

UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

June 13, 2024

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, June 13, 2024, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board - Joe Lucente

The Board of Directors meeting was called to order at 4:31 p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board - Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Carrie Wagner, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Walter Wallace, *Community Representative*

Board Members Not Present

Daniel Laughlin, *Parent Representative*

C. Flag Salute

Chair Lucente led the Board and public in the Pledge of Allegiance.

D. Approval of the Agenda - Chair Lucente

On **MOTION** of Carrie Wagner, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (5) Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting - Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the May 16, 2024 Regular Meeting (Item I.E.) were approved as presented.

Aye: (5) Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

II. COMMUNICATIONS

A. **Presentations from the Public** - Chair Lucente

There were no presentations from the public.

B. **Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

Board member Yvette King-Berg joined the meeting at 4:45 pm.

C. **Financial Business Manager's Report**

Erik Okazaki, Financial Business Manager of the FCPS, presented the following information:

2023-2024 Forecast Update (as of April 2024)

Ending fund balances remain strong as an organization:

- FACS - \$916,967
- FPC - \$1,780
- SMBCCS - \$1,392,712
- STEM - \$78,929
- FCLA - \$307

One-time funds can have a significant impact on financial outlook:

- FACS - no difference between current forecast and forecast without one-time funds
- FPC - negative \$521,016 forecast without one-time funds
- SMBCCS - no difference between current forecast and forecast without one-time funds
- STEM - no difference between current forecast and forecast without one-time funds
- FCLA - negative \$465,618 forecast without one-time funds

Previous vs. current forecast:

- FACS - operating income decreased by \$33K primarily due to salaries and benefits
- FPC - operating income remained stable
- SMBCCS - operating income remained stable

- STEM - operating income increased by \$17K primarily due to decrease in CMO fee and receipt of Option 3 grant
- FCLA - operating income remained stable
- FCPS - operating income remained stable

Cash balances and months of cash on hand:

- FACS - 327 days of cash on hand (10.9 months)
- FPC - 91 days cash on hand (3.0 months); will be above the 4-month cash on hand Board goal by June 30, 2024
- SMBCCS - 216 days cash on hand (7.2 months)
- STEM - 120 days cash on hand (4.0 months)
- FCLA - 58 days cash on hand (1.9 months)

Obligated group and bond expectations:

- Liquidity - 146 days of cash on hand for obligated group (45 days of cash on hand required)
- Debt Service - ratio of 1.83 forecast for obligated group (1.10 ratio required)

2024-2025 Proposed Budget and Multi-Year Projections

Revenue assumptions for Fenton schools:

- Enrollment
 - 2023-2024 - 2,629
 - 2024-2025 - 2,710
- ADA
 - 2023-2024 - 2,573.08
 - 2024-2025 - 2,669.36
- LCFE COLA
 - 2023-2024 - 8.22%
 - 2024-2025 - 1.07%

Proposed budgets and multi-year projections:

- FACS -
 - 2023-2024
 - Enrollment - 708
 - ADA - 98.5%
 - Operating income - \$916,967
 - One-time funds - \$2,881,166
 - 2024-2025
 - Enrollment - 746
 - ADA - 98.5%
 - Operating income - \$384,133
 - One-time funds - \$440,115
 - 2025-2026
 - Enrollment - 746
 - ADA - 98.5%
 - Operating income - \$804,476
 - One-time funds - \$690,061
 - 2026-2027

- Enrollment - 746
 - ADA - 98.5%
 - Operating income - \$842,444
 - One-time funds - \$739,940
- FPC -
 - 2023-2024
 - Enrollment - 501
 - ADA - 98.5%
 - Operating income - \$1,780
 - One-time funds - \$1,253,502
 - 2024-2025
 - Enrollment - 532
 - ADA - 98.5%
 - Operating income - \$0
 - One-time funds - \$901,637
 - 2025-2026
 - Enrollment - 532
 - ADA - 98.5%
 - Operating income - <\$190,950>
 - One-time funds - \$602,012
 - 2026-2027
 - Enrollment - 532
 - Operating income - <\$208,708>
 - ADA - 98.5%
 - One-time funds - \$602,297
- SMBCCS -
 - 2023-2024
 - Enrollment - 765
 - ADA - 98.5%
 - Operating income - \$1,392,712
 - One-time funds - \$3,239,585
 - 2024-2025
 - Enrollment - 752
 - ADA - 98.5%
 - Operating income - \$347,918
 - One-time funds - \$1,126,997
 - 2025-2026
 - Enrollment - 752
 - ADA - 98.5%
 - Operating income - \$355,736
 - One-time funds - \$1,116,942
 - 2026-2027
 - Enrollment - 752
 - ADA - 98.5%
 - Operating income - \$363,382
 - One-time funds - \$1,164,260
- STEM -
 - 2023-2024
 - Enrollment - 332
 - ADA - 98.5%

- Operating income - \$78,929
 - One-time funds - \$433,373
 - 2024-2025
 - Enrollment - 342
 - ADA - 98.5%
 - Operating income - \$467,461
 - One-time funds - \$663,391
 - 2025-2026
 - Enrollment - 342
 - ADA - 98.5%
 - Operating income - \$384,287
 - One-time funds - \$465,489
 - 2026-2027
 - Enrollment - 342
 - ADA - 98.5%
 - Operating income - \$354,891
 - One-time funds - \$443,662
- FCLA -
 - 2023-2024
 - Enrollment - 323
 - ADA - 98.5%
 - Operating income - \$307
 - One-time funds - \$666,233
 - 2024-2025
 - Enrollment - 338
 - ADA - 98.5%
 - Operating income - \$338,933
 - One-time funds - \$482,726
 - 2025-2026
 - Enrollment - 338
 - ADA – 98.5%
 - Operating income - \$407,582
 - One-time funds - \$379,551
 - 2026-2027
 - Enrollment - 338
 - ADA - 98.5%
 - Operating income - \$388,174
 - One-time funds - \$341,611

D. Directors' Reports

Directors' reports were received by the Board as published on Monday, June 10, 2024. Chair Lucente asked for any questions, comments or requests for clarification from Board Members. Board members did not have comments, but Chair Joe Lucente had several comments, questions and concerns:

Chair Lucente congratulated all schools on their final ADA percentages and thanked Mr. Gutierrez, the Attendance Manager, for his work in gathering projected final numbers.

Chair Lucente added that he was surprised to see that a waitlist for kindergarten, first and second grade students has been established at FACS, and hoped that instead of a waitlist, parents were informed of the excellent Fenton school, Fenton Primary Center, less than a mile away. He further emphasized that all Fenton schools need to work together to ensure that any families who come to our doors are ultimately enrolled at a Fenton school. He encouraged Ms. Castañeda and Mrs. Thomassian to work together, share information, and ensure prospective parents are invited to visit the Fenton school that can accommodate their child's enrollment.

Chair Lucente further stated that he is concerned that the Fenton Primary Center's projected enrollment is currently 95 students short. He emphasized that the number is going to be quite difficult to achieve and the 2024-2025 budget for FPC is based on reaching the enrollment goal.

Fenton Avenue Charter School (FACS) - Ms. Monica Castañeda, Director

Santa Monica Boulevard Community Charter School (SMBCCS) - Mr. Cary Rabinowitz, Director

Fenton Primary Center (FPC) - Mrs. Sirui Thomassian, Director

Fenton STEM Academy (STEM) - Mrs. Jennifer Miller, Director

Fenton Charter Leadership Academy (FCLA) - Mrs. Jennifer Miller, Director

E. Director of Special Education's Report

Fenton Charter Public Schools (FCPS) - Mrs. Kristine Khachian's report was published in the full agenda. Chair Lucente asked for any questions or comments, and there were none.

F. Director of Community Schools' report

Fenton Charter Public Schools (FCPS) - Mr. Richard Parra's report was published in the full agenda. Chair Lucente asked for any questions or comments, and there were none.

G. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) - Mr. Jason Gonzalez, Chief Operating Officer, reported.

H. Chief Executive Officer's Report

Fenton Charter Public Schools (FCPS) - Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

- A. **Recommendation to approve 2024-2025 Homeless Education Policies for FACS, FPC, SMBCCS, FCLA and STEM**
- B. **Recommendation to approve E-Rate Consulting Renewal Proposal for Fiscal Year 2024-2025 from Learningtech.org**
- C. **Recommendation to approve Delta Dental and VSP plans for benefited employees**
- D. **Recommendation to approve continued membership in CharterSAFE for Workers' Compensation Insurance and membership in the Alliance of Schools for Cooperative Insurance Programs (ASCIP) for Property and Liability Insurance**
- E. **Recommendation to ratify vendor schedule of agreements**
- F. **Recommendation to approve conference attendance for selected FCPS staff during the 2024-2025 school year**
- G. **Recommendation to approve Board of Directors for 2024-2025**
- H. **Recommendation to approve 2024-2025 Consolidated Application Certification of Assurances Statement and Application for Categorical Programs for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy**
- I. **Recommendation to approve contract with BrightenEd LLC funded through the LAUSD Charter Operated Programs Impact Grant**

On **MOTION** of Yvette King-Berg, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A., B., C., D., E., F., G., H., and I.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

- A. **Recommendation to approve revised policy for calculating CMO management fees for school sites**

On **MOTION** of Erin Studer, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the revised policy for calculating CMO management fees for school sites (Item IV.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

B. Recommendation to approve 2024-2025 Local Control and Accountability Plans (LCAPs) for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve 2024-2025 Local Control and Accountability Plans (LCAPs) for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.B.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

C. Recommendation to approve Local Indicators for the California School Dashboard for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Carrie Wagner, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Local Indicators for the California School Dashboard for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.C.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

D. Recommendation to approve 2024-2025 budgets for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Jed Wallace, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve 2024-2025 budgets for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.D.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

E. Recommendation to approve Education Protection Act spending resolutions for 2024-2025 school year

On **MOTION** of Erin Studer, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Education Protection Act spending resolutions for 2024-2025 school year (Item IV.E.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

F. Recommendation to approve Resolution #53: Submission of Charter Renewal and Material Revision for Fenton Primary Center

On **MOTION** of Carrie Wagner, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Resolution #53: Submission of Charter Renewal and Material Revision for Fenton Primary Center (Item IV.F.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

G. Recommendation to approve Resolution #54: Submission of Charter Renewal for Fenton Avenue Charter School

On **MOTION** of Erin Studer, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Resolution #54: Submission of Charter Renewal for Fenton Avenue Charter School (Item IV.G.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

H. Recommendation to approve Resolution #55: Submission of Charter Renewal for Santa Monica Boulevard Community Charter School

On **MOTION** of Walter Wallace, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Resolution #55: Submission of Charter Renewal for Santa Monica

Boulevard Community Charter School (Item IV.H.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

I. Recommendation to approve 2024-2025 staff rosters, stipends for specific positions, recommendations for regular status, and FCPS employee contracts

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve 2024-2025 staff rosters, stipends for specific positions, recommendations for regular status, and FCPS employee contracts (Item IV.I.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

J. Recommendation to approve expenditures for items above spending authority of the Chief Executive Officer

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve expenditures for items above spending authority of the Chief Executive Officer (Item IV.J.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

Specific items approved:

AB 218 School Excess Liability Funding Plan Invoice (SELF) (\$82,898) (FCPS) - AB 218, or the California Child Victims Act, has multiple implications for CA educational agencies including the following:

- Opened a three-year revival period, during which a claim for childhood sexual assault could be filed from any point in the past. This window closed 12/31/22 for persons over the age of 40.
- Extends the general statute of limitations in which to file a claim going forward from age 26 to age 40 (once the revival period closed).
- Deleted the requirement of filing a government tort claim.

JPA's such as SELF hold school district funds in reserve based on actuarial science. Actuaries only forecast liabilities based on current state law, so we would not hold funds belonging to school districts or forecast losses that do not legally exist at the time. This retroactive unfunded mandate on schools has necessitated, in turn, a retroactive funding solution based on this law. SELF developed per-year funding amounts calculated as a pro-rata share of our original contributions in the affected years.

California Charter Schools Association (CCSA) Membership Renewal (\$41,152.50) (FCPS) - In July 2022, CCSA transitioned to a fiscal year billing cycle and invoiced \$12.50 per student for FY2023. Another \$2.50 per student increase took effect in July 2023, increasing the FY2024 price to \$15.00 per student. An annual \$0.50 increase begins in FY2025 for a \$15.50 price per student.

K. Recommendation to approve the employment of Vivian Matute Rojas on a Provisional Internship Permit

On **MOTION** of Carrie Wagner, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Vivian Matute Rojas on a Provisional Internship Permit (Item IV.K.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

L. Recommendation to approve the employment of Linnea Thorne on a Provisional Internship Permit

On **MOTION** of Walter Wallace, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the employment of Linnea Thorne on a Provisional Internship Permit (Item IV.L.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

M. Recommendation to approve certification of professional experience in a classroom setting with preschool-age children comparable to 24 units of education in early childhood education and/or childhood development

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve certification of professional experience in a classroom setting with preschool-age children comparable to 24 units of education in early

childhood education and/or childhood development (Item IV.M.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

N. Recommendation to approve Proposition 28 Arts & Music in Schools (AMS) Annual Reports for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Carrie Wagner, **SECONDED** by Walter Wallace. and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Proposition 28 Arts & Music in Schools (AMS) Annual Reports for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.N.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

O. Recommendation to approve Arts, Music, and Instructional Materials (AMI) Discretionary Block Grant Spending Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of Yvette King-Berg, **SECONDED** by Erin Studer, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Arts, Music, and Instructional Materials (AMI) Discretionary Block Grant Spending Plans for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.O.) was approved as presented.

Aye: (6) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. FCPS Board of Directors' Meetings for 2024-2025

B. Vendor Summary Report

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, July 18, 2024 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

VII. FUTURE MEETINGS

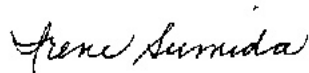
2024-2025 School Year:

July 18, 2024
August 8, 2024
September 19, 2024
October 24, 2024
December 12, 2024
January 23, 2025
March 6, 2025
April 10, 2025
May 15, 2025
June 12, 2025

VIII. ADJOURNMENT

The meeting was adjourned at 5:58 p.m.

Respectfully submitted:



Irene Sumida
Secretary of the Board