



Oak Grove Elementary STEAM Academy

School Council Minutes



DATE: 10-24-2024

MEETING TIME: 7:30am – 8:30am

MEETING LOCATION: Akers' Office

MEETING CALLED BY	Laura Akers, Principal
TYPE OF MEETING	Regularly Scheduled Meeting
PRINCIPAL	Laura Akers
NOTE TAKER	Maria Benitez
BOARD ATTENDEES	Jill McNally, Abby Hernandez, Meagan Creamer, Lyzette Scott, Maria Benitez
INVITED GUEST ATTENDEES	

Topic: Welcome

Time Allotted: 5 minutes

Presenter:

Discussion: Introduction and welcome.		
Conclusions: School Council members introduced themselves		
Action Items: none	Person Responsible: none	Deadline: none

Topic: School Council Training

Time Allotted: 30 minutes

Presenter: Laura Akers

Mrs. Akers reviewed what the School Council does, its responsibilities, and procedures. School Council members participated in the required training.		
Conclusions: School Council members went through training.		
Action Items: None	Person Responsible: None	Deadline: None

Topic: Assign Roles for Council

Time Allotted: 5 minutes

Presenter: Laura Akers

Mrs. Akers opened the discussion to the council about positions needing to be filled. Positions are as follows: Chair, Vice-Chair, and Secretary. Details and responsibilities of each role were explained.

Maria volunteered to be Secretary. Lyzette volunteered to fill the Vice-chair position. Meagan stated she would fill the Chair position.

Conclusions: All positions are filled

Action Items: None

Person Responsible: None

Deadline: None

Topic: Leadership Qualities of a Principal

Time Allotted: 20 minutes

Presenter: Laura Akers

School Council was given the task to implement Leadership Qualities of a Principal for leadership expectations. Mrs. Akers explained what it entailed, showed us an example, and we all started brainstorming. Collectively, as a team, we created Leadership Qualities of a Principal for the eight standards that are used to evaluate Mrs. Akers in the Leader Keys Evaluation System.

Mrs. Akers will make all the corrections and send them out in email.

- School Council is a team. Looking forward to working together this year.
- Next meeting School Council will look at data and talk about the Improvement Plan.

Conclusions: Leadership Qualities of a Principal were completed.

Action Items: Corrections

Person Responsible: Akers

Deadline: Friday

ADJOURNMENT CALLED BY

Laura Akers

TIME

8:39