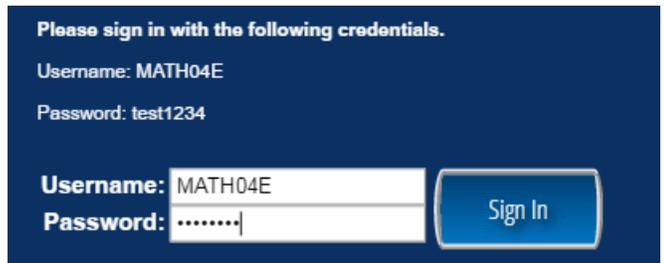
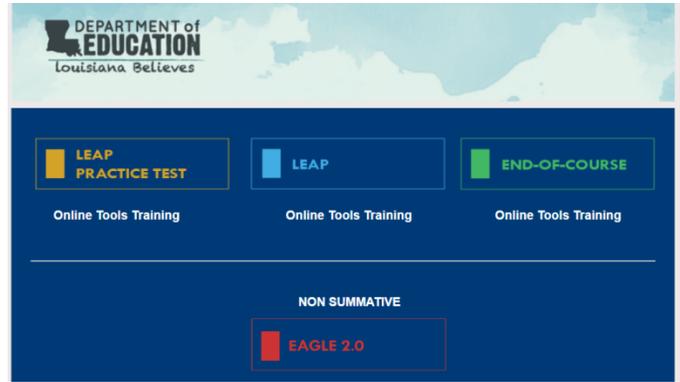


# Online Tools Training for State Testing

1. Open a **Chrome** browser.
2. Go to the following URL-  
**https://wbte.drctdirect.com/LA/portals/la**
3. Click on the **Online Tools Training** option under the **LEAP Practice Test** option.
4. Click on the subject and grade level that you want to practice.
5. Type in the username and password that are **given on the screen**.
6. Click on the **Sign In** button.
7. **Read** the instructions.
8. Click the **Continue** button.
9. Click on the link to **Start the Test**.
10. **Read each screen**, then **practice the skill stated** in the **Practice Hint** section of the page.



(Practice Hint: Use the Line Guide tool to keep your place. Drag the blue handle on the right as you read.)

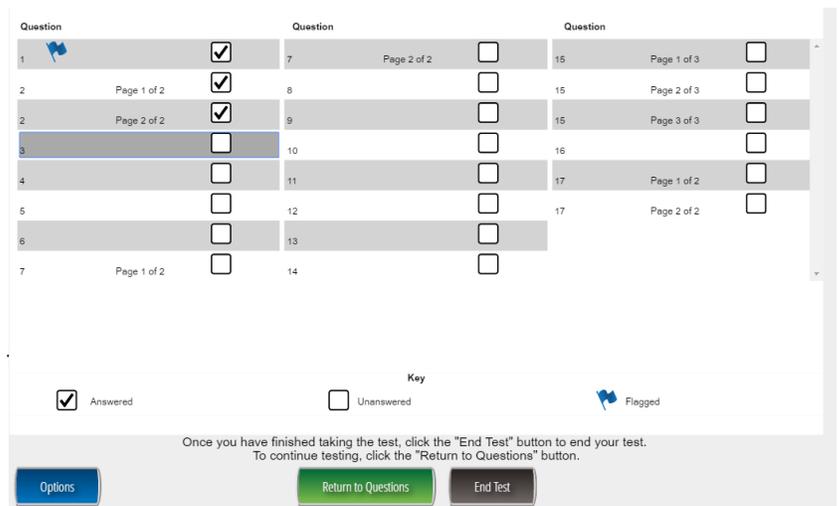
(Practice Hint: Click inside of the answer box to type your answer. Use the equation builder button **EQ** to add mathematical symbols or fractions.)



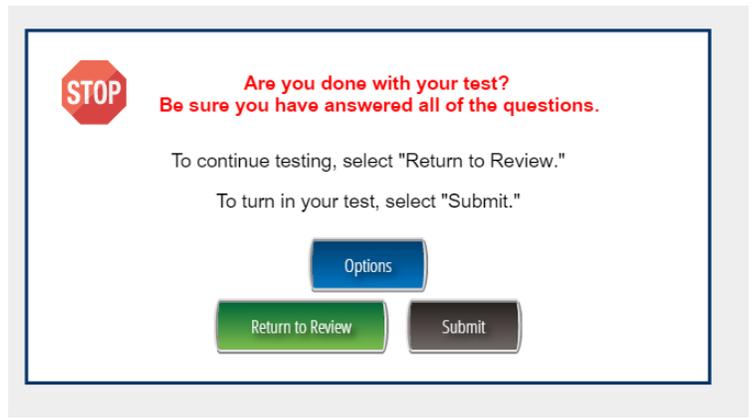
11. Click on the **Review/End Test** button at any time during the test to see which questions have been flagged, which questions are answered and which questions still need to be answered. Click on the Return to Questions button to continue with the test or simply click on the number of the question to go back to.



12. Click the **End Test** button to end the



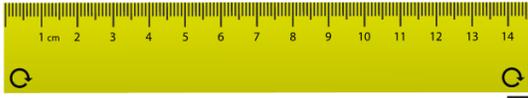
13. Click **Submit** button to end the test.

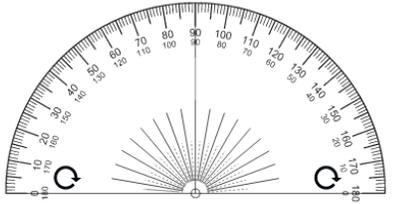


Below are the different tools available for students to use.

<b>Pointer</b>  This is the main tool in the program. Allows for students to select the correct answer and go on to the next page.	<b>Cross-Off</b>  Allows students to put a red X across incorrect answers.	<b>Highlighter</b>  Allows students to highlight any text or answers on the page.
<b>Sticky Note</b>  Allows students to put a sticky note to put notes on any page.	<b>Magnifier</b>  This allows students to zoom in and out of the text on each page.	<b>Line Guide</b>  This will put a line across the page to make it easier for students to read the text.
<b>Reference Sheet</b>  This will bring up the math reference sheet.	<b>Calculator</b>  This will pull up the calculator if it is allowed for a section.	<b>Measurement Tools</b>  This will bring up a ruler or protractor.

**Rulers**


  
**Protractor**

**Equation Builder**

**Equation Builder** ?

\$ ¢ + - × ÷ < = > ° (□)  $\frac{\square}{\square}$

0 / 1000 Overall Character Count

EQ Ok Cancel