E-Bid System Registration Notes

1. Go to www.clintweb.net/bidder and Click on Supplier Registration

	Trefcome to	Clint ISD eBid Sy	stem!				
	Need to register?	User Norme:	44				
	Supplier Registration	Password:	Sign In				
		Forgot your User Name/Password?					
	Clint ISD Purchasing Awarded Bid Information						
	Current Bid Opportunities	Ap	proved Suppliers				
-	Closed Bid Opportunities	A	ctive Contracts				
		Version 7.3					
	This system has th	e following Browser Requi	rements.				
	Your use of this website indic	Your use of this website indicates your agreement with the Terms of Use.					
	Powe	red by					

2. Enter your Companies Name

Preliminary Info	Terms	Company Info	Addresses	Other Info	Commodity Codes
🥝 Cancel 🔿 Next			-	Enter yo	ur Companies Name and
* Company Name				main Pho	one # and click the green
* Main Phone	()	Ext.	Internationa	arrow to	go to the "Next" step
DUNS					

3. Click Create new Supplier

Prelminary Info	Decas . Co	many lide	Address (IIIIe 200	Longers Cons.	Omfottus	lightes.	Chinghese .	
🔕 Cancel 🛛 🕸 Repet	Croate New Sur	pplier						
· Company Name	Testing							
* Main Phone	(915) 926-4099	Ext.	International					
DUNS		L	C COMMERSION OF THE					
		*						

The following suppliers match your information. Please review the list below and if your company is listed, select it to view additional options. Please do not create duplicate supplier registrations. If your company is already a supplier in the system and you simply need a login, please contact your administrator.



Read Terms and Conditions, if you agree click "I Accept the Clint ISD Terms & Conditions"

Preliminary Info	Terms	Company Info	Addresses	Other Info	Commodity Codes	Classifications
Clint ISD Terms	and Conditi	ons				
Clint Independe Web Site Applic	nt School I ation Terms)istrict, El Pas and Conditions	o, Texas, here of Access and	ein after refe 1 Use	erred to as District	^
Read Terms and	with the	authority to ac	cept this agre	eement and abi	ide by its Terms and	ž
Conditions, if you agree	d register tance as a	Registering	with the onlin lier for futur	ne bidding wek re bidding not	o site alone does no tifications.	ot
click "I Accept the Clint ISD	thia aita	your browser m	uat august T	-	heat regulta we	recommend
Terms & Conditions" and	r 6.x or g	reater (PC) and	Safari 1.2 o	r greater (App	ple OS X).	Teconinenta
then the green arrow to go	USE THE F	ECOMMENDED BROW	SER (above) Al	ND NOT USE AOI	L'S STANDARD BROWSER	۶.
to the next page and	ocking Sof	tware: User ag	rees to disabl	le pop-up blog	cking software when	accessing
continue the registration	ite.	1		1990 18 18 18 18 18 18 18 18 18 18 18 18 18		
corration.	int ISD Term	to make this s	ite a "trusted	d" site in you	ar browser's interne	t options 🗸

- 5. Fill out all required fields marked by the Red * then click the green arrow "Save and Next".

ongany Information				User	Information				
* Trade Name (dba)	Testing			1	User Name / Login	della.mirenda			
Legal Name (if different)				10	* Password		1		
• Organization Type	Select	4			* Verify Password				
Formation Date		ī			Prefix				
* Tax ID Number		@FEIN OSS	WITIN Oother		* First Name				
DUNS					* Last Name				
Website			1.4		Title				
Company Description					* Email				
					Verify Email	11			
					Office Phone	(Ext.	International	
			μi.		Mobile Phone	<u></u>	Intern	ational	
ompany Address					• Time Zone	Select			T
Address 1									
Address 2	-								
Address 3									
City		100							
* State/Province	- Select -	1×1							
Lip/Postal	line a chiere		100						
* Main Phone	United States	Evt							
Toll From	(arp) asp-40aa								
Toll Free	()	EXt.	Linternational						
Fax	(Internati	onat						
Contact Name									
Concect manne									

6. You are not done yet you should have received the following message, You can verify your email by clicking your email address and continue competing your registration.

Clint ISD eBid System	
Verify Email Address	141
OK OK	
Thank you for registering with us as a supplier. Before you can continue y email address. An email from clintisd@customer.ionwave.net has be	ou must verify your en sent to you at:
Click on your e-mail address that should appear in this section to verify e-mail address	
Click the link in this email to verify your email address and complete you also use the link in this email to come back at any time in the next 14 da registration.	r registration. You can ays to complete your
a. If you did not verify your email as shown above, t	hen log in to your
email, you should have the email showen below a	and Click on the link
to continue the registration:	

(if you have a spam filter please check you your junk folder)



7. Enter information requested and click "Next"

Preliminary Info Terms C	Company Info Addresses	Other Info	Commodity Code	es Classifications Review	N
Complete					
O Add Address → Next					
By default the "General/Corpora	ite" will be stored in your C	ompany Profile	. If you have diff	ferent additional addresses fo	r
Payment, Purchase Order, etc. c	lick Add Address to create	those now.			
General/Corporate Address	Contact Namo				
el paso, TX 79928	Econtact Name Fmail				
Phone (915) 926-4099			Γ	Are you evalued from	
Toll Free			٨	Are you excluded from	n
Fax				Federal Procurement	
				Programs /	0.1
				Go to the website below	v, Go to
				SEARCH RECORDS a	nd do a
				Quick Search, type you	r Legal
Enter informati	on requested and	click "Nex	ĸť″	Organization Name/Firs	st and
				click Search, If your sea	arch
				results are "no records	<u>s tound</u>
7	1			tor current search", th	en the
Preliminary Info Terms Com	pany Info Addresses Ot	her Info	modely Codes	answer to the question	should
-				be <u>NO</u> . But if the result	comes
He save and next				back showing the name	search
- Annual Gross Sales	Select V			on the list and it shows	yes on
* Excluded from Fed. Procurement or Nonprocurement	Select			the result then, you sho	uld
* Number of Employees				answer the question YE	:S.
				(https://www.sam.gov))
* Business Type	Select	<u>×</u>			
* Contractor	589 Contractor Employees, Subco	ntractor Employees	s, or Independent Co who will be perform	ntractor: IF Awarded, vendor certifies ing services on district property will b	s to lave
	had a criminal history check before	e services begin an	d shall not have a	iminal history which is objectionable t	a the
	et.seq., Texas Education Code reg	arding criminal hist	tory of its employee	Please read carefully b	efore
	sub-contractors who will be provid	ling the services or	n the companies be	checking. (Check Δ to	verifythat
	line.			yes you fully understand	Ithe

9. Select the Commodity Codes, click on the + sign on each individual Title and select the applicable commodity codes, Click save and next.

Preliminary Info	Terms	Company Info	Addresses	Other Info	Commodity Codes
Complete					
Save and Next		Q Search			
Building Mair	ntenance and	Materials			
Construction					
Construct	tion				
Engineerir	ng Constructio	on: Bridges, Dams, Pipeli	ines, Waterworks, Ur	nderground, Utility	
Horizonta	l Construction	: Highway, Streets, Park	ing, Recreational an	d Athletic Fields, Ru	nway
···· 🔲 Marine Co	onstruction: De	ocks, Piers, Seawalls, Wa	terfront, Waterway		
Vertical Co	onstruction: B	uildings, Signs, Stadium	s		

 $P_{age}4$

10. Select any Special Classification that you participate with only if you currently hold an approved contract with them, if not press save and next.

Preliminary Info	Terms	Company Info	Addresses	Other Info	Commodity Codes	Classifications	Tevine
Contribute							
\frown							
Save and Ned							
		NO. NO. UN. LANCES			C 44 00 0 0 0 0		
eck any special	business of	dassifications that	apply to you	r business. Cla	ssifications are subje	ect to approval.	
noral Classificat	iont						
DIR - Departmen	nt of Inform	ation Pacourcas	My Comp	any holds a cum	ent contract/e) awarded	by DIR	
http://www.dir	.state.tx.us,	/store/fag/vendfag	.htm	arry riolas a carr	en contrace(s) amaroea	DY DIR	
Region 5 Educat	ional Coope	erative	My Comp	any holds a curr	ent contract(s) awarded	by Educational Serv	rice Center Region 5
http://www.eso	:5.net						
Region 17 Educa http://www.eso	aitonal Coop 17.net	perative	My Comp	any holds a cum	ent contract(s) awarded	by educational Serv	rice Center Region 17
Region 19 Educa	itional Coop	perative	My Comp	any holds a curr	ent contract(s) awarded	by Educational Serv	ice Center Region 19
http://www.eso	:19.net			10 10	201 AVW 1140		
HCDE Purchasin texas.org/defau	g Cooperati It.aspx?nan	ive, http://www.hc ne=PurchCoopHome	de- My Comp	any holds a cum	ent contract(s) awarded	by HCDE	
H-GAC - Houston	n-Galvestor pacbuy.org/	Area Council,	My Comp	any holds a cum	ent contract(s) awarded	by H-GAC	
HUB - Historical	ly Underutil	lized Businesses	HUB - His	torically Underut	ilized Businesses		
Purchasing Solu	tions Allian	ce www.psabuv.org	My Comp	any holds a cum	ent contract(s) awarded	by Purchasing Solut	tions Alkance

11.Review all information, click "edit", if something is incorrect, if all is correct click "Register Now" to finish the Registration

sceningary toto	Territis	Company In	Address	es Other tuto	Commodity Codes	Glassifications	Wentem
Complete.							
ale Register Now							
ou're almost de	one. Please	e review your in	formation be	low. Please review	w info: To make corre	ctions, click Edit o	r the appropriate
ab. To complete	e registratio	on, dick Regist	er Now.				
ompany Inf	D						l.
ompany Inform	ation	Use	Information	32	10		
Company Na	ame Testing	Use	r Name / Login	MARIA.SMITH	_		
Company Descrip	tion		First Name	Maria			
Organization T	ype Other -	education	Last Name	Smith			
Legai Na	ame		Title			11	
Tax ID Num	ber 125987	456	Email	dalia.miranda@clint	inet	lif you n	eed to edit,
D	JNS		Office Phone			click the	e Edit button i
Formation D	late		Mobile Phone			each S	ection
Formation S	tate		Time Zone	Mountain Time			
Web	site						
addresses							0
eneral/Corpora	ite Address			5).			
Address 1452	1 horison	Contact Name					
(i n.2	SO. 1A	Proceedit					

12. You should have seen the following message if your registration was submitted correctly

Ecolomous Info	Terms	Company John	- Addrespec	Other July	CommonNtx Codes	Claimifications	 Complete

Congratulations, you have successfully submitted your registration.

You will be notified via email once your registration has been reviewed.

Return to Login