

CLINTON CENTRAL SCHOOL DISTRICT STUDENT REGISTRATION FORM

Clinton Central School District SchoolTool Parent Portal Access Request Form

The Clinton Central School District is pleased to offer "Parent Portal" through our student management system. SchoolTool provides access to parents and guardians for student information at the high school level. Parents and guardians will be able to access their child(s) academic, attendance, class schedule, and discipline information at their convenience. The attendance and discipline information will automatically be updated in the Parent Portal, but report cards and progress report grades will be uploaded at the appropriate times.

Please provide the following information which will assist us in granting you access to the Parent Portal:

Parent/Guardian name (please print): _____

Parents, guardians, or person in parental relation of the student(s) please fill out the information in the table below:

First Name	Last Name	Address where Student Resides	Date of Birth	Grade

The district will provide the chosen parent/guardian with a login and password that will allow access information about their student(s) school performance. This information is stored in a database called SchoolTool which is maintained by the District with support from the Mohawk Regional Information Center of the Madison-Oneida BOCES.

In return for the District providing me with a login/password, I agree to the following Terms of Network Access:

Please initial each item to acknowledge it, and sign at the end

_____ I will maintain a valid email address that the District may use to send me pertinent information concerning my Parent Portal Account.

My email address: _____

_____ I will only attempt to view information about the student(s) listed on the second page of this form. I will not attempt to "hack", manipulate, or otherwise try to evade the security measures to access information regarding any other person.

_____ I will not intentionally transfer to the SchoolTool™ system any virus, Trojan horse, or other malicious computer code.

_____ If granted the ability (at a future time) to enter data into my child's record, I will only enter accurate information.

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- _____ I understand that the District's use of the SchoolTool™ software is supported by technical assistance from the Mohawk Regional Information Center (MORIC), Mindex™ Technologies Inc., and possibly other consultants and employees of these entities. They are instructed to keep any confidential personally-identifiable information, including educational records, they may see in the performance of their duties. I consent to the disclosure of information about me or the student(s) listed above under these circumstances.
- _____ I understand that all information stored in the SchoolTool™ database remains property of the District, and may be accessed, examined, or modified by the District or its vendors at any time.
- _____ I understand that the SchoolTool™ database may record and retain information about when and how I use SchoolTool™ through the Parent Portal and that this information is the property of the District and subject to review by the District.
- _____ I agree that I will not disclose my username and password to any other person, not even other people in my family or household. I accept responsibility for all actions that are performed by anyone gaining access to the SchoolTool™ database using the username and password assigned to me.
- _____ I understand that the District retains the discretion to block my access to SchoolTool™ whenever it has reasonable suspicion to believe that I have violated one of the aforementioned Terms of accessing SchoolTool™ and other network resources.

Parent/Guardian Name (please print)

Date: _____

Parent/Guardian Signature

Date: _____

Please have your child return this completed form to the main office.