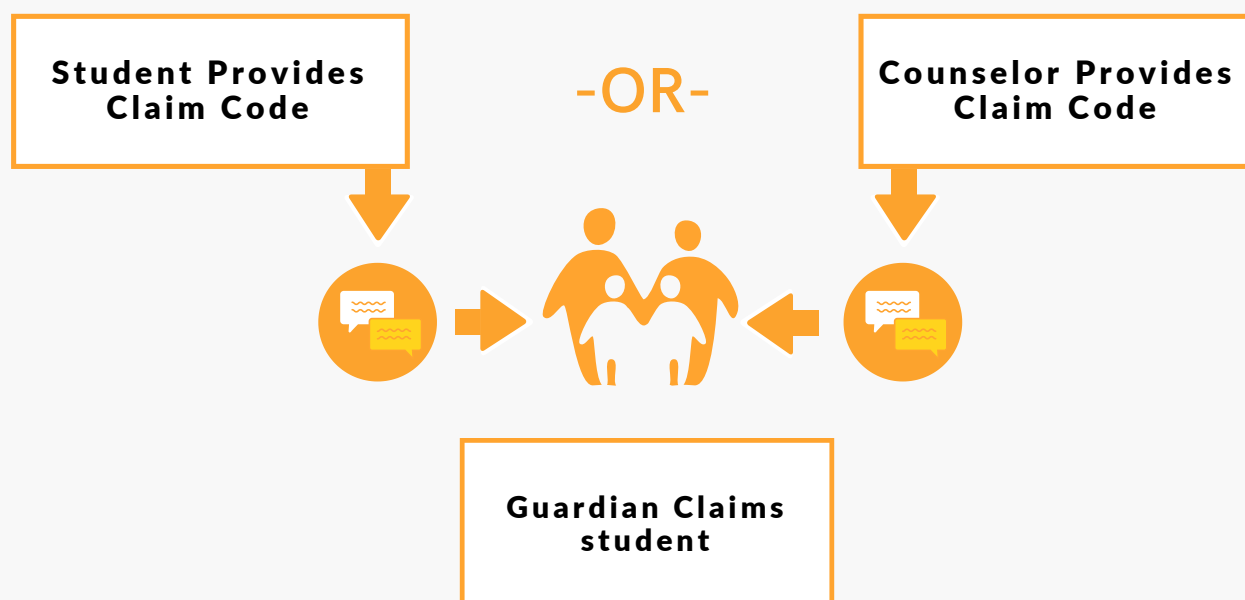




Getting Started

"Claim codes" are used by a guardian to associate a student to his or her account. Guardians will need a code for each student they wish to claim.

Two ways to provide a claim code to a guardian:



How do guardians use these claim codes to claim students?

We wrote a guide for that too!

Visit our [Onboarding for Guardians](#) guide for how to use these codes to claim students.

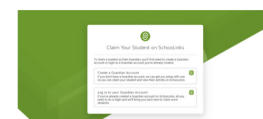
Keep reading to learn how to generate claim codes as a student or counselor.



Getting Started

To complete this process, you will need to be invited by your Student or their Counselor with a "claim code" to associate a student to your account.

Visit <http://app.schoollinks.com/claim-student> as mentioned in the claim instructions sent by your student or their counselor.
You have two options for login:

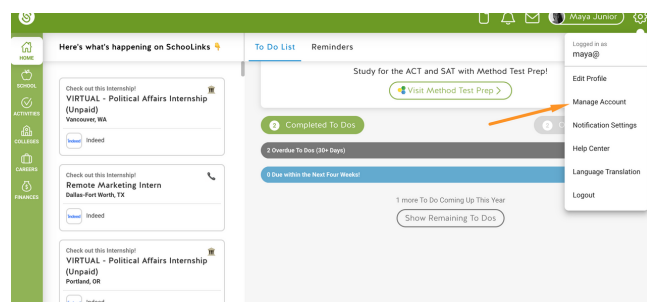


Option 1:

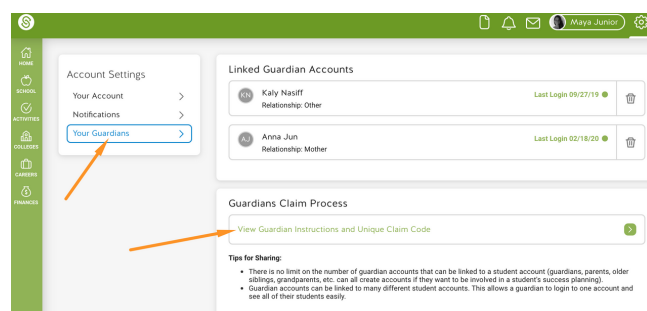
Option 2:

Option 1: Student Provides a Claim Code

From your Dashboard, click on the Gear Icon to access the Manage Account option.

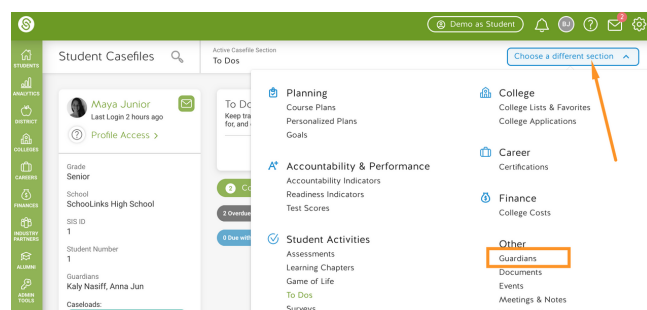


Click on Your Guardians under Account Settings. Then click on View Guardian Instructions and Unique Claim Code. Your guardian can use this code to claim you as a student.

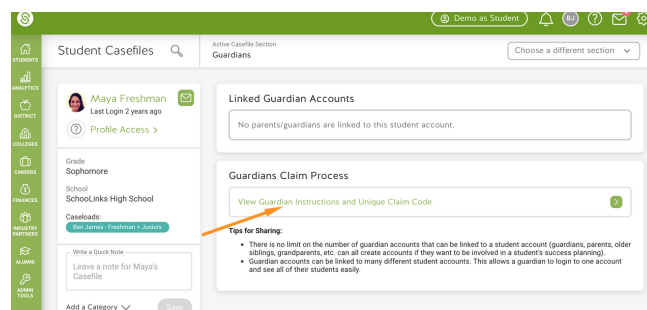


Option 2: Counselor Provides a Claim Code

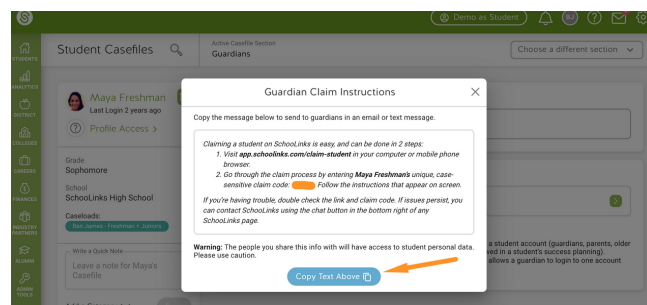
From the specific student's casefile, click on Choose a Different Section and navigate to Guardians (under Other).



Click on View Guardian Instructions and Unique Claim Code. As a counselor, you will be asked a question to help verify the person you're sending to is really this student's guardian.



Once verified, you can view instructions and claim code to share with the guardian. The guardian can use this code to claim the student.



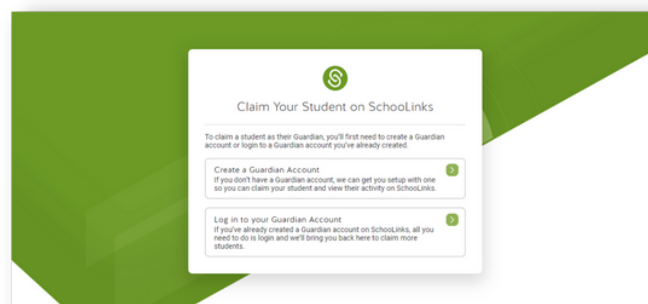


Getting Started

To complete this process, you will need to be invited by your Student or their Counselor with a "claim code" to associate a student to your account.

Visit <http://app.schoollinks.com/claim-student> as mentioned in the claim instructions sent by your student or their counselor.

You have two options for login:



Option 1:

This is your first time on SchoolLinks

-OR-

Option 2:

You've already created an account and need to log in

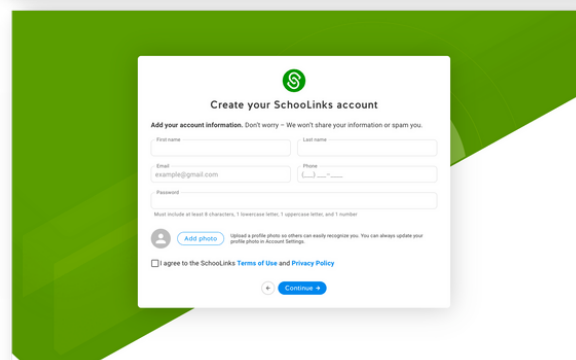
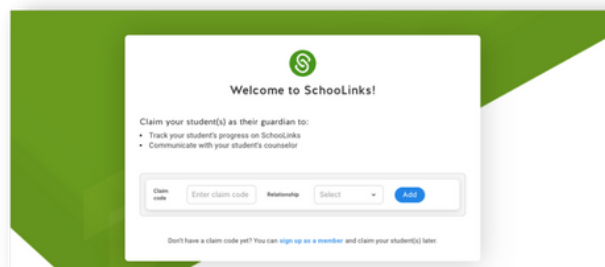
Option 1: This is your first time on SchoolLinks

Click on Create a Guardian Account box. From here, enter the claim code and your relationship with the student.

Click Add, and then proceed to enter your information to create the account.

You can use Google or LinkedIn Single Sign-on, or create an account using a Phone or Email and Password.

Proceed to Claiming your Student

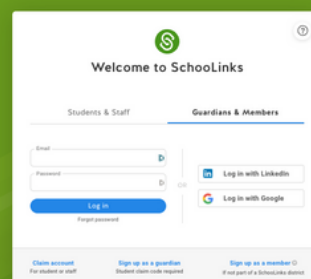
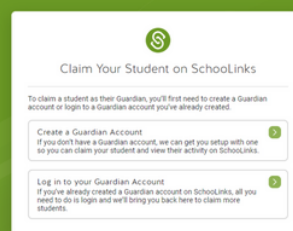


Option 2: You've already created an account

Click on Log in to your Guardian Account option if you haven't already.

From Guardian & Members tab, you can use Single Sign-on or sign in using a Phone/Email & Password.

Proceed to Claiming your Student



Claiming your Student

Once you're logged in or an account has been created, click on Account Settings in the upper right corner. Click on My Students. Enter the Claim Code and your relationship with the student. Then click Add.

It will now show that you've claimed your student! You can repeat the claim process to add another student or return to the dashboard if you are done claiming students for now.

On the dashboard you can also add additional students from the My Students drop-down.

