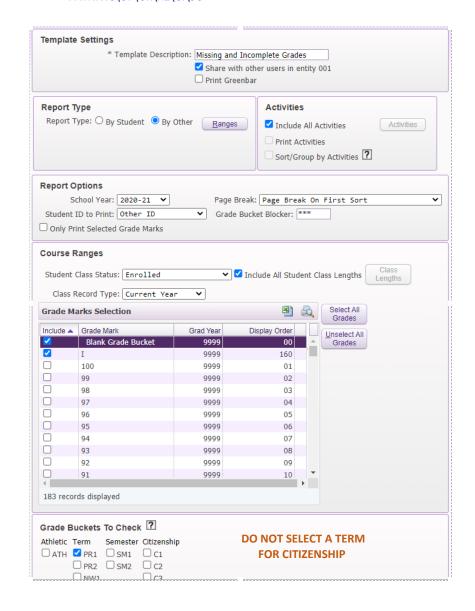
Missing and Incomplete Grades

PATH:WS\OF\GR\RE\GI\SG



- Run this report after the closing of each grading period and send to your administrator Teachers who do not post a grade by the closing of the grading
- window will need to request a grade change to get the grade posted onto Skyward
- Ensure all transfer term grades have been entered by your Registrar and accepted into the grade book (Nine Week grades)
- Grades in progress are shared with the student's teachers for new students (email to teachers)
- Inform your counselor/admin of new students missing transfer grades and they will determine the appropriate action