Policies, and Regulations, **and if approved, adopt:**

- Bylaws # 0141 Board Member Number and Term
- Policy # 2200 Curriculum Content
- Regulation # 2530 Resource Materials
- Policy & Regulation # 3160 Physical Examination
- Policy & Regulation # 4160 Physical Examination
- Regulation # 5200 Attendance
- Policy # 5337 Service Animals
- Policy # 5350 Student Suicide Prevention
- Policy # 8420 Emergency and Crisis Situations
- Policy & Regulation # 8467 Firearms and Weapons
- Policy # 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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3. Conduct the first reading of the following Bylaws, Policies, and Regulations:

- Policy # 1140 Educational Equality and Equity Policies/Affirmative Action.
- Policy # 1511 Board of Education Website Accessibility.
- Policy # 1530 Equal Employment Opportunities.
- Policy # 1550 Equal Employment/Anti-Discrimination Practices.
- Regulation # 1642 Earned Sick Leave Law.
- Policy # 1643 Family Leave.
- Policy # 2270 Religion in the Schools.
- Policy # 2411 Guidance Counseling.
- Policy # 2414 Programs and Services for Students at Risk.
- Policy # 2415 Every Student Succeeds Act.
- Policy # 2415.02 Title I - Fiscal Responsibilities.
- Policy # 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment.
- Policy and Regulation # 2415.20 Every Student Succeeds Act Complaints.
- Policy # 2415.30 Title I - Educational Stability for Children in Foster Care.
- Policy # 2423 Bilingual Education.
- Policy and Regulation # 2425 Emergency Virtual or Remote Instruction Program.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<u>Action of the Board</u>
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F. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session to undertake discussions concerning and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)