How to Save a Copy of the Teacher Gradebook

A hard copy of the teacher gradebook can be saved in excel through the following steps.

😂 Skyward Educator Access Plus - Windows Internet Explorer									
😂 https://10	🥐 https://10.252.2.90/scripts/wsisa.dll/WService=wsEAplusTrn/sepcIs04.w?title=My Gradebook								
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CTE	CTE	3 - 4	3	MTWRF	BM100 / 301	EXPLORING CAREE	RS Gradebook		
CTE	CTE	3 - 4	4	MTWRF	BM100 / 401	EXPLORING CAREE	RS Gradebook		
LOC	LOC	1 - 4	5A	MTWRF	ST6000 / 526	STAAR 6TH	Gradebook		
LOC	LOC	1 - 4	5A	MTWRF	ST7000 / 526	STAAR 7TH	Gradebook		
LOC	LOC	1 - 4	5A	MTWRF	ST8000 / 526	STAAR 8TH	Gradebook		
CTE	CTE	3 - 4	7	MTWRF	BM100 / 701	EXPLORING CAREE	RS Gradebook		
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Click the Display Options to Select Grade Period Display

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Select the Assignments and Grade Periods to Export and Save

🥝 Grade Period Display - Entity 042 - 05.13.02.00.13-10.2 - Windows Internet Explorer									
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			NINE WEEK 3	01/22/2013 - 03/28/2013					
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	* Signifies the Current Grade Period(s). These cannot be hidden.								
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Click on Export Tab

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Click on Open the Export File Link



Open File and Choose to Save

Repeat these steps for each Class and section.