

# ACCEPTANCE & ACKNOWLEDGEMENT OF THE FACILITIES USAGE GUIDELINES

Activities conducted in school facilities must meet the policies and regulations of the Clint Independent School District, its Board of Trustees and all state and local laws. I hereby acknowledge that I have received, read, and understand the Facility Usage Guidelines for Clint Independent School District.

The Following must be on file with the Office of Accountability & Student Achievement prior to scheduling the rental of any district facility:

- A completed Facility Usage agreements (i.e. Acceptance & Acknowledgement of Clint ISD Facility Usage Guideline Manual, Release of Liability, and Application).
- A current insurance certificate with District insurance requirements.
- A deposit of \$250.00 (cashiers check) or \$500 (long-term rental), see fee schedule.
- Roster of student participants, including each student's name, grade level and campus as needed for rate category.
- All 501(c) 3 non-profit entities shall provide a copy of their Letter of Determination from the IRS.
- Filed agreement documents no later than 14 days before to the event.
- Full payment no later than five (5) days prior to the event.

The Office Accountability and Student Achievement of Clint ISD will determine rental Fees.

The undersigned agrees to be responsible to Clint Independent School District for the use and care of all rented facilities and to conform to all policies and regulations as set forth in the attached Clint ISD Facility Usage Guidelines, Policies, Rules and Procedures.

The Renting organization understands and accepts that any violation or deviation from these rules may result in fines or fees or loss of future rental privileges as deemed appropriate by the Clint Independent School District.

_____	_____
Print Name	Signature
_____	_____
Date	Street Address
_____	_____
Phone	City/State/ Zip

Campus Use
Received Date: _____ Print Name & Initial: _____