

**Welcome to this Regular Meeting of the
Tigard-Tualatin School District Board of Directors
Monday, October 28, 2024 -UPDATED
Tigard-Tualatin Training Center, 9550 SW Murdock St., Tigard, OR 97224**

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by submitting an email to Patty Roberts @ proberts@tsd.k12.or.us, no later than 4:00 PM on Board meeting day, and provide your name, community, and the reason or topic for your public comment. At 9:00 PM the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of items. The public meeting will not go beyond 9:30 PM without a majority vote of the board. For assisted listening/speech call.503-431-4002 (voice) or 503-431-4047 (FAX) no later than 48 hours prior to the meeting.

I. REGULAR SESSION ~ Time: 6:30 PM

- A. CALL TO ORDER - Presenter: Chair Tristan IrvinPage 03
David Jaimes, Vice-Chair, Kristen Miles, Crystal Weston, and Jill Zurschmeide (Members)

II. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ Time: 6:31 PM

- A. Consent Agenda Items
1. October 14, 2024 TTSD Board Executive Session & Meeting Minutes.....Page 06
2. Human Resources/Personnel Report.....Page 13
3. 2nd Reading Board Policies.....Page 14
4. Proclamation: Red Ribbon Week, October 23-31.....Page 15

III. RECOGNITION & GOOD NEWS ~ Time: 6:32 PM

- A. Red Ribbon Week, October 23-31 – Presenter: Lisa Burton.....Page 17

IV. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:45 PM

- A. TTVA Student Representative – Presenter: Brittany Granados
B. Tigard HS Student Representatives – Presenters: Evelyn Agosto Jeronimo, Nathan Tran & Alternate: Moss Weigel
C. Tualatin HS Student Representatives – Presenters: Jamie Hartmann, Sky Rowe

V. SUPERINTENDENT & BOARD COMMUNICATIONS ~ Time: 7:00 PM

VI. PUBLIC COMMENT ~ Time: 7:15 PM

This 30-minute section of the agenda is for public comment related to both board agenda and non-agenda items. Any member of the public who has not provided comment within the 30-minute period will have an opportunity at the end of the agenda to do so. Please email Patty Roberts, Board Secretary @ proberts@tsd.k12.or.us to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment. Public comments are limited to three (3) minutes and should be brief and concise. Speakers may offer objective criticism of district operations or programs, but the Board will not hear complaints concerning specific district personnel. If this public comment agenda item exceeds 30 minutes, time for the remainder of the public comments will be provided at the end of this meeting.

VII. REPORTS & DISCUSSION ITEMS ~ Time: 7:45 PM

- UPDATED Info** A. **Cell Phone Policy** – Presenter: Dr. Lisa McCall ~ Time: 7:45 PM.....Page 18
B. Community Engagement Update – Presenter: Alex Pulaski ~ Time: 8:00 PM.....Page 19

VIII. ACTION ITEMS ~ Time: 8:15 PM

- A. Division 22 Assurances – Presenter: Dr. Lisa McCall ~ Time: 8:15 PM.....Page 21

IX. ADJOURN - Presenter: Board Chair ~ Time: 8:30 PM

Public Participation in Board Meetings

1. To provide public comment please send an email to [Patty Roberts](#), Board Secretary to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment.
2. A group of visitors with a common purpose should designate a spokesman for the group.
3. Comments or statements by members of the public are limited to 3 minutes and should be brief and concise unless otherwise authorized by the Chair.
4. Speakers may comment a topic not on the published agenda, however, the Board, at its discretion, may require that the proposal, inquiry, or request be submitted in writing. The Board reserves the right to refer the matter to the administration for action or study and to report at a subsequent meeting.
5. When meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda or non-agenda item, may do so at the discretion of the Board chair.
6. Speakers may offer objective criticism of district operations or programs but **the Board will not hear complaints concerning specific district personnel.**
7. These procedures will be published on the back of every Board meeting agenda.

~ Matters Permitted for Executive Session ~

ORS 192.620 The Oregon form of government requires an informed public aware of the deliberations and decisions of governing bodies and the information upon which such decisions were made. It is the intent of ORS 192.610 to 192.690 that decisions of governing bodies be arrived at openly. However, a school board may hold an Executive Session, which excludes the public after the Board Chair has identified one or more of the following reasons:

As per ORS 332.061

- (1) Any hearing held by a district school board or its hearings officer on any of the following matters shall be conducted in executive session of the board or privately by the hearings officer unless the student or the student's parent or guardian requests a public hearing:
 - (a) Expulsion of a minor student from a public elementary or secondary school.
 - (b) Matters pertaining to or examination of the confidential medical records of a student, including that student's educational program.

As per ORS 192.660

- (2) The governing body of a public body may hold an executive session:
 - (a) To consider the employment of a public officer, employee, staff member or individual agent.
 - (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
 - (c) To consider matters pertaining to the function of the medical staff of a public hospital licensed pursuant to ORS 441.015 to 441.063, 441.085, 441.087 and 441.990 (3) including, but not limited to, all clinical committees, executive, credentials, utilization review, peer review committees and all other matters relating to medical competency in the hospital.
 - (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
 - (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
 - (f) To consider information or records that are exempt by law from public inspection.
 - (g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
 - (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
 - (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
 - (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.
- (3) Labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session. Labor negotiations conducted in executive session are not subject to the notification requirements of ORS 192.640.
- (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2) but the governing body may require that specified information subject of the executive session be undisclosed.
- (5) When a governing body convenes an executive session under subsection (2)(h) of this section relating to conferring with counsel on current litigation or litigation likely to be filed, the governing body shall bar any member of the news media from attending the executive session if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.
- (6) No executive session may be held for the purpose of taking any final action or making any final decision.
- (7) The exception granted by subsection (2)(a) of this section does not apply to:
 - (a) The filling of a vacancy in an elective office.
 - (b) The filling of a vacancy on any public committee, commission or other advisory group.
 - (c) The consideration of general employment policies.
 - (d) The employment of the chief executive officer, other public officers, employees and staff members of a public body unless:
 - (A) The public body has advertised the vacancy;
 - (B) The public body has adopted regular hiring procedures;
 - (C) In the case of an officer, the public has had the opportunity to comment on the employment of the officer; and
 - (D) In the case of a chief executive officer, the governing body has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.
- (8) A governing body may not use an executive session for purposes of evaluating a chief executive officer or other officer, employee or staff member to conduct a general evaluation of an agency goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs.



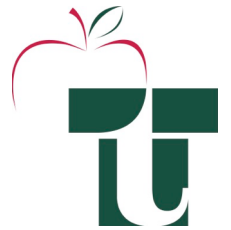
Art of Community

- We acknowledge that we bring our lived experiences into our conversations
- We strive to be in community with one another with care
- We try to stay curious about each other
- We recognize that we need each other's help to become better listeners
- We slow down, so we have time to think and reflect
- We remember that conversation is a natural way we think together
- We expect it to get messy at times
- We will listen with intention to learn something new

Equity Lens

When making decisions and taking action, utilize the following questions:

- *Does the decision align with the Four Pillars of the District's Strategic Plan?
- *Does the decision being made ignore or worsen existing disparities or produce other unintended consequences?
- *Whom does this decision affect both positively and negatively?
- *Are those being affected by the decision included in the process?
- *What other possibilities were explored? Is this decision/outcome sustainable?



2019

Land Acknowledgement



We acknowledge that we are gathered on the ancestral lands of many tribal nations who made their home here and/or traveled the Columbia River seasonally. The Confederated Tribes of Warm Springs, the Umatilla, and the Yakama Nation have a strong relationship to this region as do the Confederated Tribes of Siletz, the Confederated Tribes of Grand Ronde and the Chinook Tribe.

In Tigard-Tualatin we are situated on [traditional Atfalati \(Tualatin\) Kalapuya lands](#). These lands were taken by the federal government for settlers traveling the Oregon Trail long before they were legally ceded, first in the unratified treaty of 1851 and then in the ratified Willamette Treaty of 1855. Much more can be learned from the K-12 [curriculum written by local tribal leaders](#) under Senate Bill 13, which we are determined to implement in our district.

We solemnly reflect on the genocide and displacement of families and relatives. We commit ourselves to moving forward towards tribal sovereignty and reconciliation. We humbly look to Indigenous leadership on Indigenous lands. In a community process we solidified that commitment by making visible and known for future generations that we are on Kalapuya land through the naming of our early childhood center Kalapuya in Spring 2021.

Shared from Dr. Julie Esparza-Brown, adapted by
Page 5 of 21 Rina Miyamoto-Sundahl for TTSD, updated August 2021

October 14, 2024 TTSD School Board Executive Session and Meeting Minutes

Tigard-Tualatin School District, 23J

*The minutes are official after Board approval and will be posted at www.ttsdschools.org
(Please access the online video of this meeting for full verbiage in its entirety on the [TTSD YouTube Channel](#))*

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Jill Zurschmeide

Administrators Present:

Dr. Iton Udosenata, Superintendent
Dr. Lisa McCall, Assistant Superintendent
Jessica Seay, CFO
Len Reed, Director, Human Resources
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations
Carol Kinch, Director, Student Services
Laura Kintz, Director, PreK-5 Teaching & Learning
Amber Fields, Director, 6-12 Teaching & Learning
Dr. Zinnia Un, Director, Equity & Inclusion
Jarvis Gomes, Operations Administrator

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Thor Kuhn, Teacher & Technology Support
Sky Rowe, Student Rep., Tualatin HS
Jamie Hartmann, Student Rep., Tualatin HS
Nathan Tran, Student Rep., Tigard HS
Evelyn Agosto Jeronimo, Student Rep., Tigard HS
Brittany Granados, Student Rep., TTVA
Marcia Chapman, Community Member,
Robin Bridgeman, Parent, Hazelbrook MS & Tualatin HS
Jocelyn Baldovinos Rodrigues, Student, Tualatin HS
Jimena Ortiz Albarran, Student, Tualatin HS
Ashley Castrejon-Antonio, Student, Tualatin HS
Monse Torres Hernandez, Student, Tualatin HS
Kimberly Pineda Uriostegui, Student, Tualatin HS
Ramiro Ortiz Baéz, Student, Tualatin HS
Pedro Márquez, Advisor, Tualatin HS
Jazmín Chávez, Advisor, Tualatin HS

And

Members of the Community via the Internet

I. EXECUTIVE SESSION ~ 5:00 PM

Chair Tristan Irvin called the Board Executive Session of the Tigard-Tualatin School District Board of Directors to order at 5:00 PM in the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. This executive session was convened under ORS 3192.660(2)(d) to conduct deliberations with persons designated to carry on labor negotiations. Present in the Executive Session include: Chair Tristan Irvin, Vice Chair David Jaimes, Board Directors: Kristen Miles, Crystal Weston, and Jill Zurschmeide, also Dr. Iton Udosenata, Superintendent, Dr. Lisa McCall, Assistant Superintendent, Jessica Seay, CFO, Len Reed, Human Resources Director, Darin Barnard, Operations and Bond Director, and Patty Roberts, Executive Assistant to the Superintendent & Board. Labor negotiations were discussed.

II. ADJOURN EXECUTIVE SESSION ~ 6:01 PM

At 6:01 PM Chair Irvin adjourned this Tigard-Tualatin School District Board Executive Session.

III. REGULAR SESSION ~ 6:30 P.M.

A. CALL TO ORDER (00:03 Timestamp)

Chair Tristan Irvin convened this Board meeting of the Tigard-Tualatin School District (TTSD) Board of Directors to order at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She shared that earlier this evening the Board had met in an Executive Session convened under ORS 192.660(2)(d) to conduct deliberations with persons designated to carry on labor negotiations. This Board meeting was streamed live on the [TTSD YouTube Channel \(10/14/2024 Regular Meeting of the TTSD School Board\)](#).

IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:31 PM (0:34 Timestamp)

Chair Irvin asked Superintendent Udosenata if there are any changes to the agenda. Superintendent Rieke-Smith shared that there no changes to the agenda. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the September 23, 2024 TTSD Board Regular Meeting Minutes; Human Resources / Personnel Report, Preliminary August Financial Report and Parent Organization Activities, as presented. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

V. RECOGNITION AND GOOD NEWS ~ 6:32 PM

- A. Hispanic Heritage Month Celebrations/Activities & Tualatin HS MEChA Students - Presenter: Lisa Burton ~ Time: 6:32 PM (1:05 Timestamp)

Lisa Burton, Community Relations Manager, introduced Tualatin HS MEChA Officers and advisors, including: Jocelyn Baldovinos Rodriguez, President, Jimena Ortiz Albarran, Vice President, Ashley Castrejon-Antonio, Media; Monse Torres Hernandez, ASB Representative, Kimberly Pineda Uriostegui, Treasurer, Ramiro Ortiz Baéz, Secretary, Pedro Márquez, Advisor, and Jazmin Chavez, Advisor. They shared information through a [PowerPoint presentation, a link is found here](#). The students provided information regarding:

- Corona Making,
- ASB Collaboration,
- Conchas y Chocolate Fundraiser,
- Loteria, and
- Homecoming Parade.

Board members shared.

- I'm impressed by the number of events that you have had so far this year. You are doing AWESOME.
- What is involved with hosting the MEChA state-wide conference?
- Do you have any goals for the year? And how can we help to support you.
- Thank you for all of your work and for spreading our Hispanic heritage at Tualatin HS.
- Thank you for your good work.
- I love that you are working with ASB to collaborate to increase the number of MEChA members.

VI. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:45 PM (12:40 Timestamp)

Moss Weigel, Student Representative, Tigard High School, was absent

Nathan Tran, Tigard HS Student Representative shared;

- I will be a Zombie in the play, Day of the Living Dead;
- Filipino American History Month, throughout the month of October; and Tigard HS has a new Filipino Affinity Group;
- Sports:
 - Football lost to Lake Oswego and West Linn;
 - Boys Soccer, lost to Lakeridge
 - On October 15th, there is a Unified Soccer Game vs Lake Oswego at Tigard HS @ 4:15 PM.

Evelyn Agosto Jeronimo, Tigard HS Student Representative shared;

- Leadership raised money for breast cancer;
- We held a successful underclassman movie night;
- Homecoming is next week with the parade on Friday, October 25th
- Affinity Groups will be meeting tomorrow for monthly RoundTable discussions;

- Also, Tigard HS celebrated Hispanic Heritage Month with various events;
- Theater having Day of the living dead, and will be held in November
- Family Partnership Day.

Sky Rowe, Tualatin HS Student Representative, shared;

- Just had Homecoming last week and it was a huge success. There was a lot of positive feedback and there was good attendance at the dance. Communicare Club set up and the theme was “Tuala-story” (Toy Story) inspired and was really cute. It was really fun.
- Celebrated Principal’s day on October 1st, and our Custodians Day on October 2nd.
- Students are doing good with the Phone policy and it has made students more engaged in the classroom.
- Pumpkin carving event on Thursday, after school, from 4-5:30 PM.
- Theater program is planning a play to be shown on November 21st.
- Culture Week is October 28th through November 1st
- IB Conference on Friday and Saturday at TuHS.

Jamie Hartmann, Tualatin HS Student Representative, shared;

- College and Career center ramping up their college visits;
- Family Partnerships will be held next week;
- Underclassmen will have the PSAT next Saturday;
- Senior only assembly on Wednesday for cap and gown fitting;
- Choir is selling mattresses as a fundraiser at the high school.

VII. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:55 PM (22:45 Timestamp)

Dr. Iton Udosenata, Superintendent shared information regarding, [his comments can be found here](#):

- Oregon Student Assessment System (OSAS) Assessment Scores;
- Indigenous People’s Day;
- Hispanic Heritage Month;
- Community Eligibility Provision (CEP);
- Community Engagement Event #3, on October 23, 2024 at Tualatin High School;
- School visit to Metzger Elementary School to a kinder TWI classroom.

Board members shared (30:40 Timestamp):

- I was happy to attend the Community Conversations meeting on October 1st and heard input from our community members;
- As a parent of a high schooler, I have heard wonderful things about Homecoming & I also attended a wonderful Choir concert,
- Encourage board members to attend the Legislative Roadshow at the NWRESA on October 17th, dinner at 6:00 PM. This is an opportunity to hear from our advocates at the Oregon School Boards Association about the upcoming legislative session and what the Board can do and what the advocacy is going to be at the State level.
- The Policy committee met last week.
- Can board members attend other roadshows, if they are unable to attend their local roadshow.
- Today went to Tualatin HS, and the kids went through the lunch line really fast. The line was very efficient.
- Tomorrow I’ll be going to Byrom for National School Lunch week.
- In September I went to visit the WISE program, which is for our students who transition from graduation into adulthood and help them to become productive members of the community.
- Appreciate all of our community members who show up to the variety of events at our schools and within our District.

2024-2025 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

- Community engagement sessions, and they are very informative and it is good to sit at the table with parents and have conversations and to listen to their concerns.
- Happy Indigenous Day and also Happy Hispanic Heritage Month;
- OSBA Members of Color Caucus, and hosted a virtual social hour;
- Go Ducks!
- There are 116 districts, in Oregon, that participate in the CEP program, that serves 709 separate schools, and 277,574 students;
- For National School Lunch Week, went to Twality MS today for lunch;
- And, we have two (2) birthdays to celebrate! Happy Birthday to Director Susan Barnard and Assistant Superintendent Dr. Lisa McCall.

VIII. PUBLIC COMMENT ~ 7:11 PM (39:40 Timestamp)

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel. *There were no public comments at this meeting.*

IX. REPORTS AND DISCUSSION ~ Time: 7:13 PM

A. Goal Review & i-Ready Goal – Presenter: Instructional Core Team ~ Time: 7:13 PM (40:59 Timestamp)

The Instructional Core Team, that includes Amber Fields, 6-12 Director of Teaching & Learning, Carol Kinch, Director of Student Services Dr. Zinnia Un, Director of Equity and Inclusion, and Paul Verstraete, District Data Coordinator provided information using a [PowerPoint Presentation, found here](#). They discussed, the following slides in detail:

- Goal Focus Areas;
- Why Are We Prioritizing these Grades;
- Cohort-to-Cohort bs. Intact Cohort Data;
- Fall Baseline Data: 3rd, 5th, & 8th Grade Reading;
- Data Analysis: Reading Comprehension (i-Ready);
- Data Analysis: 3rd Grade Reading Fluency;
- Data Analysis: 5th Grade Reading Comprehension;
- Data Analysis: 8th Grade Reading Comprehension;
- Data Analysis: Mathematics Participation;
- Data Analysis: Mathematics;
- Data Analysis: 5th Grade Mathematics;
- Data Analysis: 8th Grade Mathematics;
- Strong Start, (for the first 4 weeks of school), in grades K, 6th & 9th Grade Attendance;
- Data Analysis: Regular Attender Rate by Kinder, 6th and 9th, & English Development Services students & Special Education Services students;
- Data Analysis: Attendance;
- What is next: Q1 Data Report and Improvement Initiatives.

Board members asked:

- When we look at attendance, are we looking at full days absent or for any time absent, or one or more periods;
- There was a question regarding 8th Grade Math data;
- Do you think given the way we are serving our English Language Learners affects their attendance?

2024-2025 Tigard-Tualatin School District Board of Directors:
Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

- Regarding the 8th grade English Language Learners data: learning a new language is hard work and I think the data is not accurately capturing what is happening, in this situation. Could there be another assessment for this type of situation?
- It is good to have our data broken up between group, so that we can remove barriers and focus where that needs to be, and across ages and groups, most groups don't have young people who are proficient in any subject.
- Research shows us that one of the markers of a positive impact on student outcomes is the ability of a District and Board to accept all data, positive or negative, and the willingness to address it, to hear it, and to talk about it.
- What impact does the opt-out have on our data? And what students are opting out?
- The participation to the Acadience is much higher, but it is not 100%. Is that because people are able to opt out?
- Thank you for this presentation.

B. First Reading: Board Policies – Presenter: Len Reed ~ *Time: 7:54 PM (1:22:40 Timestamp)*

Len Reed, Human Resources Director, reviewed the policies and updates and noted that the following policies will be brought back for 2nd reading at the October 28, 2024 TTSD Board regular meeting. She reviewed the following Board Policies:

GBN_JBA: Sexual Harassment – Update Policy

GBNAB_JHFE: Suspected Abuse of a Child Reporting Requirements** - Update Policy

GCDA_GDDA: Criminal Records Check and Fingerprinting* - Delete current and replace with new version;

JBAA: Section 504 – Students** (Version 2) – Update Policy

JFA: Compulsory Attendance – Update Policy

JGAB: Use of Restraint or Seclusion – Required Update Policy

There were no comments or questions from Board members.

C. Finance Update – Presenter: Dr. Iton Udosenata ~ *Time: 7:59 PM (1:27:30 Timestamp)*

Dr. Iton Udosenata, Superintendent & Jessica Seay, CFO, shared information using a [PowerPoint presentation, a link is found here](#), and they discussed:

Financial Update

- 2024-25 General Fund Budget
- \$5.1 Million, Use of Fund Balance – Planned
- Prior, Current and 2-Year Outlook
- 5-Year History
- Budget Pressures
- Factors, including: Funding, Rising Costs, and Unfunded Mandates
- Rising Costs Detail – PERS Employer Contribution Rate
- Rising Costs Detail – Special Education Expenses
- Financially Unfunded Education Requirements (FUER)
- Next Steps
- Advocacy / Transparency

Board members asked/commented:

- It looks like the percentage of special education students is going up overtime, and I see the number is going up. Is this happening throughout the state or is that a little bit more in our district or is that national?
- Is it true that our percentage is still less than the state average?

X. ACTION ITEMS, Part II ~ Time: 8:20 PM

A. HVAC Replacement Project & TuHS Pneumatic Controls Replacement – Presenter: Jessica Seay ~ Time: 8:20 PM (1:48:40 Timestamp)

Jessica Seay, CFO and Darin Barnard, Bond/Operations Director, and Debbie Pearson, Project Manager, Otak, joined the meeting virtually and they shared that the district recently completed a Request for Proposals (RFP) process for General Contractor (GC) services based on Qualifications plus Bid for the HVAC Replacement Project & TuHS Pneumatic Controls Replacement. The district received two (2) responses to the HVAC Replacement Project RFP and one (1) response to the TUHS Pneumatic Controls Replacement Project.

Board members asked/commented:

- I see that these projects are \$49,000 over the bond budget, where do those additional funds come from?

Vice Chair Jaimes made a MOTION that the TTSD Board of Director’s award a contract to Apollo Mechanical in the amount of \$3,796,368 for the HVAC Replacement Project at Tualatin High School and Tigard High School, and to award a contract to Cooper Mechanical in the amount of \$2,180,000 for the HVAC Replacement Project at Hazelbrook Middle School and Deer Creek Elementary School, and to award a contract to Apollo Mechanical in the amount of \$573,067 for the Tualatin High School Pneumatic Controls Replacement Project, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. The MOTION carried, 5-0. The MOTION passed.

B. Resolution 2425-04: IRCO Professional Services Agreement Resolution – Presenter: Jessica Seay ~ Time: 8:25 PM (1:53:30 Timestamp)

Jessica Seay, CFO and Dr. Zinnia Un, Director of Equity & Inclusion, shared information as found in the agenda. They mentioned that the Immigrant and Refugee Community Organization (IRCO) was selected as TTSD’s culturally specific provider for students and families from the Pacific Islands for these expanded services because: 1) IRCO is the only organization with the capacity to provide the culturally-specific direct services to youth and families that TTSD is seeking (case management, academic support), family engagement, after school programming, and culturally specific and sustaining activities and events) at scale, 2) IRCO has over 20 years of experience partnering with schools including providing services in Reynolds, Parkrose, PPS, Centennial, Beaverton School Districts, 3) IRCO has successfully provided culturally specific services for students and families from the Pacific Islands for TTSD since 2018-19, 4) IRCO is able to recruit culturally and linguistically-specific staff from a variety of Pacific Island communities with expertise in several languages spoken within the TTSD community for which linguistic resources are hard to find, and 5) IRCO’s culturally specific services are backed-up by a variety of additional IRCO services specifically created for immigrant populations including basic needs, social services navigation, legal and immigration support, adult education, employment programs and others, enabling them to provide wrap-around services.

The Board, as the Local Public Contract Review Board, may grant an exception to the procurement process for these services under special circumstances authorizing the Superintendent to negotiate and execute an agreement directly with IRCO. The administration proposes that the Board do so based on the reasons listed above and in the body of Resolution 2425-04.

For 2024-2025 school year, the scope of work for IRCO of \$230,000 will include Tier I and II support from IRCO through direct services through two components: 1) \$190,000 for districtwide services which includes IRCO partnering with the Districts’ Culturally Responsive Liaisons and the Equity and Inclusion department and 2) \$40,000 for running after-school programs at the elementary level. The District’s Pacific Islander Community has been supported and feels a sense of connection to the district’s community because of the partnership. Continuity of experience over time, is the marker of trust development.

21st Century Learning Centers (Title IV), Student Investment Account and High School Success funds will provide the resources for this contract.

There were no questions or comments from the Board

Director Zurschmeide made a MOTION that the TTSD Board of Director’s adopt Resolution 2425-04, as submitted, to grant a special exception that authorizes the Superintendent to negotiate and execute an agreement with the Immigrant and Refugee Community Organization for the delivery of culturally-specific services to students and families from the Pacific Islands in the amount of \$230,000. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. The MOTION carried, 5-0. The MOTION passed.

C. Meyer Trust Grant – Presenter: Dr. Zinnia Un and Jessica Seay ~ *Time: 8:29 PM (1:55:40 Timestamp)*
Dr. Zinnia Un, Director of Equity & Inclusion, and Jessica Seay, CFO, shared that they are asking for approval of the Meyer Trust Grant for the opportunity to find other funding sources for our historically underserved community, specifically, to fund welcome centers for an influx of newcomers and recent arrivers. There is detailed information regarding this grant found in the agenda.

There were no questions or comments from the Board

Vice Chair Jaimes made a MOTION that the TTSD Board of Director’s approve the grant application request for Meyer Trust Grant for the potential of the grant, up to two years, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. It is nice to get extra money through this grant. Especially for multi-lingual learners. The MOTION carried, 5-0. The MOTION passed.

XI. ADJOURN ~8:30 PM (1:58.34 Timestamp)
Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 8:30 PM.

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

APPROVED BOARD MEETING

DATE: 10/28/2024

CHAIRMAN:

CLERK:

October 28, 2024

HUMAN RESOURCES REPORT

TIGARD-TUALATIN SCHOOL DISTRICT 23J

HUMAN RESOURCES REPORT - LICENSED

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
BOWKER	NANCY	CHANGE	REPLACE PARIS	LICENSED	BYROM	DEAN OF STUDENTS	1.000	F15	10/21/24	6/12/25
MILLS	GARRETT	TERM	RESIGN	LICENSED	TUALATIN ES	BEHAVIOR SPECIALIST	1.000	D6	10/1/24	

CPEC=Classified Position Evaluation Committee per OSEA-TTSD Bargaining Agreement

**Salary placement may be adjusted in accordance with prevailing OSEA Bargaining Agreement

+ Redline

++Legacied

HUMAN RESOURCES REPORT - CLASSIFIED

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
ALASHAB	GHADA	HIRE	NEW POSITION	TEMP CLASSIFIED	CF TIGARD	LEARNING SPECIALIST ASSISTANT	0.813	I2	10/28/24	6/11/25
BOCANEGRA	JULIAN	TERM	RESIGN	HOURLY	ALBERTA RIDER	UTILITY TECH/MONITOR	0.438	F2	10/7/24	
BOW	PATRICIA	TERM	DISCHARGE	CLASSIFIED	TRANSPORTATION	DISTRICT BUS DRIVER	0.750	I6	10/11/24	
CACH	SHERI	CHANGE	FTE INCREASE	CLASSIFIED	ART RUTKIN	NUTRITION SERVICE ASST 2	0.625	E11	10/14/24	
CAMPOS	PATRICIA	TERM	RESIGN	CLASSIFIED	HAZELBROOK	NUTRITION SERVICE ASST 1	0.688	C11	12/6/24	
DISSANAYAKE	CHARITHRA	EMPLOY	REPLACE	HOURLY	ALBERTA RIDER	INSTRUCTIONAL ASSISTANT 1/INSTRUCTIONAL ASSISTANT 2	0.438	E2/G2	10/14/24	6/11/25
FUENTES LOPEZ	LUSMARI	TERM	RESIGN	CLASSIFIED	DEER CREEK	LEARNING SPECIALIST ASSISTANT	0.813	I6	10/29/24	
HERKOMER	MARGARET	EMPLOY	REPLACE	CLASSIFIED	HIBBARD	DISTRICT BUS DRIVER	0.750	I6	10/14/24	
HORNER	REBBECCA	EMPLOY	REPLACE VERONA	HOURLY	TEMPLETON	TITLE 1 ASSISTANT	0.469	H4	10/28/24	6/9/25
HURST	DANIELLE	CHANGE	FTE INCREASE	CLASSIFIED	METZGER	INSTRUCTIONAL ASSISTANT 4, EBS	0.813	I11	9/25/24	12/20/24
MARTINEZ CAMPOS	JOSE	CHANGE	REPLACE GETTYS	CLASSIFIED	TUALATIN ELE	BUILDING SPECIALIST 1	1.000	J11	10/14/24	
MORALES	DIANA	EMPLOY	REPLACE	HOURLY	CF TIGARD	ELD ASSISTANT	0.469	H2	10/17/24	6/11/25
MORALES	MAXIMUS	EMPLOY	REPLACE WILCOX	CLASSIFIED	DURHAM	LEARNING SPECIALIST ASSISTANT	0.813	I2	10/21/24	
PUHL	REBECCA	EMPLOY	REPLACE	CLASSIFIED	TEMPLETON	LEARNING SPECIALIST ASSISTANT	0.813	I6	10/14/24	
RINDISBACHER	DANA	TERM	RESIGN	CLASSIFIED	DURHAM	ELD ASSISTANT	0.813	H6	10/18/24	
ROMERO	CARLOS	TERM	RESIGN	CLASSIFIED	HAZELBROOK	LEARNING SPECIALIST ASSISTANT	0.875	I4	11/1/24	
ROMO	VICTOR	TERM	RESIGN	CLASSIFIED	FOWLER	FAMILY PARTNERSHIP ADVOCATE-PT	1.000	J5	10/30/24	
ROOPER	JOSEPH	TERM	RETIRE	CLASSIFIED	DEER CREEK	BUILDING SPECIALIST 1	1.000	J6	12/13/24	
STEVENS	SARAH	TERM	RETIRE	CLASSIFIED	TRANSPORTATION	DISTRICT BUS DRIVER	1.000	I11	12/20/24	
VARGAS MARTINEZ	ALICIA	CHANGE	FTE INCREASE	CLASSIFIED	DEER CREEK	NUTRITION SERVICE ASST 2	0.938	E6	10/14/24	
WALSH	JAMES	TERM	RESIGN	CLASSIFIED	FOWLER	UTILITY/CLEAN TECH	0.625	F7	11/1/24	
WHITE	LAYLA	HIRE	TEMP CHANGE	HOURLY	TEMPLETON	NUTRITION SERVICE ASST 1	0.688	C5	9/3/24	12/6/24



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: October 28, 2024

TO: Board of Directors

FR: Len Reed

RE: Second Reading Board Policies

EXPLANATION:

The following policies are submitted to the Board for second reading under the Consent Agenda.

Policy	Title	Action	Explanation
GBN_JBA JBA_GBN	Sexual Harassment	Update	Adding “without consent” and definition on page 2-10. Also updating the Title IX coordinator information. Required
GBNAB_JHFE JHFE_GNAB	Suspected Abuse of a Child Reporting Requirements **	Update	Align state law with current process for receiving child abuse reporting, through a centralized child abuse reporting system established by DHS. Change of verbiage in the first paragraph. Required
GCDA_GDDA	Criminal Records Check and Fingerprinting*	New	Delete previous and replace with new. New rules regarding fingerprint collection. Required
JBAA	Section 504 -Students** (Version 2)	Update	Add new ORS rule (footnote) Highly Recommended
JEA	Compulsory Attendance	Update	Citations for compulsory attendance are no longer issued. After collaboration with their ESD a district may choose to issue a citation for students that are homeschooled. Highly Recommended
JGAB	Use of Restraint or Seclusion	Update	The procedures for responding to an incident of restraint or seclusion are found in ORS 339.294 and were amended by Senate Bill 1024. Required

PRESENTER: Len Reed

SUPPLEMENTARY
MATERIALS: [October 28th 2nd reads](#)

RECOMMENDATION: 2nd Reading

PROPOSED MOTION: None



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: October 28, 2024
TO: Board of Directors
FR: Lisa Burton
RE: Board Proclamation: Support Red Ribbon Week

EXPLANATION:

Each year, schools and cities across America observe Red Ribbon Week to promote drug-free lifestyles. This proclamation provides the School Board's support for Red Ribbon Week observance and the activities organized by teachers and students that will occur during the week.

Each year October 23rd – 31st is designated Red Ribbon Week.

PRESENTER: Lisa Burton

**SUPPLEMENTARY
MATERIALS:** Proclamation in Support of Red Ribbon Week

RECOMMENDATION: Approve the Red Ribbon Week Proclamation, as presented.

PROPOSED MOTION: I move to approve the Red Ribbon Week Proclamation, as presented.



**TIGARD-TUALATIN SCHOOL DISTRICT
PROCLAMATION FOR RED RIBBON WEEK, 2024**

- WHEREAS,** Alcohol and drug abuse in this Nation have reached epidemic stages; and
- WHEREAS,** it is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and
- WHEREAS,** The National Family Partnership is sponsoring the National Red Ribbon Campaign® offering citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and
- WHEREAS,** The National Red Ribbon Campaign® will be celebrated in every community in America during Red Ribbon Week, October 23rd – 31st; and
- WHEREAS,** Business, government, parents, law enforcement, media, medical institutions, religious institutions, schools, senior centers, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign; and
- WHEREAS,** The Tigard-Tualatin School District community further commits its resources to ensure the success of the Red Ribbon Campaign;

NOW THEREFORE BE IT RESOLVED, that the Tigard-Tualatin School District hereby proclaims October 23rd - 31st, 2024, as RED RIBBON WEEK and encourage students and families to participate in drug prevention education activities, not only during Red Ribbon Week, but all year long, making a visible statement that we are strongly committed to a drug-free community.

Board Chair: _____

Superintendent: _____

Date October 28, 2024



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: October 28, 2024

TO: Board of Directors

FR: Lisa Burton

RE: Recognition of Red Ribbon Week “Life is a Movie, Film Drug Free” October 23-31, 2024

EXPLANATION:

Red Ribbon Week is a great way to remind students, staff, and parents of the dangers of drug and alcohol use.

STUDD at Tigard High School and LEAP Youth Alliance at Tualatin High School are the student groups committed to preventing the use and abuse of alcohol and drugs in their school community.

PRESENTER: Lisa Burton, Cyndi Hillier, Connie Ramaekers and students

**SUPPLEMENTARY
MATERIALS:**

[Red Ribbon Week Slides](#)

RECOMMENDATION: Recognition & Good News

PROPOSED MOTION: None



TIGARD-TUALATIN SCHOOL DISTRICT 23J
6960 SW Sandburg Rd.
Tigard, OR 97223

October 28, 2024

TO: Board of Directors
FR: Dr. Lisa McCall, Assistant Superintendent
RE: Cell Phone Policy Workgroup Report – **UPDATED INFORMATION**

EXPLANATION: This Fall, a Cellphone Workgroup, with teacher and administrator representatives from all three levels, met multiple times to discuss the impacts of cellphones in our schools. Today, the group will share some research findings, discuss internal systems that can be strengthened, and identify engagement strategies for students, staff and families. The Workgroup will also share a list of preliminary cellphone related recommendations to minimize classroom distractions, increase pro-social behavior, and strengthen Pre-K-12 policy alignment.

PRESENTERS: Dr. Lisa McCall, Assistant Superintendent,
Rory Moore, Principal, Templeton Elementary
Marni Watts Tupou, Assistant Principal, Fowler Middle School
Michael Dellerba, Principal, Tualatin High School
Eric Nesse, Special Projects Facilitator

SUPPLEMENTARY
MATERIALS: [Link Slides here](#)

REQUESTED ACTION: None

PROPOSED MOTION: None



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: October 28, 2024
TO: Board of Directors
FR: Alex Pulaski
RE: Community Engagement Update

EXPLANATION:

Last month we unveiled plans for four “Community Conversations” at various district sites. Goals include gathering community input and providing a forum for Dr. Udosenata to introduce himself to our constituents and discuss TTSD’s unique aspects, the upcoming local option levy, the May 2025 bond election, our strategic plans, and budget challenges.

The conversations (and some related work outlined below) also allow us to comply with ODE Integrated Guidance requirements around gathering community input to provide accountability for certain funding streams such as High School Success and the Student Investment Account.

With three of the four meetings completed we are in a position to share some of the trends we have observed in comments received from those attending. Through a one-question survey, attendees are being asked to prioritize six focus areas, with preliminary results in order as follows:

1. Safety
2. Class size
3. Specialized learning opportunities
4. Sense of belonging
5. Extracurricular activities
6. Athletics

Attendees have also engaged with our staff facilitators in small round-table discussions. Thanks to Dr. Un (and her AI helper), we’ve been able to get a sneak peek of our community impressions in response to the following questions:

- What is TTSD doing well to serve our students and communities?
- What can we do better?
- What are your dreams for the district?
- What else should we be looking at?

Perceived strengths relayed by attendees

1. **Programs and Student Engagement:** TTSD's Two-Way Immersion (TWI) program, small group interventions, and music and extracurricular activities received significant praise for supporting student engagement and fostering a sense of belonging.
2. **Safety and Discipline:** Many parents appreciate the district's cell phone policies and the implementation of digital hall passes to reduce disruptions and improve safety. Parents noted that TTSD's handling of incidents, particularly at schools like Hazelbrook, has shown effective responsiveness and transparency.
3. **Communication and Transparency:** Tools like ParentSquare were commended for keeping families informed.

4. **Inclusivity and Equity Initiatives:** The district was praised for its commitment to creating a welcoming environment, evidenced by affinity groups, support for special education, and efforts to celebrate cultural diversity.
5. **Dedicated Staff and Supportive Environment:** Many parents acknowledged TTSD's dedicated teachers and support staff.

Perceived areas for improvement

1. **Expanded Academic Support and Advanced Programming:** There is a call for more advanced academic options, particularly for TAG (Talented and Gifted) students, and better support for struggling students in core areas like math and literacy.
2. **Class Size and Individual Attention:** Parents expressed concerns about large class sizes, which they feel limit teachers' ability to meet individual student needs.
3. **Safety and Behavioral Concerns:** Bullying, safety, and consistent enforcement of behavior policies are ongoing concerns, especially in middle schools. Parents called for stricter disciplinary measures, improved bathroom monitoring, and quiet spaces where students can focus without fear of harassment.
4. **Equitable Resource Allocation:** The community highlighted disparities in resources across schools, with non-Title I schools often relying on fundraising for reading aides.
5. **Improved Communication:** While communication has generally improved, there is a need for more consistent updates from teachers, especially at the middle and high school levels.

Community Aspirations

1. **Enhanced Life Skills and Real-World Preparation:** Many parents expressed a desire for practical life skills classes and stronger Career and Technical Education (CTE) options to prepare students for post-secondary paths, including trades.
2. **Increased Mental Health and Social-Emotional Support:** Parents want more mental health resources available in schools, such as social workers and counseling services, to address behavioral issues and support students' well-being.
3. **Inclusive Family Engagement:** Parents encourage breaking down cultural barriers to increase community participation and advocate for better engagement with families who may not typically attend PSO/PTA meetings.
4. **Equity and Diversity Initiatives:** Parents hope for a district that continues to celebrate diversity, with representation for students with disabilities and a focus on equitable access to resources.

In addition to the input we are receiving through these conversations, Dr. Un and her team are sharing the discussion questions with individuals – particularly those from historically underserved communities – who have been unable to attend in person. This will help ensure that we have robust interactions with all of our constituents.

The first three meetings were at Bridgeport Elementary, Twality MS and Tualatin High. We are looking forward to our final such meeting this Wednesday, Oct. 30, at Tigard High. Each event includes a meal, child care, Spanish translation services and staff facilitators taking notes for small group discussions. This is one of the many ways we are meeting the Board's goals around district culture and community relations.

Our communications team appreciates the attendance and support each meeting has received from our administrators, especially the hosting principals, and of course from our Board members. I'm particularly grateful to Lisa Burton for her leadership in organizing the many details required for such gatherings.

PRESENTER:	Alex Pulaski
SUPPLEMENTARY MATERIALS:	None
RECOMMENDATION:	Reports and Discussion Item
PROPOSED MOTION:	None



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: October 28, 2024

TO: Board of Directors

FR: Dr. Lisa McCall

RE: Division 22 Assurances

EXPLANATION: Each year, Oregon's school districts are required to review the Oregon Administrative Rules (OARs) found in Chapter 581, Division 22, which outline the state's standards for public schools. By November 1st of each year, school district superintendents must report to their school boards on the district's compliance with all the Standards for Public Elementary and Secondary Schools, as specified in OAR 581-022-2305: *Operating Policies and Procedures*.

Rule [OAR 581-022-0103](#) included the planned change to the date for Assurance submission to ODE from February 15th to November 15th to make the reporting more proximal to a completed past school year. Shifting the Division 22 Assurances timeline to the fall provides districts additional time and technical assistance from ODE to implement corrective actions to achieve compliance by the start of the next school year.

The district's compliance status with the [OAR Chapter 581, Division 22 rules](#), was reviewed during September and October 2024. This annual review process allows the district to focus on compliance issues and participate in discussions between the schools and central office staff concerning how we meet specific requirements. This year, the review process included members of the superintendent's cabinet, Teaching and Learning department personnel, and school leaders, resulting in the conclusion that the Tigard-Tualatin School District is in compliance with 59 of 60 designated Division 22 rules.

The Division 22 Compliance Report 2023-24 will be posted on our website by November 1st 2024.

PRESENTER: Dr. Lisa McCall

SUPPLEMENTARY MATERIALS: [Tigard-Tualatin 10K ADM Compliance Report 2023-24](#) and [Tigard-Tualatin SD D22 School Board Presentation 23-24 SY final slides](#)

RECOMMENDATION: Approve the Division 22 Assurances, as presented.

PROPOSED MOTION: I move that the Tigard-Tualatin School District Board of Directors approve the postpone the purchase of state-adopted instructional materials for content area Science grade level 9-12 for the 2024/25 school year and approve Division 22 Assurances, as presented.